



GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS
Secretary of State
Professional Licensing Boards Division

NOTICE OF INTENT TO ADOPT PROPOSED RULES AND NOTICE OF PUBLIC HEARING

CHAPTER 240-14 BARBER SCHOOL EQUIPMENT, CURRICULUM, AND INSTRUCTOR TRAINING

TO ALL INTERESTED PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Cosmetology and Barbers (hereinafter "Board") proposes to adopt the following rules: 240-14-.01 BARBER SCHOOL EQUIPMENT, 240-14-.02 MASTER BARBER SCHOOL CURRICULUM, and 240-14-.03 BARBER II SCHOOL CURRICULUM.

This notice, together with an exact copy of the synopsis of the proposed rule, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice and a synopsis of the proposed rule may be reviewed during normal business hours (8:00 am to 5:30 pm Monday through Friday, except official State holidays) at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's web page at www.sos.ga.gov/plb/cosmetology. Copies may also be requested by contacting the Georgia State Board of Cosmetology and Barbers at (478) 207-2440.

Any interested party affected by the rule may present comments to the Board no later than June 20, 2016. Written comments should be addressed to Lisa Durden, Director, Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217. Comments may be submitted by fax to 1-866-888-1176.

A public hearing is scheduled to begin at 9:00 a.m. on June 27, 2016 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input into the proposed rule.

The Board voted to adopt this Notice of Intent at its March 7, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §43-10-2(d), which requires the Board to regulate the practice of cosmetology and barbering in this state. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§43-10-2, 43-10-6, 43-10-9, 43-10-12, and 43-10-13 to adopt or implement differing actions for businesses as listed at O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, or owned and operated and dominant in the field of cosmetology and barbering.

The proposed rule will be considered for adoption by the Georgia State Board of Cosmetology and Barbers at its meeting scheduled to begin at 9:00 a.m. June 27, 2016 at the Professional Licensing Boards Division at 237 Coliseum Drive, Macon, Georgia 30217. According to the Department of Law, State of Georgia, the Georgia State



Board of Cosmetology and Barbers has the authority to adopt the proposed rules for Chapter 240, pursuant to authority contained in O.C.G.A. §§43-10-2, 43-10-6, 43-10-9, 43-10-12, and 43-10-13.

For further information, contact the Board office at 478-207-2440.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This 27 day of May, 2016.

A handwritten signature in blue ink that reads "Lisa W Durden".

Lisa Durden

Division Director

Professional Licensing Boards Division

Posted: 27 MAY 16

GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS

Secretary of State
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED RULES

CHAPTER 240-14 BARBER SCHOOL EQUIPMENT, CURRICULUM, AND INSTRUCTOR TRAINING

Purpose: The passage of House Bill 314 by the Georgia General Assembly and signed into law by the Governor effective July 1, 2015 combined the former Georgia Board of Barbers and the former Georgia Board of Cosmetology into a single, combined board, the Georgia State Board of Cosmetology and Barbers. The new Board must adopt new rules for Chapter 240 prior to July 1, 2016.

240-14-.01 BARBER SCHOOL EQUIPMENT: This proposed rule establishes equipment and space requirements for each school of barbering.

240-14-.02 MASTER BARBER SCHOOL CURRICULUM: This proposed rules sets out a curriculum for master barbers.

240-14-.03 BARBER II SCHOOL CURRICULUM: This proposed rule sets out a curriculum for barber II practice.

Main Feature: The new proposed chapter identifies barber school equipment, curriculum, and instructor training standards, rules, and regulations as required by the Georgia State Board of Cosmetology and Barbers.

Rule 240-14-.01 Barber School Equipment

- (1) Each school desiring to teach barbering at the Master Barber or Barber II level must provide the following minimum equipment:
 - (a) secured storage for school and student records (locking filing cabinet, desk, etc.);
 - (b) sufficient instructional displays (dry erase, audio visual aids, chalkboard, etc);
 - (c) an appropriate disinfection container which is in accordance with Board rule 240-4-.04(b);
 - (d) a minimum of seven (7) hair dryers for enrollment of up to sixteen (16) students and one (1) additional dryer for each additional five (5) students;
 - (e) work stations with mirrors for each individual student;
 - (f) sufficient covered waste containers for soiled or disposable towels;
 - (g) hazardous waste container for blood contaminated disposable utensils labeled accordingly with a biohazard label and/or the words "contaminated utensils";
 - (h) sixteen (16) mannequins, one (1) for each additional five (5) students;

