



GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS
Secretary of State
Professional Licensing Boards Division

NOTICE OF INTENT TO ADOPT PROPOSED RULES AND NOTICE OF PUBLIC HEARING

**RULES CHAPTER 240-15 COSMETOLOGY SCHOOL EQUIPMENT, CURRICULUM, AND
INSTRUCTOR TRAINING CURRICULUM**

TO ALL INTERESTED PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Cosmetology and Barbers (hereinafter "Board") proposes to adopt the following rules: 240-15-.01 COSMETOLOGY SCHOOL EQUIPMENT, 240-15-.02 COSMETOLOGY SCHOOL CURRICULUM, 240-15-.03 COSMETOLOGY SCHOOL CURRICULUM CREDIT HOURS, and 240-15-.04 CURRICULUM FOR COSMETOLOGY INSTRUCTOR TRAINING.

This notice, together with an exact copy of the synopsis of the proposed rule, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice and a synopsis of the proposed rule may be reviewed during normal business hours (8:00 am to 5:30 pm Monday through Friday, except official State holidays) at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's web page at www.sos.ga.gov/plb/cosmetology. Copies may also be requested by contacting the Georgia State Board of Cosmetology and Barbers at (478) 207-2440.

Any interested party affected by the rule may present comments to the Board no later than September 6, 2016. Written comments should be addressed to Lisa Durden, Director, Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217. Comments may be submitted by fax to 1-866-888-1176.

A public hearing is scheduled to begin at 9:00 a.m. on September 12, 2016, at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input into the proposed rule.

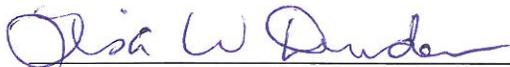
The Board voted to adopt this Notice of Intent at its August 8, 2016, meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §43-10-2(d), which requires the Board to regulate the practice of cosmetology and barbering in this state. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§43-10-6(b), 43-10-12(c), 43-10-12(e), 43-10-13(a), 43-10-9(a)(1), 43-10-12(c), 43-10-13(a), 43-10-6(a) and 43-10-6(c) to adopt or implement differing actions for businesses as listed at O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, or owned and operated and dominant in the field of cosmetology and barbering.

The proposed rule will be considered for adoption by the Georgia State Board of Cosmetology and Barbers at its meeting scheduled to begin at 9:00 a.m. on September 12, 2016, at the Professional Licensing Boards Division at

237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Cosmetology and Barbers has the authority to adopt the proposed rules for Chapter 240, pursuant to authority contained in O.C.G.A. §§43-10-2, 43-10-6, 43-10-9, 43-10-12, 43-10-13.

For further information, contact the Board office at 478-207-2440.
This notice is given in compliance with O.C.G.A. § 50-13-4.

This 12th day of August, 2016.



Lisa Durden
Division Director
Professional Licensing Boards Division

Posted: 12 Aug 16



GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS
Secretary of State
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED RULES
CHAPTER 240-15 COSMETOLOGY SCHOOL EQUIPMENT, CURRICULUM, AND
INSTRUCTOR TRAINING CURRICULUM

Purpose: This proposed rule sets out required cosmetology school equipment, a curriculum for the training of cosmetology students, cosmetology instructors and standards for this training.

240-15-.01 COSMETOLOGY SCHOOL EQUIPMENT. This proposed rule establishes equipment and space requirements for each school of cosmetology. It also requires that this equipment be kept in good condition. This rule is authorized under § 43-10-12(c), which permits the Board to establish the qualifications of schools of cosmetology. It is also authorized under § 43-10-13(a), which permits the Board to set a course of study for schools of cosmetology, as the listed equipment is integral to the course of study. Finally, the latter part of the rule concerning equipment condition is authorized under § 43-10-6(a) and (d), which allows the Board to adopt rules prescribing sanitary requirements for schools of cosmetology and mandates that equipment be kept in clean and sanitary condition.

