

Application for Licensure as a Veterinary Technician

Read the following instructions carefully and be familiar with the laws and rules governing the practice of a vet tech in the State of Georgia.

Visit our website at www.sos.ga.gov/plb/veterinary for more information.
You can check **Application Status** on this same website.

The following **must be received by the Board** prior to being considered for **approval of licensure**:
Please mail your application package in a 9 X 12 envelope with pages unstapled and unfolded.

- COMPLETED APPLICATION** for Georgia licensure.
- \$50 FEE** for Georgia licensure made payable to the Georgia State Board of Veterinary Medicine. **Checks returned for insufficient funds will be assessed a \$40 service charge pursuant to O.C.G.A. § 16-9-20.**
- OFFICIAL TRANSCRIPT** Pursuant to Georgia law O.C.G.A. § 43-50-52, all applicants must be a graduate of a Board approved program.
- VERIFICATION OF LICENSURE** in any state in which you have **ever** held a license. You must contact that state Board office & have verification sent directly to the GA Board. **A copy of your license in that state is not acceptable.** If you have previously taken the VTNE through an out-of-state Board, request that your exam score results be included with the verification.
- EXAM SCORES** If you have previously taken the VTNE, you must have the exam scores sent to the GA Board. Contact AAVSB at aavsb.org to have exam scores sent to GA.
- SECURE AND VERIFIABLE DOCUMENT** – See attached document

Applications are valid for one (1) year from the date received by the Board.
Once your application has expired, you will be required to reapply for licensure consideration.

VTNE – Veterinary Technician National Exam

Register and pay fees for the national Board exam at www.aavsb.org.

Georgia does not accept the exam fee nor administer the exam.

Georgia no longer verifies eligibility to AAVSB.

You must take & pass the exam before you will be considered for licensure in Georgia.

You must contact AAVSB for any questions relating to the VTNE.

Study materials for the VTNE are available at www.aavsb.org/vtne.htm

Candidates may not take the examination more than three (3) times without review and approval by the Board.

15. **Name/Address of Post -Graduate School/Hospital** (if applicable): _____
 a. Type of Training: _____ b. Dates Attended: _____

Part III: Professional Background

- 16. **Yes** **No** Have you ever been arrested, convicted, sentenced, pled guilty to, pled nolo contendere to, or given first offender status for the commission of a felony, misdemeanor, or any offense other than a minor traffic violation? (DUI & DUI are **not** minor traffic violations.)
- 17. **Yes** **No** Have you ever had revoked or suspended or otherwise sanctioned any license issued by any board or agency in Georgia or in any other state?
- 18. **Yes** **No** Have you ever been denied issuance of or, pursuant to disciplinary proceedings, refused renewal of a license by any board or agency in Georgia or in any other state?
- 19. **Yes** **No** Have you ever personally used narcotics or alcohol excessively or have you ever undergone treatment for addiction to alcohol or other controlled substances or habit forming substances?

If you answered yes to any of the above four questions, you must attach an explanation. If you answered “yes” to question #16 you must submit official documents to the Georgia Board office along with this application.

- 20. **Yes** **No** Have you taken and passed the Veterinary Technician National Examination (VTNE)?
If yes, request your scores be certified to our office by the AAVSB at www.aavsb.org.
- 21. **Yes** **No** Have you ever failed the Veterinary Technician National Examination (VTNE)?
If yes, give dates and location of exam _____
- 22. **Yes** **No** Have you ever been licensed to practice as a Veterinary Technician in any State(s)?
If yes, complete the following and have the official verification(s) from each Board where you have ever held a license be sent to the Georgia Board. **A copy of your license in that state is not acceptable.**

Licensure:			
<u>State/Country</u>	<u>Date of Licensure</u>	<u>Exam</u>	<u>Status(Current/Inactive)</u>
_____	_____	_____	_____
_____	_____	_____	_____

- 23. **Yes** **No** If reinstating your license, have you practiced in Georgia since your license lapsed?
 If not reinstating, please check here N/A

Part IV : Affidavit of Applicant

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Georgia State Board of Veterinary Medicine and I agree to abide by these laws and rules, as amended from time to time.

By signing this application, electronically or otherwise, I hereby swear and affirm one of the following to be true and accurate pursuant to O.C.G.A. § 50-36-1:

1) _____ I am a United States citizen 18 years of age or older. Please submit a copy of your current Secure and Verifiable Document(s) such as driver’s license, passport, or document as indicated on pages 6 & & of this application.

2) _____ I am not a United States citizen, but I am a legal permanent resident of the United States 18 years of age or older, or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older with an alien number issued by the Department of Homeland Security or other federal immigration agency. **Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.**

In making the above attestation, I understand that any failure to make full and accurate disclosures may result in disciplinary action by the Georgia State Board of Veterinary Medicine and/or criminal prosecution.

I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I also understand that this application is for licensure in Georgia only, and not for the purpose of exam application. I have also read and understand the rules and law governing the practice of veterinary technology in Georgia.

Signature of applicant _____

Sworn to and subscribed before me this _____ day of _____, 2_____

Signature of Notary Public _____

My commission expires _____

(seal)



**OFFICE OF SECRETARY OF STATE
PROFESSIONAL LICENSING BOARDS DIVISION
237 Coliseum Drive
Macon, Georgia 31217
(478) 207-2440**

CONSENT FORM

I hereby authorize the Georgia State Board of Veterinary Medicine ("Board") to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Name (Print)

Physical Address (P.O. Boxes NOT Accepted)

Sex

Race

Date of Birth

Social Security Number

One of the following must be checked:

This authorization is valid for 90/180/___ (circle one) days from date of signature.

I, _____ give consent to the Board to perform periodic criminal history background checks for the duration of my licensure with this state.

Signature of Applicant

Date

Special licensure provisions (check if applicable):

___ Working with mentally disabled

___ Working with elder care

___ Working with children

**APPLICANT: PLEASE CHECK THE FORM OF IDENTIFICATION BELOW THAT YOU POSSESS.
RETURN THIS FORM ALONG WITH A COPY OF YOUR APPROPRIATE DOCUMENTATION.**

Name

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2
Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

_____ A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:

<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

_____A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

_____A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. §50-36-2(b)(3); 22 CFR § 41.2]

_____A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

_____A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

_____In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]