- (i) closed towel cabinets to adequately store clean/soiled linens;
 - (j) separate closed container for bloody towels, labeled accordingly with a biohazard label and/or the words "contaminated linen";
 - (k) locker space for personal items must be furnished to each student;
 - (l) student sign: a sign stating "SERVICE BY STUDENTS ONLY" must be displayed;
 - (m) school minimum floor space (see Rule 240-14-.01(4) below);
 - (n) ten towels per student;
 - (o) first aid kit
- (2) The basic kit for master barber and barber II students shall contain the following:
- (a) basic combs;
 - (b) brushes (nylon bristles that can be disinfected ONLY);
 - (c) shears and thinning shears;
 - (d) straight razor;
 - (e) mug and brush (nylon bristles that can be disinfected ONLY) or shaving cream;
 - (f) clippers, guards, trimmers;
 - (g) dusting brush (nylon bristles that can be disinfected ONLY);
 - (h) neck strips;
 - (i) hair cloth and clip;
 - (j) standard textbook;
 - (k) one (1) workbook;
 - (l) blow dryer and styling brush;
 - (m) shampoo cape.
- (3) All of the equipment provided for in Paragraph (1) must be standard Barber equipment, cleansed, disinfected, and maintained in good, safe, working condition at all times.

Authority: O.C.G.A. 43-10-2, 43-10-6, 43-10-12, 43-10-13

Rule 240-14-.02 Master Barber School Curriculum

The curriculum for students in a school of barbering for a complete course of at least nine (9)

Months totaling fifteen hundred (1500) hours of training shall be as follows:

- (a) Each school or licensed instructor shall require each student to obtain 280 total hours of theory training in the following curriculum before the student is allowed to render clinical services.
1. Classroom Theory - 50 hours: Shall include instruction by a licensed instructor in the following subjects related to barbering:
 - (i) chemistry (the basics of physical and chemical changes);
 - (ii) cleansing and disinfection;
 - (iii) hygiene and good grooming;
 - (iv) laws and rules.
 2. Hair and Scalp Treatments, Shampooing, and Conditioning - 25 hours: Shall include instruction by a licensed instructor in the following subjects:
 - (i) hair analysis;
 - (ii) scalp condition;
 - (iii) treatments;
 - (iv) proper procedure of shampooing (towel application, draping);
 - (v) knowledge of shampoo formulas;
 - (vi) water temperatures.
 3. Shaving - 25 hours:
 - (i) shaving (proper handling technique of straight razor learning the fourteen (14) stroke process).
 4. Coloring of Hair -25 hours: Shall include instruction by a licensed instructor in the following subjects:
 - (i) bleaching;
 - (ii) high and low lighting;
 - (iii) permanent color;
 - (iv) semi permanent color; and
 - (v) temporary rinse.
 5. Hair Cutting and Styling - 70 hours: Shall include instruction by a licensed instructor in the

following:

- (i) proper handling of implements (razor, shears, clippers, trimmers, edgers); and
 - (ii) 35 hours of training on mannequins.
6. Facial Hair Design & Waxing - 20 hours: Shall include instruction by a licensed instructor in the following:
- (i) theory of facial massage;
 - (ii) equipment; and
 - (iii) facial treatments.
7. Permanent Waving, Relaxing, and Chemical Application - 65 Hours: Shall include instruction by a licensed instructor in the following subjects:
- (i) the chemistry of permanent wave solution;
 - (ii) technique of placing wave rods on client heads; and

(b) When a student has completed 280 hours in the above curriculum, the licensed instructor shall complete a statement to be directed to the Georgia State Board of Cosmetology and Barbers, signed by the licensed instructor, and the student (and properly notarized) stating the student is now prepared to progress to the clinic floor to perform clinical services on live subjects. After completion of the first 280 hours of training, the curriculum shall be as follows:

1. Theory - 200 hours;
2. Hairstyling techniques and cutting - 500 hours = 500 applications: Shall include instruction by a licensed instructor in the following subjects:
 - (i) proper handling of instruments;
 - (ii) improper handling of instruments;
 - (iii) training on mannequins and live models.
3. Shaving - 25 hours = 50 applications: Shall include instructions by a licensed instructor in the following:
 - (i) proper handling of instruments;
 - (ii) proper disposal of razor blades in sharps container in accordance with the provisions of O.C.G.A. § 12-8-20, *et seq.*, and the Rules for Solid Waste Management, Chapter 391-3-4-.15(e) applicable to razor blade disposal in solid waste.
 - (iii) improper handling of instruments;
 - (iv) training on mannequins and live models.