240-15-.02 COSMETOLOGY SCHOOL CURRICULUM. This proposed rule sets out a curriculum for schools of cosmetology. HIV instruction within the curriculum is specifically authorized under § 43-10-6(b), which allows the Board to require HIV instruction for all licensees. The curriculum is generally authorized under § 43-10-12(c), which permits the Board to establish the qualifications, appointments, courses of study, and hours of study of schools of cosmetology, and conforms to part (1) of paragraph (c), which sets out minimum requirements for a cosmetology school curriculum. It is also authorized under § 43-10-13(a), which permits the Board to set a course of study for schools of cosmetology. Finally, the rule clarifies the education requirements for cosmetology licensure set out in § 43-10-9(a)(1).

240-15-.03 COSMETOLOGY SCHOOL CURRICULUM CREDIT HOURS. The first two parts of this rule are authorized under § 43-10-12(c), which permits the Board to establish the qualifications, appointments, courses of study, and hours of study of schools of cosmetology, and § 43-10-13(a), which provides the Board general authority to set a course of study for schools of cosmetology. The last part of the rule is authorized under 43-10-6(c), which authorizes Board inspectors to enter and make reasonable examinations of schools of cosmetology for the purpose of enforcing the rules of the Board.

240-15-.04 CURRICULUM FOR COSMETOLOGY INSTRUCTOR TRAINING. This proposed rule sets out a curriculum for the training of cosmetology instructors and standards for this training. It is authorized under § 43-10-12(e)(2)(A), which requires each applicant for licensure as a cosmetology instructor to complete 750 hours instructor training in cosmetology at a Board approved school. It is also authorized under § 43-10-13(a), which authorizes the Board to set a course of study for all students at schools of cosmetology or barbering.

Main Feature: The new proposed chapter identifies the required cosmetology school equipment, school curriculum, credit hours for students, and instructor training curriculum as required by the Georgia State Board of Cosmetology and Barbers.

Rule 240-15-.01 Cosmetology School Equipment

- (1) Each school desiring to teach cosmetology must provide the following minimum equipment:
 - (a) secured metal filing cabinets for school and student records;
 - (b) sufficient chalkboards;
 - (c) an appropriate disinfection container which is in accordance with Board rule 240-5;
 - (d) a minimum of four (4) shampoo basins for enrollment up to fifteen (15) students, and one (1) additional shampoo basin for each additional fifteen (15) students or fraction thereof;
 - (e) three (3) facial chairs or cushioned massage tables;
 - (f) a minimum of seven (7) chair hair dryers for enrollment up to fifteen (15) students and one (1) additional dryer for each additional five (5) students;
 - (g) work stations with mirrors for each individual student;
 - (h) sufficient covered containers for soiled or disposable towels and covered/washable containers for garbage;
 - (i) one mannequin per student;
 - (j) one closed container per station for clean implements only;
 - (k) closed containers to adequately store clean towels/linens;
 - (l) locker space for personal items must be furnished for each student;
 - (m) paraffin wax machine and paraffin wax;
 - (n) school minimum floor space 3,000 sq. ft.;
 - (o) four (4) manicuring tables with two (2) chairs at each table, and implements as specified on nail care equipment rules of the Board;
 - (p) one (1) whirlpool pedicure spa (with fixed plumbing), three (3) footbaths and a current cleaning and disinfection log;
 - (q) audio visual aids;
 - (r) a current copy of the Laws and Rules of the Georgia State Board of Cosmetology and Barbers;
 - (s) A basic kit; the basic kit for cosmetology students shall contain the following:

1. mannequin with hair at least 6-7 inches long;
 2. basic combs;
 3. scissors/shears and thinning shears;
 4. razor with guard and disposable blades;
 5. brushes;
 6. rollers;
 7. clips;
 8. protective capes;
 9. disposable neck strips;
 10. perm rods and end papers;
 11. marcel iron and flat iron;
 12. blow dryer;
 13. dusting brush (nylon bristles that can be disinfected ONLY);
 14. consumable supplies for esthetics;
 15. basic nail care kit and consumable supplies for nail care;
 16. standard textbook which corresponds with the school curriculum as indicated on the school application;
 17. one (1) workbook;
 18. full copy of Georgia State Board of Cosmetology and Barbers rules and Georgia law applicable to Cosmetology and Barbering (O.C.G.A. 43-10);
- (t) magnifying lamp (at least one per classroom); and
- (u) facial steamer (at least one per classroom).
- (2) All of the above equipment must be standard equipment and maintained in good and safe working condition at all times;
 - (3) Any cosmetology school desiring to teach a separate course in hair design, barbering, barbering II, esthetics or nail technology and having more than fifteen (15) students in a hair design, esthetics, or nail technology course shall provide all necessary equipment and supplies for each such school course;
 - (4) Schools licensed by the former Georgia State Board of Barbers and/or the Georgia State Board of Cosmetology prior to March 17, 1986 are exempt from the square footage requirements of this rule, but such schools are not exempt from all other requirements

of this rule.

