

**FY2013 Zero-Based Budget for Secretary of State Core Divisions - November Expenditures**

	<b>Administration/ Investigations FY2013 ZBB</b>	<b>Archives FY2013 ZBB</b>	<b>Corporations FY2013 ZBB</b>	<b>Elections FY2013 ZBB</b>	<b>PLB FY2013 ZBB</b>	<b>Securities FY2013 ZBB</b>	<b>Total FY2013 ZBB</b>
<b>Total Personal Services</b>	<b>428,739</b>	<b>137,603</b>	<b>116,457</b>	<b>137,515</b>	<b>421,569</b>	<b>57,390</b>	<b>1,299,274</b>
Regular Salaries	262,518	46,565	69,937	78,475	249,241	35,792	742,528
Annual Leave Pay Out	4,212	28,721	-	-	247	-	33,180
Board Member Per Diem	315	-	-	-	10,498	-	10,813
Other Supplemental Pay	588	525	-	-	-	-	1,113
Temporary Labor	3,640	4,411	4,165	12,585	9,346	-	34,147
FICA	19,067	5,702	5,121	5,915	18,706	2,576	57,087
Retirement	36,997	23,283	9,689	10,802	35,911	4,905	121,587
Health Insurance	93,561	26,350	24,478	27,466	87,393	12,527	271,776
Personal Liability	5,110	1,333	1,999	1,481	6,665	1,037	17,625
Unemployment Ins	-	-	-	-	-	-	-
Worker's Comp	1,471	384	576	426	1,919	299	5,075
Merit System Cost	1,259	329	493	365	1,643	256	4,344

<b>Total Postage</b>	<b>(3,102)</b>	<b>1,201</b>	<b>537</b>	<b>9,200</b>	<b>1,673</b>	<b>55</b>	<b>9,565</b>
Metered Postage	(3,362)	1,201	537	6,088	-	55	4,519
Reminder/Certificate Postage	-	-	-	-	1,657	-	1,657
UPS Shipping	260	-	-	3,113	16	-	3,389
Voter District Cards	-	-	-	-	-	-	-
<b>Total Motor Vehicle Expense</b>	<b>13,845</b>	<b>238</b>	<b>-</b>	<b>256</b>	<b>198</b>	<b>-</b>	<b>14,537</b>
Fuel for Agency Vehicles	11,804	234	-	247	193	-	12,477
Repairs/Maintenance	1,941	5	-	10	5	-	1,960
Tags/Decals	100	-	-	-	-	-	100
<b>Total Printing and Publications</b>	<b>3,085</b>	<b>-</b>	<b>-</b>	<b>17,200</b>	<b>3,958</b>	<b>-</b>	<b>24,243</b>
Envelopes, Letterhead, Business Cards	3,085	-	-	575	3,780	-	7,440
Reminder Postcards, Certificate, and Letters	-	-	-	-	178	-	178
Voter Registration Applications, Precinct Cards	-	-	-	16,625	-	-	16,625
Voter District Cards	-	-	-	-	-	-	-
<b>Total Supplies and Materials</b>	<b>422</b>	<b>2,063</b>	<b>271</b>	<b>2,139</b>	<b>516</b>	<b>228</b>	<b>5,639</b>

General Office Supplies	414	1,667	271	1,794	256	228	4,630
Maintenance/Lavatory/Cleaning Services	-	44	-	26	-	-	70
Cotton Blotter	-	-	-	-	-	-	-
Light Bulbs	7	352	-	-	-	-	359
Microfilm Rolls	-	-	-	-	-	-	-
Postage Machine Ink	-	-	-	320	260	-	580
<b>Total Repairs and Maintenance</b>	<b>1,418</b>	<b>4,651</b>	<b>349</b>	<b>276</b>	<b>12,421</b>	<b>112</b>	<b>19,228</b>
Elevator Inspection/Maintenance	-	1,261	-	-	848	-	2,109
Equipment Maintenance	605	893	349	182	1,384	112	3,526
Fire Alarm Monitoring	-	-	-	-	171	-	171
Repairs/Moving	-	-	-	93	-	-	93
Ground Maintenance	-	1,893	-	-	1,066	-	2,959
HVAC Maintenance	-	-	-	-	185	-	185
HYDRO Service and Supplies - Agreement	-	-	-	-	-	-	-
Janitorial Services	813	-	-	-	4,062	-	4,875
City of Macon - Maintenance Building Fund	-	-	-	-	1,219	-	1,219
Pest Control	-	-	-	-	-	-	-

