

FY2014 Zero-Based Budget for Secretary of State Core Divisions

	Administration & Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	3,196,006	933,443	959,202	3,112,800	416,500	8,617,951
Annual Leave Pay Out	60,000	25,000	35,000	20,000	10,000	150,000
Board Member Per Diem	5,040	-	-	129,600	2,520	137,160
Other Supplemental Pay	7,054	-	-	-	-	7,054
Temporary Labor	64,510	47,665	41,604	170,015	-	323,794
FICA	246,239	71,408	73,379	237,858	31,863	660,747
Retirement	569,611	163,186	179,326	557,522	72,760	1,542,405
Health Insurance	975,272	287,323	295,252	958,151	128,203	2,644,201
Personal Liability	61,318	23,994	17,773	79,979	12,442	195,506
Unemployment Ins	34,286	13,417	9,938	44,721	6,957	109,319
Worker's Comp	18,294	6,908	5,117	23,028	3,582	56,929
Merit System Cost	5,037	1,971	1,460	6,570	1,022	16,060
Total Personal Services	5,242,667	1,574,315	1,618,051	5,340,244	685,849	14,461,126
Total Postage	11,828	24,676	50,650	59,695	842	147,691
Metered Postage	9,428	9,536	31,800	40,110	842	91,716
Reminder/Certificate Postage	-	15,000	-	18,750	-	33,750
UPS Shipping	2,400	140	18,850	835	-	22,225
Total Motor Vehicle Expense	84,489	-	2,297	3,247	1,136	91,169
Fuel for Agency Vehicles	68,600	-	1,200	900	900	71,600
Repairs/Maintenance	15,489	-	1,097	2,347	236	19,169
Tags/Decals	400	-	-	-	-	400
Total Printing and Publications	3,660	8,120	153,256	17,125	237	182,398
Envelopes, Letterhead, Business Cards	3,660	620	12,287	11,275	237	28,079
Reminder Postcards, Certificate, and Letters	-	7,500	-	5,850	-	13,350
Voter Registration Applications, Precinct Cards	-	-	140,969	-	-	140,969
Total Supplies and Materials	12,439	3,050	27,585	11,634	8,583	63,291
General Office Supplies	10,919	2,970	26,505	10,844	8,583	59,821
Maintenance/Lavatory/Cleaning Services	-	-	380	-	-	380
Light Bulbs	-	65	-	400	-	465
Postage Machine Ink	1,520	15	700	390	-	2,625
Total Repairs and Maintenance	22,460	4,337	3,147	158,794	2,170	190,908
Elevator Inspection/Maintenance	-	-	-	10,611	-	10,611
Equipment Maintenance	7,264	3,142	2,290	13,576	1,348	27,620
Fire Alarm Monitoring	-	-	-	2,052	-	2,052
Repairs/Moving	4,125	210	200	-	165	4,700
Ground Maintenance	-	-	-	6,420	-	6,420
HVAC Maintenance	-	-	-	26,076	-	26,076
Janitorial Services	9,757	-	-	49,200	-	58,957
Maintenance Building Fund	-	-	-	14,622	-	14,622
Pest Control	-	-	-	780	-	780
Security System Maintenance	-	-	-	34,800	-	34,800
Supplemental Cooling	1,314	985	657	657	657	4,270
Total Equipment < \$5000	450	-	-	-	-	450
Investigator Protective Gear	450	-	-	-	-	450
Total Water and Sewer	-	-	132	8,600	-	8,732
Total Energy	2,835	100	10,500	169,800	-	183,235
Georgia Building Authority-After Hours Utilities	-	100	275	-	-	375