Rule 240-15-.02 Cosmetology School Curriculum.

The curriculum for students enrolled in a school of cosmetology for a complete course of a minimum of nine (9) months and totaling fifteen hundred (1,500) hours of training (250 theory + 1250 service application hours) shall be as follows:

- (a) Level 1 instruction shall be provided by a licensed master cosmetology instructor. Each school or licensed instructor shall require each student to obtain two hundred fifty (250) total hours of Level 1 training before the student performs clinical services on a client/patron. Of these two hundred fifty (250) hours, two hundred twenty five (225) shall be theory and training on mannequins, and of the final twenty five (25) hours, fifteen (15) hours shall be on skin care and ten (10) hours shall be on nail care. For the purposes of this Rule, one (1) theory hour equals one (1) clock hour for the first 250 hours of training, which are intended to be theoretical in nature.
1. Theory = (40) – (40 theory hours/40 clock hours);
 - (i) chemistry;
 - (ii) cleansing and disinfection;
 - (iii) EPA; OSHA, infection control standards; blood spill procedures; and
 - (iv) AIDS; HIV; and communicable diseases.
 2. Theory of Permanent Waving = (45) – (45 theory hours/45 clock hours);
 - (i) the chemistry of permanent wave solution and its reaction;
 - (ii) the chemistry of relaxers and their reactions; and
 - (iii) the principles of permanent wave rod placement.
 3. Theory of Hair Coloring = (45) – (45 theory hours/45 clock hours);
 - (i) the chemistry of color;
 - (ii) principles of color application; and
 - (iii) the chemical reaction of hair color.
 4. Theory of Hair and Scalp Treatments and Conditioning = (20) – (20 theory hours/20 clock hours);
 - (i) hair analysis;
 - (ii) scalp condition; and
 - (iii) treatments;
 5. Theory of Hair Cutting = (25) – (25 theory hours/25 clock hours);
 - (i) proper handling and care of instruments.
 6. Theory of Shampooing = (15) – (15 theory hours/15 clock hours);
 - (i) proper procedure of shampooing;
 - (ii) knowledge of shampooing formulas; and
 - (iii) water temperature.
 7. Theory of Hairdressing/Hairstyling = (35) – (35 theory hours/35 clock hours);
 - (i) 20 hours training on mannequins; and
 - (ii) 15 hours training on live models (without compensation).
 8. Theory of Nail Care and Skin Care = (25) – (25 theory hours/25 clock hours);
 - (i) concepts and principles of nail care procedures and correct handling of instruments – (10 theory hours/10 clock hours); and