		195	-	-	65	-	260
Security System Maintenance	-	-	-	-	3,422	-	3,422
Supplemental Cooling	-	-	-	-	-	-	-
Water Treatment	-	409	-	-	-	-	409
<b>Total Equipment &lt; \$5000</b>	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Investigator Protective Gear	-	-	-	-	-	-	-
<b>Total Water and Sewer</b>	-	<b>1,445</b>	-	<b>11</b>	<b>783</b>	-	-
<b>Total Energy</b>	<b>127</b>	<b>32,135</b>	-	<b>534</b>	<b>12,271</b>	-	<b>45,067</b>
Georgia Building Authority-After Hours Utilities	-	-	-	-	-	-	-
Natural Gas	-	1,569	-	395	-	-	1,965
Power	127	30,566	-	139	12,271	-	43,103
<b>Total Rents- Other than Real Estate</b>	-	-	-	<b>2,500</b>	<b>134</b>	<b>240</b>	<b>2,874</b>
Agency Parking	-	-	-	-	-	240	240
Copiers Lease	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-

		-	-	-	-	-	-
Mail Meter Rent	-	-	-	-	134	-	134
Post Office Box	-	-	-	-	-	-	-
Room Rental for VR System Training	-	-	-	2,500	-	-	2,500
<b>Total Insurance and Bond</b>	<b>200</b>	<b>994</b>	<b>188</b>	<b>9,262</b>	<b>3,063</b>	<b>60</b>	<b>13,767</b>
Flood Insurance	-	-	-	-	2,432	-	2,432
Museum Arts Insurance	-	-	-	-	-	-	-
Property Insurance	131	986	188	9,258	612	49	11,224
Auto Insurance	69	8	-	4	19	10	110
<b>Total Freight</b>	<b>27</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>37</b>
<b>Total Other Operating Expense</b>	<b>448</b>	<b>3,157</b>	<b>444</b>	<b>17,384</b>	<b>7,720</b>	<b>570</b>	<b>29,722</b>
Cable	128	-	-	-	-	-	128
Document Destruction	-	-	-	-	540	-	540
Garbage Collection	-	-	-	-	360	-	360
GPS Vehicle Monitoring Service	-	-	-	-	-	-	-
Investigations	-	-	-	-	91	11	103



<b>Total Equipment</b>	-	-	-	-	-	-	-
<b>Total IT Supplies</b>	<b>183</b>	-	-	-	<b>624</b>	-	<b>807</b>
IT Materials	-	-	-	-	149	-	149
Printer Toner	183	-	-	-	475	-	658
<b>Total IT Repairs and Maintenance</b>	-	-	-	-	-	-	-
Phone System Maintenance	-	-	-	-	-	-	-
<b>Total IT Equipment</b>	-	-	-	<b>266</b>	-	-	<b>266</b>
Computer Supplies	-	-	-	266	-	-	266
<b>Total Centralized Accounting Systems Fees</b>	<b>9,387</b>	<b>2,770</b>	<b>3,539</b>	<b>3,386</b>	<b>13,234</b>	<b>1,847</b>	<b>34,163</b>
PeopleSoft	9,387	2,770	3,539	3,386	13,234	1,847	34,163
<b>Total Software - Non Capitalized</b>	-	-	-	-	-	-	-
Annual Microsoft Enterprise Agreement	-	-	-	-	-	-	-
Service Agreements	-	-	-	-	-	-	-
Voter Registration System	-	-	-	-	-	-	-