Natural Gas	350	-	8,000	169,800	-	178,150
Power	2,485	-	2,225	-	-	4,710
Total Rents - Other than Real Estate	8,251	-	1,800	1,962	1,000	13,013
Agency Parking	6,260	-	720	360	1,000	8,340
Mail Meter Rent	1,795	-	-	1,602	-	3,397
Post Office Box	196	-	1,080	-	-	1,276
Total Insurance and Bond	5,821	1,137	100,780	23,758	1,042	132,538
Flood Insurance	-	-	-	2,432	-	2,432
Property Insurance	998	1,137	100,733	21,101	314	124,283
Auto Insurance	4,823	-	47	225	728	5,823
Total Freight	500	75	130	290	80	1,075
Total Other Operating Expense	33,385	24,018	21,775	102,926	24,496	206,600
Cable	1,540	-	-	-	-	1,540
Document Destruction	-	-	-	6,480	-	6,480
Garbage Collection	132	-	-	4,320	-	4,452
GPS Vehicle Monitoring Service	11,175	-	675	3,354	2,350	17,554
Investigations	100	-	-	1,400	739	2,239
LexisNexis Legal Subscription	3,563	775	17,048	5,771	3,108	30,265
Meeting Expenses	525	-	910	450	-	1,885
National Professional Dues	12,535	500	1,100	57,292	2,900	74,327
Notary Renewals	700	-	120	74	-	894
Professional Subscriptions	1,715	1,063	-	-	9,515	12,293
Secretary of State - Record Center Storage	1,400	21,680	1,300	15,400	5,884	45,664
Security System	-	-	622	4,320	-	4,942
US Citizenship Immigration Services - SAVE Queries	-	-	-	4,065	-	4,065
Water Service	-	-	-	-	-	-
Total Employee Travel	11,055	400	4,650	800	300	17,205
Total Board Member Travel	1,200	-	-	126,450	1,350	129,000
Total Regular Operating Expenses	198,373	65,913	376,702	685,081	41,236	1,367,305
Total Motor Vehicle Purchase	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-
Total IT Supplies	5,430	5,700	3,400	9,315	3,703	27,548
IT Materials	1,415	3,000	1,850	4,075	2,700	13,040
Printer Toner	4,015	2,700	1,550	5,240	1,003	14,508
Total IT Repairs and Maintenance	4,900	8,920	4,725	8,925	4,544	32,014
Phone System Maintenance	-	-	-	-	-	-
Network Updates	4,900	8,920	4,725	8,925	4,544	32,014
Total IT Equipment	15,000	25,000	10,000	2,000	7,000	59,000
Computer Supplies	15,000	25,000	10,000	2,000	7,000	59,000
Total Centralized Accounting Systems Fees	31,600	11,362	11,803	43,449	6,834	105,048
PeopleSoft	31,600	11,362	11,803	43,449	6,834	105,048
Total Software - Non Capitalized	13,855	5,160	4,770	17,330	2,195	43,310
Annual Microsoft Enterprise Agreement	12,715	4,830	3,935	17,000	2,145	40,625
Service Agreements	1,140	330	835	330	50	2,685
Total IT Maintenance and Support	3,783	133,787	36,870	99,029	24,856	298,325
Software Maintenance/Service Agreements	2,440	131,387	35,025	93,023	24,856	286,731

IT Equipment Backup	1,343	2,400	1,845	2,850	-	8,438
Data Back-up, Destruction	-	-	-	3,156	-	3,156
Total IT Expenditures	74,568	189,929	71,568	180,048	49,132	565,245
Georgia Building Authority	141,894	120,831	88,684	-	31,040	382,449
Cobalt Industrial Reit - Elections Warehouse	-	-	43,786	-	-	43,786
Lee Building Partners - Tifton Office	11,232	-	-	-	-	11,232
City of Macon	-	-	-	965,392	-	965,392
Total Real Estate	153,126	120,831	132,470	965,392	31,040	1,402,859
Total Infrastructure - GTA	107,064	54,192	1,794,000	145,200	1,344	2,101,800
Telecommunications/Data	107,064	54,192	1,794,000	145,200	1,344	2,101,800
Total Data/Voice - Non GTA Vendors	31,522	1,037	1,368	2,460	2,184	38,571
Cell/Blackberry Service - Investigations	26,244	1,037	1,368	2,460	2,184	33,293
Non-Voice Lines	648	-	-	-	-	648
Server Monitoring	4,630	-	-	-	-	4,630
Total Voice/Data Comm	138,586	55,229	1,795,368	147,660	3,528	2,140,371
Total Per Diem & Fees	4,672	100	20,345	24,139	8,400	57,656
Adjudication Services	-	-	9,200	1,000	-	10,200
Courier Services	3,172	-	-	-	-	3,172
Court Reporting/Transcription Services	-	-	7,800	13,140	400	21,340
Exam Proctor	-	-	-	2,839	-	2,839
Legal Services	1,500	100	3,345	595	8,000	13,540
Peer Reviews	-	-	-	3,575	-	3,575
Site Evaluations	-	-	-	2,490	-	2,490
Witness Expenses	-	-	-	500	-	500
Total Other Contract Svcs	60,000	-	51,500	-	-	111,500
Consulting Services	60,000	-	-	-	-	60,000
IT Services	-	-	-	-	-	-
Voter ID Cards	-	-	51,500	-	-	51,500
Total Contracts - State	-	-	726,590	-	-	726,590
GA Dept. of Driver Services - Voter Registration	-	-	12,000	-	-	12,000
Kennesaw State University - Voting System Support	-	-	714,590	-	-	714,590
Total Professional/Technical Services - IT	-	-	240,000	-	-	240,000
Covendis Technologies - IT Support	-	-	240,000	-	-	240,000
Total Contractual Svcs	64,672	100	1,038,435	24,139	8,400	1,135,746
Total Grants and Benefits	-	-	85,000	-	-	85,000
Total Election Expenses	-	-	185,800	-	-	185,800
TOTAL	5,871,992	2,006,317	5,303,394	7,342,564	819,185	21,343,452