

FY2014 August Zero-Based Budget for Secretary of State Core Divisions

	Administration & Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	240,158	67,207	65,234	244,911	23,583	641,093
Annual Leave Pay Out	-		7,203		-	7,203
Board Member Per Diem	315			3,982	-	4,297
Other Supplemental Pay	588	1,333	-		-	1,921
Temporary Labor	2,692	18,535	3,860	12,628	-	37,715
FICA	17,606	5,582	5,381	18,537	1,697	48,803
Retirement	42,490	11,939	11,567	43,746	4,202	113,943
Health Insurance	74,104	21,097	22,297	75,545	7,259	200,302
Personal Liability					-	-
Unemployment Ins					-	-
Worker's Comp					-	-
Merit System Cost	1,099	430	319	1,434	223	3,505
Drug Testing	86					86
Total Personal Services	379,138	126,124	115,860	400,782	36,964	1,058,868
Total Postage	5,171	2	267	21,761	0	27,201
Metered Postage	5,018	2	-	0	0	5,020
Reminder/Certificate Postage	-	-	-	21,772	-	21,772
UPS Shipping	154	-	267	(11)	-	409
Total Motor Vehicle Expense	1,181	-	10	5	-	1,195
Fuel for Agency Vehicles	-	-	-	-	-	-
Repairs/Maintenance	1,181	-	10	5	-	1,195
Tags/Decals	-	-	-	-	-	-
Total Printing and Publications	660	543	3,000	6,201	-	10,403
Envelopes, Letterhead, Business Cards	660	543	-	2,700	-	3,903
Reminder Postcards, Certificate, and Letters	-	-	-	3,501	-	3,501
Voter Registration Applications, Precinct Cards	-	-	3,000	-	-	3,000
Total Supplies and Materials	1,892	-	750	201	-	2,843
General Office Supplies	1,784	-	391	201	-	2,376
Maintenance/Lavatory/Cleaning Services	-	-	27	-	-	27
Light Bulbs	-	-	-	-	-	-
Postage Machine Ink	108	-	331	-	-	439
Total Repairs and Maintenance	1,785	522	442	19,304	222	22,275
Elevator Inspection/Maintenance	-	-	-	1,054	-	1,054
Equipment Maintenance	817	522	442	2,418	222	4,421
Fire Alarm Monitoring	-	-	-	176	-	176
Repairs/Moving	155	-	-	-	-	155
Ground Maintenance	-	-	-	533	-	533
HVAC Maintenance	-	-	-	185	-	185
Janitorial Services	813	-	-	4,062	-	4,875
Maintenance Building Fund	-	-	-	1,219	-	1,219
Pest Control	-	-	-	65	-	65
Security System Maintenance	-	-	-	9,593	-	9,593
Supplemental Cooling	-	-	-	-	-	-
Total Equipment < \$5000	-	-	-	-	-	-
Investigator Protective Gear	-	-	-	-	-	-
Total Water and Sewer	-	-	11	892	-	903
Total Energy	193	-	459	16,953	-	17,604
Georgia Building Authority-After Hours Utilities	-	-	-	-	-	-