<b>Total IT Maintenance and Support</b>	<b>25</b>	<b>-</b>	<b>25,025</b>	<b>25</b>	<b>288</b>	<b>-</b>	<b>25,363</b>
Software Maintenance/Service Agreements	25	-	25,025	25	25	-	25,100
IT Equipment Backup	-	-	-	-	263	-	263
Data Back-up, Destruction	-	-	-	-	-	-	-
<b>Total IT Expenditures</b>	<b>9,595</b>	<b>2,770</b>	<b>28,564</b>	<b>3,677</b>	<b>14,146</b>	<b>1,847</b>	<b>60,599</b>
Georgia Building Authority	11,825	18,390	10,069	7,390	-	2,587	50,261
Cobalt Industrial Reit - Elections Warehouse	-	-	-	3,649	-	-	3,649
Lee Building Partners - Tifton Office	-	-	-	-	-	-	-
City of Macon	-	-	-	-	79,260	-	79,260
University Financing Foundation	-	225,543	-	-	-	-	225,543
<b>Total Real Estate</b>	<b>11,825</b>	<b>243,932</b>	<b>10,069</b>	<b>11,039</b>	<b>79,260</b>	<b>2,587</b>	<b>358,712</b>
<b>Total Infrastructure - GTA</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Telecommunications/Data	-	-	-	-	-	-	-
<b>Total Data/Voice - Non GTA Vendors</b>	<b>2,588</b>	<b>1,036</b>	<b>75</b>	<b>113</b>	<b>200</b>	<b>111</b>	<b>4,123</b>



Blackberry Service	1,763	38	75	113	200	111	2,299
Non-Voice Lines	54	998	-	-	-	-	1,052
Server Monitoring	772	-	-	-	-	-	772
<b>Total Voice/Data Comm</b>	<b>2,588</b>	<b>1,036</b>	<b>75</b>	<b>113</b>	<b>200</b>	<b>111</b>	<b>4,123</b>
<b>Total Per Diem &amp; Fees</b>	<b>264</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,084</b>	<b>-</b>	<b>2,348</b>
Adjudication Services	-	-	-	-	-	-	-
Boxing Inspector Services	-	-	-	-	-	-	-
Courier Services	264	-	-	-	-	-	264
Court Reporting/Transcription Services	-	-	-	-	1,400	-	1,400
Exam Proctor	-	-	-	-	-	-	-
Legal Services	-	-	-	-	322	-	322
Peer Reviews	-	-	-	-	-	-	-
Site Evaluations	-	-	-	-	363	-	363
Witness Expenses	-	-	-	-	-	-	-
<b>Total Other Contract Svcs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,908</b>	<b>-</b>	<b>-</b>	<b>8,908</b>

Board of Regents - Software Support	-	-	-	-	-	-	-
Consulting Services	-	-	-	-	-	-	-
Voter ID Cards	-	-	-	8,908	-	-	8,908
<b>Total Contracts - State</b>	-	<b>3,626</b>	-	<b>59,151</b>	-	-	<b>62,778</b>
Clayton College & State University - Security	-	3,626	-	-	-	-	3,626
GA Dept. of Driver Services - Voter Registration	-	-	-	-	-	-	-
Kennesaw State University - Voting System Support	-	-	-	59,151	-	-	59,151
University of Georgia - Training	-	-	-	-	-	-	-
<b>Total Professional/Technical Services - IT</b>	-	-	-	<b>18,756</b>	-	-	<b>18,756</b>
Covendis Technologies - IT Support	-	-	-	18,756	-	-	18,756
Online Computer Library Catalog Inc	-	-	-	-	-	-	-
Voter Registration System	-	-	-	-	-	-	-
<b>Total Contractual Svcs</b>	<b>264</b>	<b>3,626</b>	-	<b>86,814</b>	<b>2,084</b>	-	<b>92,789</b>
<b>Total Grants and Benefits</b>	-	-	-	<b>405</b>	-	-	<b>405</b>

<b>Total Election Expenses</b>	-	-	-	<b>52,851</b>	-	-	<b>52,851</b>
<b>TOTAL</b>	<b>469,650</b>	<b>435,447</b>	<b>156,954</b>	<b>352,596</b>	<b>570,448</b>	<b>63,214</b>	<b>2,048,308</b>