- (ii) concepts and principles of skin care procedures and techniques – (15 theory hours/15 clock hours).
- (b) Level 2 theory and service application hours on patrons may begin when a student has completed two hundred fifty (250) theory hours in the above curriculum, with a minimum passing score of seventy five percent (75%). The student may then progress to Level 2 theory, practical training, and service application hours on live subjects. The Level 2 curriculum shall be as follows:
1. Theory = (100) – (100 theory hours/100 clock hours);
 - (i) cleansing and disinfecting;
 - (ii) physiology;
 - (iii) electricity;
 - (iv) safety precautions;
 - (v) chemistry of beauty products, actions/reactions, and the composition of tints, dyes and bleaches;
 - (vi) salesmanship;
 - (vii) telephone etiquette; and
 - (viii) salon deportment; consisting of courtesy, neatness and professional attitude in meeting the public.
 2. Social Skills, Reception or Desk Work, Art and Ethics, State Board of Cosmetology Laws and Rules = (50) – (50 theory hours/50 clock hours).
 3. Laboratory = (50) – (50 service application hours/50 clock hours); shall include practical training in preparing germicidal solutions, shampoos, tint and bleaches, practical training in washing and sanitizing all equipment in the beauty salon.
 4. Hairdressing, Shampoo and Comb-out = (255) – (170 service application hours/170 applications); shall include shampoos, comprising dry, soap-free, oil and reconditioning; wet curls, thermo-curling, blow drying, hair styles, comb outs and all types of pressing; hot combs.
 5. Hair Cutting and Shaping = (124.5) - (124.5 service application hours/166 applications).
 6. Permanent Waving = (150) – (150 service credit hours/50 applications).
 7. Chemical Hair Relaxing = (139) – (139 service application hours);
 - (i) virgin application – (82 service application hours/42 applications); and
 - (ii) chemical retouch – (57 service application hours/38 applications).
 8. Hair Coloring and Hair Lightening = (155) – (155 service application hours);
 - (i) temporary rinses and semi-permanent color – (9 service application hours/12 applications);
 - (ii) virgin color – (40 service application hours/20 applications);
 - (iii) color retouches – (20 service application hours/10 applications);
 - (iv) hair bleaching and lightening – (80 service applications hours/40 applications);
 - (I) virgin hair lightening (32 service application hours/16 applications);
 - (II) retouch hair lightening (20 service application hours/10 applications);
 - (III) foiling techniques and placement – (28 service application hours/14 applications);
 - (v) predisposition tests – (3 service application hours); and

- (vi) color removal – (3 service application hours).
- 9. Scalp and Hair Treatment = (49) – (49 service application hours/49 applications); shall include brushing and manipulations, corrective treatments, and reconditioning treatments.
- 10. Facial Treatment, Make-up, and Hair Removal = (52.5) – (52.5 service application hours):
 - (i) facial treatments – (30 service application hours/30 applications);
 - (ii) make-up applications – (20 service application hours/20 applications); and
 - (iii) brow and lash tint - (2.5 service application hours/5 applications).
- 11. Hair Removal = (30) – (30 service application hours):
 - (i) lip, chin, and face (tweezing, waxing, threading) – (10 service application hours/20 applications);
 - (ii) brow tweezing – (10 service application hours/20 applications); and
 - (iii) brow waxing – (10 service application hours/20 applications).
- 12. Sanitizing and Disinfection of Tools, Implements, and Equipment = (5) – (5 service application hours/10 applications):
 - (i) implements (brushes, combs, shears, clippers, flat irons, curling irons, nail and skin care implements) – (1 service application hour/2 applications);
 - (ii) shampoo bowls and dryer hoods, styling stations, chairs, mats and work space – (1 service application hour/2 applications);
 - (iii) pedicure spa bowls, portable or fixed plumbing – (1 service application hour/2 applications);
 - (iv) hair removal and waxing stations – (1 service application hour/2 applications); and
 - (v) manicure stations – (1 service application hour/2 applications).
- 13. Manicures, Pedicures, and Nail Sculpting = (90) – (90 service application hours):
 - (i) manicures with hand and forearm massage – (25 service credit hours/25 applications);
 - (ii) pedicures with foot and leg massage – (20 service application hours/20 applications); and
 - (iii) nail sculpting – (45 service application hours/15 applications).

Rule 240-15-.03 Cosmetology School Curriculum Credit Hours

- 1. For work performed by students, credits will be allowed to students as listed below:
 - (a) one cold or heat wave (including shampoo and set) – 3 clock hours per application;
 - (b) one chemical relaxer – 2 clock hours per application;
 - (c) one chemical relaxer retouch – 1.5 clock hours per application;
 - (d) virgin lightener (including shampoo and set) – 2 clock hours per application;
 - (e) retouch lightener – 2 clock hours per application;
 - (f) foiling – 2 clock hours per application;
 - (g) virgin tint (including shampoo and set) – 2 clock hours per application
 - (h) tint retouch – 2 clock hours per application;
 - (i) one brow and lash tint - 30 minutes per application;
 - (j) one temporary rinse/semi-permanent color – 45 minutes per application;
 - (k) one shampoo, set and comb out, or one pressing, curling and comb out – 1.5 clock hours per application;