Natural Gas	-	-	305	16,953	-	17,257
Power	193	-	154	-	-	347
Total Rents - Other than Real Estate	10,785	(1,140)	1,200	494	1,440	12,779
Agency Parking	10,560	-	1,200	360	1,440	13,560
Mail Meter Rent	-	-	-	134	-	134
Post Office Box	225	(1,140)	-	-	-	(915)
Total Insurance and Bond	-	-	-	-	-	-
Flood Insurance	-	-	-	-	-	-
Property Insurance	-	-	-	-	-	-
Auto Insurance	-	-	-	-	-	-
Total Freight	11	-	-	55	-	66
Total Other Operating Expense	1,804	-	216	10,148	334	11,825
Cable	128	-	-	-	-	128
Document Destruction	-	-	-	537	-	537
Garbage Collection	-	-	-	364	-	364
GPS Vehicle Monitoring Service	-	-	-	-	-	-
Investigations	-	-	-	186	44	230
LexisNexis Legal Subscription	165	-	165	1,054	290	1,673
Meeting Expenses	280	-	-	70	-	350
National Professional Dues	254	-	-	6,600	-	6,854
Notary Renewals	-	-	-	-	-	-
Professional Subscriptions	300	-	-	299	-	599
Secretary of State - Record Center Storage	-	-	-	-	-	-
Security System	-	-	52	360	-	412
Uniforms	677	-	-	-	-	-
US Citizenship Immigration Services	-	-	-	679	-	679
Water Service	-	-	-	-	-	-
Total Employee Travel	30	-	-	-	-	30
Total Board Member Travel	90	-	-	3,909	-	3,999
Total Regular Operating Expenses	23,603	(74)	6,354	79,921	1,996	111,800
Total Motor Vehicle Purchase	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-
Total IT Supplies	1,046	-	214	-	-	1,261
IT Materials	1,046	-	50	-	-	1,096
Printer Toner	-	-	164	-	-	164
Total IT Repairs and Maintenance	-	-	-	-	-	-
Phone System Maintenance	-	-	-	-	-	-
Network Updates	-	-	-	-	-	-
Total IT Equipment	-	-	-	-	-	-
Computer Supplies	-	-	-	-	-	-
Total Centralized Accounting Systems Fees	7,086	2,773	2,054	9,242	1,438	22,592
PeopleSoft	7,086	2,773	2,054	9,242	1,438	22,592
Total Software - Non Capitalized	-	-	84	-	-	84
Annual Microsoft Enterprise Agreement	-	-	-	-	-	-
Service Agreements	-	-	84	-	-	84
Total IT Maintenance and Support	945	20,479	1,592	29,887	200	53,104
Software Maintenance/Service Agreements	945	19,887	1,592	29,032	200	51,656

IT Equipment Backup	-	-	-	263	-	263
Data Back-up, Destruction	-	593	-	593	-	1,185
Total IT Expenditures	9,077	23,252	3,944	39,129	1,638	77,040
Georgia Building Authority	11,079	10,071	7,755	-	2,954	31,859
Cobalt Industrial Reit - Elections Warehouse	-	-	7,298	-	-	7,298
Lee Building Partners - Tifton Office	-	-	-	-	-	-
City of Macon	-	-	-	80,449	-	80,449
Total Real Estate	11,079	10,071	15,053	80,449	2,954	119,606
Total Infrastructure - GTA	-	-	-	-	-	-
Telecommunications/Data	-	-	-	-	-	-
Total Data/Voice - Non GTA Vendors	2,692	86	162	202	146	3,288
Cell/Blackberry Service - Investigations	2,249	86	162	202	146	2,845
Non-Voice Lines	54	-	-	-	-	54
Server Monitoring	389	-	-	-	-	389
Total Voice/Data Comm	2,692	86	162	202	146	3,288
Total Per Diem & Fees	272	-	-	2,750	-	3,022
Adjudication Services	-	-	-	-	-	-
Courier Services	272	-	-	-	-	272
Court Reporting/Transcription Services	-	-	-	2,450	-	2,450
Exam Proctor	-	-	-	-	-	-
Legal Services	-	-	-	-	-	-
Peer Reviews	-	-	-	-	-	-
Site Evaluations	-	-	-	300	-	300
Witness Expenses	-	-	-	-	-	-
Total Other Contract Svcs	60,000	-	1,341	-	-	61,341
Consulting Services	60,000	-	-	-	-	60,000
IT Services	-	-	-	-	-	-
Voter ID Cards	-	-	1,341	-	-	1,341
Total Contracts - State	-	-	1,100	-	-	1,100
GA Dept. of Driver Services - Voter Registration	-	-	1,100	-	-	1,100
Kennesaw State University - Voting System Support	-	-	-	-	-	-
Total Professional/Technical Services - IT	-	-	20,150	-	-	20,150
Covendis Technologies - IT Support	-	-	20,150	-	-	20,150
Total Contractual Svcs	60,272	-	22,591	2,750	-	85,613
Total Grants and Benefits	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-
TOTAL	485,860	159,460	163,964	603,234	43,698	1,456,216