

**FY2014 February Zero-Based Budget for Secretary of State Core Divisions**

|  | <b>Administration<br/>&amp; Investigations</b> | <b>Corporations</b> | <b>Elections</b> | <b>PLB</b>     | <b>Securities</b> | <b>Total</b>     |
|--|--|---------------------|------------------|----------------|-------------------|------------------|
| Regular Salaries                                 | 238,321  | 72,608              | 74,954           | 255,573        | 28,125            | 669,581          |
| Annual Leave Pay Out                             | 11,731   | -                   | 6,672            | -              | -                 | 18,403           |
| Board Member Per Diem                            | 630  | -                   | -                | 11,018         | -                 | 11,648           |
| Other Supplemental Pay                           | 588  | -                   | -                | 525            | -                 | 1,113            |
| Temporary Labor                                  | 2,885  | 65,785              | 4,138            | 30,800         | -                 | 103,608          |
| FICA   | 18,073   | 6,199               | 6,091            | 19,598         | 2,020             | 51,981           |
| Retirement                                       | 41,401   | 12,867              | 13,370           | 45,824         | 5,078             | 118,540          |
| Health Insurance                                 | 76,791   | 22,350              | 25,125           | 78,763         | 8,657             | 211,685          |
| Personal Liability                               | -  | -                   | -                | -              | -                 | -                |
| Unemployment Ins                                 | -  | -                   | -                | -              | -                 | -                |
| Worker's Comp                                    | -  | -                   | -                | -              | -                 | -                |
| Merit System Cost                                | -  | -                   | -                | -              | -                 | -                |
| Drug Testing                                     | -  | -                   | -                | -              | -                 | -                |
| <b>Total Personal Services</b>                   | <b>390,420</b>                                 | <b>179,809</b>      | <b>130,350</b>   | <b>442,102</b> | <b>43,880</b>     | <b>1,186,561</b> |
| <b>Total Postage</b>                             | <b>4,615</b>                                   | <b>93</b>           | <b>567</b>       | <b>2,441</b>   | <b>10</b>         | <b>7,727</b>     |
| Metered Postage                                  | 4,526  | 93                  | 20               | -              | 10                | 4,649            |
| Reminder/Certificate Postage                     | -  | -                   | -                | 2,441          | -                 | 2,441            |
| UPS Shipping                                     | 90   | -                   | 547              | -              | -                 | 637              |
| <b>Total Motor Vehicle Expense</b>               | <b>6,150</b>                                   | <b>-</b>            | <b>106</b>       | <b>5</b>       | <b>-</b>          | <b>6,261</b>     |
| Fuel for Agency Vehicles                         | 3,861  | -                   | 96               | -              | -                 | 3,958            |
| Repairs/Maintenance                              | 2,288  | -                   | 10               | 5              | -                 | 2,303            |
| Tags/Decals                                      | -  | -                   | -                | -              | -                 | -                |
| <b>Total Printing and Publications</b>           | <b>1,820</b>                                   | <b>305</b>          | <b>1,537</b>     | <b>-</b>       | <b>111</b>        | <b>3,773</b>     |
| Envelopes, Letterhead, Business Cards            | 1,820  | 305                 | 37               | -              | -                 | 2,162            |
| Reminder Postcards, Certificate, and Letters     | -  | -                   | -                | -              | 111               | 111              |
| Voter Registration Applications, Precinct Cards  | -  | -                   | 1,500            | -              | -                 | 1,500            |
| <b>Total Supplies and Materials</b>              | <b>1,190</b>                                   | <b>2,072</b>        | <b>13,664</b>    | <b>1,769</b>   | <b>616</b>        | <b>19,310</b>    |
| General Office Supplies                          | 1,190  | 2,072               | 13,636           | 1,769          | 616               | 19,282           |
| Maintenance/Lavatory/Cleaning Services           | -  | -                   | 28               | -              | -                 | 28               |
| Light Bulbs                                      | -  | -                   | -                | -              | -                 | -                |
| Postage Machine Ink                              | -  | -                   | -                | -              | -                 | -                |