- (l) one shampoo - 15 minutes per application;
 - (m) one scalp treatment - 1 clock hour per application;
 - (n) one haircut - 45 minutes per application;
 - (o) one facial - 1 clock hour per application;
 - (p) make up application - 1 clock hour per application;
 - (q) hair removal - 30 minutes per application;
 - (r) sanitizing and disinfection of tools, implements, and equipment - 30 minutes per application;
 - (s) one manicure - 1 clock hour per application;
 - (t) one pedicure - 1 clock hour per application; and
 - (u) one full set of sculptured nail application - 3 clock hours per application.
2. A weekly sheet, signed in black ink and/or electronic signature by the student and the instructor, shall be kept for each student, which shows the number of hours of training in each subject. This work sheet shall be sub-totaled weekly, and subject to review by the inspector at any time.
 3. Any student shall have the right to refuse to attend classes for more than eight (8) hours in one day.

Rule 240-15-.04 Curriculum for Cosmetology Instructor Training

- (1) Persons receiving instructor training in a cosmetology school shall spend all of their training time under the direct supervision of a licensed instructor and shall not be left in charge of students or school at any time without the direct supervision of a licensed instructor.
- (2) Persons receiving instructor training are not permitted to perform clinical services on a patron for compensation, either by appointment or otherwise. Persons receiving instructor training shall be furnished an instructor training manual.
- (3) The curriculum in a school of cosmetology for an instructor training course shall be completed within one (1) year and a total of 750 hours of training as stated below. For purposes of this Rule, one (1) credit hour equals one (1) clock hour.
 - (a) General Education = (250)-(250 credit/250 clock hours): All practice teaching must be supervised by a licensed instructor.
 1. Cosmetology, Esthetician, Hair Design, Nail Technician and Barber Laws, rules and regulations - (25 credit/25 clock hours);
 2. Principles of teaching cosmetology - (150 credit/150 clock hours);
 3. Principles of teaching nail care - (35 credit/35 clock hours); and
 4. Principles of teaching esthetics - (40 credit/40 clock hours).
 - (b) Teaching techniques and audio visual aids = (225)-(225 credit/225 clock hours):
 1. Curriculum development;
 2. Lesson plans and presentations;

3. Classroom management and discipline;

4. Demonstrations and lectures; and

5. Various methods of evaluation.

(c) Practice teaching = (275)-(275 credit/275 clock hours).



GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS
Secretary of State
Professional Licensing Boards Division

**RULES CHAPTER 240-15 COSMETOLOGY SCHOOL EQUIPMENT, CURRICULUM, AND
INSTRUCTOR TRAINING CURRICULUM**

Rule 240-15-.01 Cosmetology School Equipment

- (1) Each school desiring to teach cosmetology must provide the following minimum equipment:
 - (a) secured metal filing cabinets for school and student records;
 - (b) sufficient chalkboards;
 - (c) an appropriate disinfection container which is in accordance with Board rule 240-5;
 - (d) a minimum of four (4) shampoo basins for enrollment up to fifteen (15) students, and one (1) additional shampoo basin for each additional fifteen (15) students or fraction thereof;
 - (e) three (3) facial chairs or cushioned massage tables;
 - (f) a minimum of seven (7) chair hair dryers for enrollment up to fifteen (15) students and one (1) additional dryer for each additional five (5) students;
 - (g) work stations with mirrors for each individual student;
 - (h) sufficient covered containers for soiled or disposable towels and covered/washable containers for garbage;
 - (i) one mannequin per student;
 - (j) one closed container per station for clean implements only;
 - (k) closed containers to adequately store clean towels/linens;
 - (l) locker space for personal items must be furnished for each student;
 - (m) paraffin wax machine and paraffin wax;
 - (n) school minimum floor space 3,000 sq. ft.;
 - (o) four (4) manicuring tables with two (2) chairs at each table, and implements as specified on nail care equipment rules of the Board;