4. Shampooing - 5 hours = 40 applications: Shall include instructions by a licensed instructor in the following:
 - (i) proper procedure of shampooing;
 - (ii) knowledge of shampoo formulas;
 - (iii) water temperature.
5. Facial Hair Design and Waxing - 10 hours = 30 applications:
6. Scalp Treatment Techniques - 10 hours: Shall include instructions by a licensed instructor in the following subjects:
 - (i) hair analysis;
 - (iii) scalp conditions;
 - (iii) treatments.
7. Permanent Waving, Relaxing and Chemical application - 270 hours = 66 applications: Shall include instruction by a licensed instructor in the following subjects:
 - (i) the chemistry of cold wave solution relaxers and reaction;
 - (ii) techniques of placing cold wave rods on client's head;
 - (iii) chemistry of color, technique of color and chemical action of hair color.
8. Additional instructions at the discretion of the instructor - 200 hours.

Authority: O.C.G.A. 43-10-2, 43-10-9, 43-10-12, 43-10-13

Rule 240-14-03 Barber II School Curriculum

The curriculum for students in a school of barbering for a complete course of at least seven (7) months totaling one thousand one hundred and forty (190 curriculum + 950 practical = 1140) hours of training shall be as follows:

- (a) Each school or licensed instructor shall require each student to obtain 190 total hours of theory training in the following curriculum before the student is allowed to render clinical services.
 1. Classroom Theory - 50 hours: Shall include instruction by a licensed instructor in the following subjects related to barbering:
 - (i) chemistry (the basics of physical and chemical changes);
 - (ii) cleansing and disinfection;
 - (iv) hygiene and good grooming;

- (v) laws and rules.
2. Hair and Scalp Treatments, Shampooing, and Conditioning - 25 hours: Shall include instruction by a licensed instructor in the following subjects:
 - (i) hair analysis;
 - (ii) scalp condition;
 - (iii) treatments;
 - (iv) proper procedure of shampooing (towel application, draping);
 - (v) knowledge of shampoo formulas;
 - (vi) water temperatures.
 3. Shaving - 25 hours:
 - (i) shaving (proper handling technique of straight razor learning the fourteen (14) Stroke process).
 - (ii) proper disposal of razor blades in sharps containers
 4. Hair Cutting and Styling - 70 hours: Shall include instruction by a licensed instructor in the following:
 - (i) proper handling of implements (razor, shears, clippers, trimmers, edgers); and
 - (ii) 35 hours of training on mannequins.
 5. Facial Hair Design & Waxing - 20 hours: Shall include instruction by a licensed instructor in the following:
 - (i) theory of facial massage;
 - (ii) equipment; and
 - (iii) facial treatments.
- (b) When a student has completed 190 hours in the above curriculum, the licensed instructor shall complete a statement to be directed to the Georgia State Board of Cosmetology and Barbers, signed by the licensed instructor, and the student (and properly notarized) stating the student is now prepared to progress to the clinic floor to perform clinical services on live subjects. After completion of the first 190 hours of training, the curriculum shall be as follows totaling 950 practical hours:
1. Practical Theory - 200 hours;
 2. Hairstyling techniques and cutting - 500 hours = 500 applications: Shall include instruction by a

licensed instructor in the following subjects:

- (i) proper handling of instruments;
 - (ii) improper handling of instruments;
 - (iii) training on mannequins and live models.
3. Shaving - 25 hours = 50 applications: Shall include instructions by a licensed instructor in the following:
- (i) proper handling of instruments;
 - (ii) proper disposal of razor blades in sharps containers
 - (iii) improper handling of instruments;
 - (iv) training on mannequins and live models.
4. Shampooing - 5 hours = 40 applications: Shall include instructions by a licensed instructor in the following:
- (i) proper procedure of shampooing;
 - (ii) knowledge of shampoo formulas;
 - (iii) water temperature.
5. Facial Hair Design and Waxing - 10 hours = 30 applications:
6. Scalp Treatment Techniques - 10 hours: Shall include instructions by a licensed instructor in the following subjects:
- (i) hair analysis;
 - (ii) scalp conditions;
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8. Additional instructions at the discretion of the instructor - 200 hours.

Authority: O.C.G.A. 43-10-2, 43-10-9, 43-10-12, 43-10-13



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**RULES CHAPTER 240-14 BARBER SCHOOL EQUIPMENT, CURRICULUM, AND
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