| <b>Total Repairs and Maintenance</b>             | <b>2,878</b>                                   | <b>1,969</b>        | <b>242</b>       | <b>10,556</b>  | <b>111</b>        | <b>15,756</b>    |
| Elevator Inspection/Maintenance                  | -  | -                   | -                | 848            | -                 | 848              |
| Equipment Maintenance                            | 408  | 261                 | 181              | 1,209          | 111               | 2,171            |
| Fire Alarm Monitoring                            | -  | -                   | -                | 171            | -                 | 171              |
| Repairs/Moving                                   | 61   | 1,709               | 61               | -              | -                 | 1,830            |
| Ground Maintenance                               | -  | -                   | -                | 533            | -                 | 533              |
| HVAC Maintenance                                 | -  | -                   | -                | 6,512          | -                 | 6,512            |
| Janitorial Services                              | 2,409  | -                   | -                | -              | -                 | 2,409            |
| Maintenance Building Fund                        | -  | -                   | -                | 1,219          | -                 | 1,219            |
| Pest Control                                     | -  | -                   | -                | 65             | -                 | 65               |
| Security System Maintenance                      | -  | -                   | -                | -              | -                 | -                |
| Supplemental Cooling                             | -  | -                   | -                | -              | -                 | -                |
| <b>Total Equipment &lt; \$5000</b>               | <b>-</b>                                       | <b>-</b>            | <b>-</b>         | <b>-</b>       | <b>-</b>          | <b>-</b>         |
| Investigator Protective Gear                     | -  | -                   | -                | -              | -                 | -                |
| <b>Total Water and Sewer</b>                     | <b>-</b>                                       | <b>-</b>            | <b>11</b>        | <b>578</b>     | <b>-</b>          | <b>589</b>       |
| <b>Total Energy</b>                              | <b>341</b>                                     | <b>-</b>            | <b>2,165</b>     | <b>29,623</b>  | <b>-</b>          | <b>32,129</b>    |
| Georgia Building Authority-After Hours Utilities | -  | -                   | -                | -              | -                 | -                |
| Natural Gas                                      | -  | -                   | 1,980            | -              | -                 | 1,980            |
| Power  | 341  | -                   | 185              | 29,623         | -                 | 30,149           |
| <b>Total Rents - Other than Real Estate</b>      | <b>-</b>                                       | <b>-</b>            | <b>-</b>         | <b>134</b>     | <b>-</b>          | <b>134</b>       |
| Agency Parking                                   | -  | -                   | -                | -              | -                 | -                |
| Mail Meter Rent                                  | -  | -                   | -                | 134            | -                 | 134              |
| Meeting Space                                    | -  | -                   | -                | -              | -                 | -                |

|  |               |               |                |               |              |                |
|--|---------------|---------------|----------------|---------------|--------------|----------------|
| Post Office Box                                  | -             | -             | -              | -             | -            | -              |
| <b>Total Insurance and Bond</b>                  | <b>3,379</b>  | <b>-</b>      | <b>31</b>      | <b>35</b>     | <b>485</b>   | <b>3,930</b>   |
| Flood Insurance                                  | -             | -             | -              | -             | -            | -              |
| Property Insurance                               | -             | -             | -              | -             | -            | -              |
| Auto Insurance                                   | 3,379         | -             | 31             | 35            | 485          | 3,930          |
| <b>Total Freight</b>                             | <b>44</b>     | <b>47</b>     | <b>13</b>      | <b>42</b>     | <b>-</b>     | <b>147</b>     |
| <b>Total Other Operating Expense</b>             | <b>1,373</b>  | <b>5,398</b>  | <b>907</b>     | <b>16,925</b> | <b>2,159</b> | <b>26,762</b>  |
| Cable  | 130           | -             | -              | -             | -            | 130            |
| Document Destruction                             | -             | -             | -              | -             | -            | -              |
| Garbage Collection                               | -             | -             | -              | 367           | -            | 367            |