- (p) one (1) whirlpool pedicure spa (with fixed plumbing), three (3) footbaths and a current cleaning and disinfection log;
 - (q) audio visual aids;
 - (r) a current copy of the Laws and Rules of the Georgia State Board of Cosmetology and Barbers;
 - (s) A basic kit; the basic kit for cosmetology students shall contain the following:
 1. mannequin with hair at least 6-7 inches long;
 2. basic combs;
 3. scissors/shears and thinning shears;
 4. razor with guard and disposable blades;
 5. brushes;
 6. rollers;
 7. clips;
 8. protective capes;
 9. disposable neck strips
 10. perm rods and end papers;
 11. marcel iron and flat iron;
 12. blow dryer;
 13. dusting brush (nylon bristles that can be disinfected ONLY);
 14. consumable supplies for esthetics;
 15. basic nail care kit and consumable supplies for nail care;
 16. standard textbook which corresponds with the school curriculum as indicated on the school application;
 17. one (1) workbook; and
 18. full copy of Georgia State Board of Cosmetology and Barbers rules and Georgia law applicable to Cosmetology and Barbering (O.C.G.A. 43-10).
 - (t) magnifying lamp (at least one per classroom); and
 - (u) facial steamer (at least one per classroom).
- (2) All of the above equipment must be standard equipment and maintained in good and safe working condition at all times.

- (3) Any cosmetology school desiring to teach a separate course in hair design, barbering, barbering II, esthetics or nail technology and having more than fifteen (15) students in a hair design, esthetics, or nail technology course shall provide all necessary equipment and supplies for each such school course.
- (4) Schools licensed by the former Georgia State Board of Barbers and/or the Georgia State Board of Cosmetology prior to March 17, 1986 are exempt from the square footage requirements of this rule, but such schools are not exempt from all other requirements of this rule.

Cite as Ga. Comp. R. & Regs. R. 240-15-.01

Authority: O.C.G.A. Secs. 43-10-2, 43-10-6, 43-10-12, 43-10-13.

Rule 240-15-.02 Cosmetology School Curriculum.

The curriculum for students enrolled in a school of cosmetology for a complete course of a minimum of nine (9) months and totaling fifteen hundred (1,500) hours of training (250 theory + 1250 service application hours) shall be as follows:

- (a) Level 1 instruction shall be provided by a licensed master cosmetology instructor. Each school or licensed instructor shall require each student to obtain two hundred fifty (250) total hours of Level 1 training before the student performs clinical services on a client/patron. Of these two hundred fifty (250) hours, two hundred twenty five (225) shall be theory and training on mannequins, and of the final twenty five (25) hours, fifteen (15) hours shall be on skin care and ten (10) hours shall be on nail care. For the purposes of this Rule, one (1) theory hour equals one (1) clock hour for the first 250 hours of training, which are intended to be theoretical in nature.

1. Theory = (40) – (40 theory hours/40 clock hours);
 - (i) chemistry;
 - (ii) cleansing and disinfection;
 - (iii) EPA; OSHA, infection control standards; blood spill procedures; and
 - (iv) AIDS; HIV; and communicable diseases.
2. Theory of Permanent Waving = (45) – (45 theory hours/45 clock hours);
 - (i) the chemistry of permanent wave solution and its reaction;
 - (ii) the chemistry of relaxers and their reactions; and
 - (iii) the principles of permanent wave rod placement.
3. Theory of Hair Coloring = (45) – (45 theory hours/45 clock hours);
 - (i) the chemistry of color;
 - (ii) principles of color application; and
 - (iii) the chemical reaction of hair color.
4. Theory of Hair and Scalp Treatments and Conditioning = (20) – (20 theory hours/20 clock hours);
 - (i) hair analysis;
 - (ii) scalp condition; and
 - (iii) treatments.
5. Theory of Hair Cutting = (25) – (25 theory hours/25 clock hours);
 - (i) proper handling and care of instruments.
6. Theory of Shampooing = (15) – (15 theory hours/15 clock hours);
 - (i) proper procedure of shampooing;

- (ii) knowledge of shampooing formulas; and
 - (iii) water temperature.
7. Theory of Hairdressing/Hairstyling = (35) – (35 theory hours/35 clock hours);
 - (i) 20 hours training on mannequins; and
 - (ii) 15 hours training on live models (without compensation).
 8. Theory of Nail Care and Skin Care = (25) – (25 theory hours/25 clock hours);
 - (i) concepts and principles of nail care procedures and correct handling of instruments – (10 theory hours/10 clock hours); and
 - (ii) concepts and principles of skin care procedures and techniques – (15 theory hours/15 clock hours).
- (b) Level 2 theory and service application hours on patrons may begin when a student has completed two hundred fifty (250) theory hours in the above curriculum, with a minimum passing score of seventy five percent (75%). The student may then progress to Level 2 theory, practical training, and service application hours on live subjects. The Level 2 curriculum shall be as follows:

1. Theory = (100) – (100 theory hours/100 clock hours);
 - (i) cleansing and disinfecting;
 - (ii) physiology;
 - (iii) electricity;
 - (iv) safety precautions;
 - (v) chemistry of beauty products, actions/reactions, and the composition of tints, dyes and bleaches;
 - (vi) salesmanship;
 - (vii) telephone etiquette; and
 - (viii) salon deportment; consisting of courtesy, neatness and professional attitude in meeting the public.
2. Social Skills, Reception or Desk Work, Art and Ethics, State Board of Cosmetology Laws and Rules = (50) – (50 theory hours/50 clock hours).
3. Laboratory = (50) – (50 service application hours/50 clock hours); shall include practical training in preparing germicidal solutions, shampoos, tint and bleaches, practical training in washing and sanitizing all equipment in the beauty salon.
4. Hairdressing, Shampoo and Comb-out = (255) – (170 service application hours/170 applications); shall include shampoos, comprising dry, soap-free, oil and reconditioning; wet curls, thermo-curling, blow drying, hair styles, comb outs and all types of pressing; hot combs.
5. Hair Cutting and Shaping = (124.5) - (124.5 service application hours/166 applications).
6. Permanent Waving = (150) – (150 service credit hours/50 applications).
7. Chemical Hair Relaxing = (139) – (139 service application hours);
 - (i) virgin application – (82 service application hours/42 applications); and
 - (ii) chemical retouch – (57 service application hours/38 applications).
8. Hair Coloring and Hair Lightening = (155) – (155 service application hours);
 - (i) temporary rinses and semi-permanent color – (9 service application hours/12 applications);
 - (ii) virgin color – (40 service application hours/20 applications);
 - (iii) color retouches – (20 service application hours/10 applications);

- (iv) hair bleaching and lightening – (80 service applications hours/40 applications);
 - (I) virgin hair lightening (32 service application hours/16 applications);
 - (II) retouch hair lightening (20 service application hours/10 applications); and
 - (III) foiling techniques and placement – (28 service application hours/14 applications).
 - (v) predisposition tests – (3 service application hours); and
 - (vi) color removal – (3 service application hours).
9. Scalp and Hair Treatment = (49) – (49 service application hours/49 applications); shall include brushing and manipulations, corrective treatments, and reconditioning treatments.
10. Facial Treatment, Make-up, and Hair Removal = (52.5) – (52.5 service application hours):
- (i) facial treatments – (30 service application hours/30 applications);
 - (ii) make-up applications – (20 service application hours/20 applications); and
 - (iii) brow and lash tint - (2.5 service application hours/5 applications).
11. Hair Removal = (30) – (30 service application hours):
- (i) lip, chin, and face (tweezing, waxing, threading) – (10 service application hours/20 applications);
 - (ii) brow tweezing – (10 service application hours/20 applications); and
 - (iii) brow waxing – (10 service application hours/20 applications).
12. Sanitizing and Disinfection of Tools, Implements, and Equipment = (5) – (5 service application hours/10 applications):
- (i) implements (brushes, combs, shears, clippers, flat irons, curling irons, nail and skin care implements) – (1 service application hour/2 applications);
 - (ii) shampoo bowls and dryer hoods, styling stations, chairs, mats and work space – (1 service application hour/2 applications);
 - (iii) pedicure spa bowls, portable or fixed plumbing – (1 service application hour/2 applications);
 - (iv) hair removal and waxing stations – (1 service application hour/2 applications); and
 - (v) manicure stations – (1 service application hour/2 applications).
13. Manicures, Pedicures, and Nail Sculpting = (90) – (90 service application hours):
- (i) manicures with hand and forearm massage – (25 service credit hours/25 applications);
 - (ii) pedicures with foot and leg massage – (20 service application hours/20 applications); and
 - (iii) nail sculpting – (45 service application hours/15 applications).