| GPS Vehicle Monitoring Service                   | -             | -             | -              | -             | -            | -              |
| Investigations                                   | -             | -             | -              | -             | -            | -              |
| LexisNexis Legal Subscription                    | 169           | -             | 214            | 339           | 169          | 892            |
| Meeting Expenses                                 | -             | -             | 190            | -             | -            | 190            |
| National Professional Dues                       | 825           | -             | -              | 11,205        | 660          | 12,690         |
| Notary Renewals                                  | -             | -             | 146            | -             | -            | 146            |
| Professional Subscriptions                       | -             | -             | -              | -             | -            | -              |
| Record Center Storage                            | 249           | 5,398         | 305            | 3,776         | 1,330        | 11,057         |
| Security System                                  | -             | -             | 52             | 371           | -            | 423            |
| Uniforms   | -             | -             | -              | -             | -            | -              |
| US Citizenship Immigration Services              | -             | -             | -              | 868           | -            | 868            |
| Water Service                                    | -             | -             | -              | -             | -            | -              |
| <b>Total Employee Travel</b>                     | <b>2,290</b>  | <b>-</b>      | <b>-</b>       | <b>1,797</b>  | <b>-</b>     | <b>4,088</b>   |
| <b>Total Board Member Travel</b>                 | <b>90</b>     | <b>-</b>      | <b>-</b>       | <b>11,739</b> | <b>-</b>     | <b>11,829</b>  |
| <b>Total Regular Operating Expenses</b>          | <b>24,170</b> | <b>9,884</b>  | <b>19,244</b>  | <b>75,643</b> | <b>3,493</b> | <b>132,435</b> |
| <b>Total Motor Vehicle Purchase</b>              | <b>-</b>      | <b>-</b>      | <b>-</b>       | <b>-</b>      | <b>-</b>     | <b>-</b>       |
| <b>Total Equipment</b>                           | <b>-</b>      | <b>-</b>      | <b>-</b>       | <b>-</b>      | <b>-</b>     | <b>-</b>       |
| <b>Total IT Supplies</b>                         | <b>440</b>    | <b>-</b>      | <b>612</b>     | <b>-</b>      | <b>-</b>     | <b>1,052</b>   |
| IT Materials                                     | 221           | -             | 612            | -             | -            | 834            |
| Printer Toner                                    | 218           | -             | -              | -             | -            | 218            |
| <b>Total IT Repairs and Maintenance</b>          | <b>1,167</b>  | <b>-</b>      | <b>-</b>       | <b>-</b>      | <b>-</b>     | <b>1,167</b>   |
| Phone System Maintenance                         | -             | -             | -              | -             | -            | -              |
| Network Updates                                  | 1,167         | -             | -              | -             | -            | 1,167          |
| <b>Total IT Equipment</b>                        | <b>-</b>      | <b>9,130</b>  | <b>-</b>       | <b>7,925</b>  | <b>-</b>     | <b>17,055</b>  |
| Computer Supplies                                | -             | 9,130         | -              | 7,925         | -            | 17,055         |
| <b>Total Centralized Accounting Systems Fees</b> | <b>7,512</b>  | <b>2,883</b>  | <b>2,260</b>   | <b>9,531</b>  | <b>1,520</b> | <b>23,706</b>  |
| PeopleSoft                                       | 7,512         | 2,883         | 2,260          | 9,531         | 1,520        | 23,706         |
| <b>Total Software - Non Capitalized</b>          | <b>-</b>      | <b>-</b>      | <b>84</b>      | <b>-</b>      | <b>-</b>     | <b>84</b>      |
| Annual Microsoft Enterprise Agreement            | -             | -             | -              | -             | -            | -              |
| Service Agreements                               | -             | -             | 84             | -             | -            | 84             |
| <b>Total IT Maintenance and Support</b>          | <b>4,950</b>  | <b>80,271</b> | <b>1,500</b>   | <b>8,205</b>  | <b>1,050</b> | <b>95,976</b>  |
| Software Maintenance/Service Agreements          | 4,950         | 44,485        | 1,500          | 7,942         | 1,050        | 59,927         |
| IT Equipment Backup                              | -             | 35,786        | -              | 263           | -            | 36,049         |
| Data Back-up, Destruction                        | -             | -             | -              | -             | -            | -              |
| <b>Total IT Expenditures</b>                     | <b>14,069</b> | <b>92,283</b> | <b>4,457</b>   | <b>25,661</b> | <b>2,570</b> | <b>139,041</b> |
| Georgia Building Authority                       | 11,079        | 10,071        | 3,649          | -             | 2,954        | 27,753         |
| Cobalt Industrial Reit - Elections Warehouse     | -             | -             | 7,755          | -             | -            | 7,755          |