Cite as Ga. Comp. R. & Regs. R. 240-15-.02

Authority: O.C.G.A. Secs. 43-10-2, 43-10-6, 43-10-9, 43-10-12, 43-10-13.

Rule 240-15-.03 Cosmetology School Curriculum Credit Hours

1. For work performed by students, credits will be allowed to students as listed below:
 - (a) one cold or heat wave (including shampoo and set) – **3** clock hours per application;
 - (b) one chemical relaxer – **2** clock hours per application;
 - (c) one chemical relaxer retouch – **1.5** clock hours per application;
 - (d) virgin lightener (including shampoo and set) – **2** clock hours per application;
 - (e) retouch lightener – **2** clock hours per application;
 - (f) foiling – **2** clock hours per application;
 - (g) virgin tint (including shampoo and set) – **2** clock hours per application;
 - (h) tint retouch – **2** clock hours per application;
 - (i) one brow and lash tint - **30** minutes per application;
 - (j) one temporary rinse/semi-permanent color – **45** minutes per application;
 - (k) one shampoo, set and comb out, or one pressing, curling and comb out – **1.5** clock hours per application;
 - (l) one shampoo - **15** minutes per application;
 - (m) one scalp treatment – **1** clock hour per application;
 - (n) one haircut – **45** minutes per application;
 - (o) one facial – **1** clock hour per application;
 - (p) make up application – **1** clock hour per application;
 - (q) hair removal – **30** minutes per application;
 - (r) sanitizing and disinfection of tools, implements, and equipment – **30** minutes per application;
 - (s) one manicure – **1** clock hour per application;
 - (t) one pedicure – **1** clock hour per application; and
 - (u) one full set of sculptured nail application – **3** clock hours per application.
2. A weekly sheet, signed in black ink and/or electronic signature by the student and the instructor, shall be kept for each student, which shows the number of hours of training in each subject. This work sheet shall be sub-totaled weekly, and subject to review by the inspector at any time.
3. Any student shall have the right to refuse to attend classes for more than eight (**8**) hours in one day.

Cite as Ga. Comp. R. & Regs. R. 240-15-.03

Authority: O.C.G.A. Secs. 43-10-2, 43-10-6, 43-10-12, 43-10-13.

Rule 240-15-.04 Curriculum for Cosmetology Instructor Training

- (1) Persons receiving instructor training in a cosmetology school shall spend all of their training time under the direct supervision of a licensed instructor and shall not be left in charge of students or school at any time without the direct supervision of a licensed instructor.
- (2) Persons receiving instructor training are not permitted to perform clinical services on a patron for compensation, either by appointment or otherwise. Persons receiving instructor training shall be furnished an instructor training manual.

(3) The curriculum in a school of cosmetology for an instructor training course shall be completed within one (1) year and a total of 750 hours of training as stated below. For purposes of this Rule, one (1) credit hour equals one (1) clock hour.

(a) General Education = **(250)**-(250 credit/250 clock hours): All practice teaching must be supervised by a licensed instructor.

1. Cosmetology, Esthetician, Hair Design, Nail Technician and Barber Laws, rules and regulations - (25 credit/25 clock hours);
2. Principles of teaching cosmetology - (150 credit/150 clock hours);
3. Principles of teaching nail care - (35 credit/35 clock hours); and
4. Principles of teaching esthetics - (40 credit/40 clock hours).

(b) Teaching techniques and audio visual aids = **(225)**-(225 credit/225 clock hours):

1. Curriculum development;
2. Lesson plans and presentations;
3. Classroom management and discipline;
4. Demonstrations and lectures; and
5. Various methods of evaluation.

(c) Practice teaching = **(275)**-(275 credit/275 clock hours).

Cite as Ga. Comp. R. & Regs. R. 240-15-.04

Authority: O.C.G.A. Secs. 43-10-2, 43-10-12, 43-10-13.