| Lee Building Partners - Tifton Office            | -             | -             | -              | -             | -            | -              |
| City of Macon                                    | -             | -             | -              | 80,449        | -            | 80,449         |
| <b>Total Real Estate</b>                         | <b>11,079</b> | <b>10,071</b> | <b>11,404</b>  | <b>80,449</b> | <b>2,954</b> | <b>115,957</b> |
| <b>Total Infrastructure - GTA</b>                | <b>31,138</b> | <b>27,260</b> | <b>192,460</b> | <b>38,231</b> | <b>460</b>   | <b>289,548</b> |
| Telecommunications/Data                          | 31,138        | 27,260        | 192,460        | 38,231        | 460          | 289,548        |

|   |                |                |                |                |               |                  |
|---|----------------|----------------|----------------|----------------|---------------|------------------|
| <b>Total Data/Voice - Non GTA Vendors</b>         | <b>2,632</b>   | <b>86</b>      | <b>162</b>     | <b>193</b>     | <b>146</b>    | <b>3,219</b>     |
| Cell/Blackberry Service - Investigations          | 2,242          | 86             | 162            | 193            | 146           | 2,829            |
| Non-Voice Lines                                   | -              | -              | -              | -              | -             | -                |
| Server Monitoring                                 | 390            | -              | -              | -              | -             | 390              |
| <b>Total Voice/Data Comm</b>                      | <b>33,770</b>  | <b>27,347</b>  | <b>192,621</b> | <b>38,423</b>  | <b>606</b>    | <b>292,767</b>   |
| <b>Total Per Diem &amp; Fees</b>                  | <b>394</b>     | <b>-</b>       | <b>-</b>       | <b>39,677</b>  | <b>-</b>      | <b>40,071</b>    |
| Adjudication Services                             | -              | -              | -              | -              | -             | -                |
| Courier Services                                  | -              | -              | -              | -              | -             | -                |
| Court Reporting/Transcription Services            | 394            | -              | -              | 39,677         | -             | 40,071           |
| Exam Proctor                                      | -              | -              | -              | -              | -             | -                |
| Legal Services                                    | -              | -              | -              | -              | -             | -                |
| Peer Reviews                                      | -              | -              | -              | -              | -             | -                |
| Site Evaluations                                  | -              | -              | -              | -              | -             | -                |
| Witness Expenses                                  | -              | -              | -              | -              | -             | -                |
| <b>Total Other Contract Svcs</b>                  | <b>-</b>       | <b>117,303</b> | <b>2,081</b>   | <b>38,752</b>  | <b>8,946</b>  | <b>167,081</b>   |
| Consulting Services                               | -              | -              | -              | -              | -             | -                |
| IT Services                                       | -              | 117,303        | -              | 38,752         | 8,946         | 165,000          |
| Voter ID Cards                                    | -              | -              | 2,081          | -              | -             | 2,081            |
| <b>Total Contracts - State</b>                    | <b>-</b>       | <b>-</b>       | <b>59,549</b>  | <b>-</b>       | <b>-</b>      | <b>59,549</b>    |
| GA Dept. of Driver Services - Voter Registration  | -              | -              | -              | -              | -             | -                |
| Kennesaw State University - Voting System Support | -              | -              | 59,549         | -              | -             | 59,549           |
| <b>Total Professional/Technical Services - IT</b> | <b>30,052</b>  | <b>-</b>       | <b>36,446</b>  | <b>-</b>       | <b>-</b>      | <b>66,497</b>    |
| Covendis Technologies - IT Support                | 30,052         | -              | 36,446         | -              | -             | 66,497           |
| Voter Registration System                         | -              | -              | -              | -              | -             | -                |
| <b>Total Contractual Svcs</b>                     | <b>30,446</b>  | <b>117,303</b> | <b>98,076</b>  | <b>78,428</b>  | <b>8,946</b>  | <b>333,199</b>   |
| <b>Total Grants and Benefits</b>                  | <b>-</b>       | <b>-</b>       | <b>44,072</b>  | <b>-</b>       | <b>-</b>      | <b>44,072</b>    |
| <b>Total Election Expenses</b>                    | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>      | <b>-</b>         |
| <b>TOTAL</b>                                      | <b>503,954</b> | <b>436,697</b> | <b>500,225</b> | <b>740,707</b> | <b>62,449</b> | <b>2,244,032</b> |