

FY2013 Zero-Based Budget for Secretary of State Core Divisions - February Expenditures

	Administration/ Investigations FY2013 ZBB	Archives FY2013 ZBB	Corporations FY2013 ZBB	Elections FY2013 ZBB	PLB FY2013 ZBB	Securities FY2013 ZBB	Total FY2013 ZBB
Total Personal Services	413,391	84,782	116,104	130,351	421,748	59,592	1,225,967
Regular Salaries	260,226	50,732	62,614	78,767	248,160	37,095	737,594
Annual Leave Pay Out	-	-	6,455	-	1,430	-	7,885
Board Member Per Diem	-	-	-	-	9,022	-	9,022
Other Supplemental Pay	1,562	-	-	-	-	-	1,562
Temporary Labor	6,913	4,371	6,306	7,118	16,625	-	41,332
FICA	18,943	3,755	5,121	5,799	18,581	2,691	54,891
Retirement	38,134	7,329	10,249	12,529	35,824	5,106	109,170
Health Insurance	63,889	12,406	16,890	19,262	61,161	9,071	182,680
Personal Liability	5,110	1,333	1,185	1,481	6,665	1,851	17,625
Unemployment Ins	17,143	4,472	6,708	4,969	22,361	3,478	59,132
Worker's Comp	1,471	384	576	426	1,919	299	5,075
Merit System Cost	-	-	-	-	-	-	-

Total Postage	6,155	0	1	228	2,217	0	8,601
Metered Postage	6,035	0.27	0.60	-	0.06	0.10	6,036
Reminder/Certificate Postage	-	-	-	-	2,170	-	2,170
UPS Shipping	120	-	-	228	47	-	395
Voter District Cards	-	-	-	-	-	-	-
Total Motor Vehicle Expense	9,882	152	-	633	192	-	10,859
Fuel for Agency Vehicles	8,807	147	-	225	36	-	9,217
Repairs/Maintenance	1,000	5	-	407	156	-	1,568
Tags/Decals	75	-	-	-	-	-	75
Total Printing and Publications	4,013	-	-	1,509	411	-	5,933
Envelopes, Letterhead, Business Cards	4,013	-	-	9	-	-	4,022
Reminder Postcards, Certificate, and Letters	-	-	-	-	411	-	411
Voter Registration Applications, Precinct Cards	-	-	-	1,500	-	-	1,500
Voter District Cards	-	-	-	-	-	-	-
Total Supplies and Materials	585	424	114	1,267	985	114	3,489

General Office Supplies	471	-	-	1,153	871	-	2,495
Maintenance/Lavatory/Cleaning Services	-	424	-	-	-	-	424
Cotton Blotter	-	-	-	-	-	-	-
Light Bulbs	-	-	-	-	-	-	-
Microfilm Rolls	-	-	-	-	-	-	-
Postage Machine Ink	114	-	114	114	114	114	570
Total Repairs and Maintenance	1,659	4,834	262	338	6,677	112	13,882
Elevator Inspection/Maintenance	-	1,261	-	-	848	-	2,109
Equipment Maintenance	605	1,077	262	277	1,094	112	3,428
Fire Alarm Monitoring	-	657	-	-	-	-	657
Repairs/Moving	61	-	-	61	-	-	121
Ground Maintenance	-	947	-	-	-	-	947
HVAC Maintenance	-	-	-	-	185	-	185
HYDRO Service and Supplies - Agreement	-	-	-	-	-	-	-
Janitorial Services	993	-	-	-	-	-	993
City of Macon - Maintenance Building Fund	-	-	-	-	1,219	-	1,219
Pest Control	-	-	-	-	-	-	-

		-	-	-	65	-	65
Security System Maintenance	-	483	-	-	3,267	-	3,750
Supplemental Cooling	-	-	-	-	-	-	-
Water Treatment	-	409	-	-	-	-	409
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear	-	-	-	-	-	-	-
Total Water and Sewer	-	887	-	11	534	-	-
Total Energy	156	32,793	-	1,726	13,704	-	48,337
Georgia Building Authority-After Hours Utilities	-	-	-	42	-	-	42
Natural Gas	-	1,428	-	1,521	-	-	2,948
Power	156	31,365	-	164	13,704	-	45,388
Total Rents- Other than Real Estate	-	-	-	-	134	-	134
Agency Parking	-	-	-	-	-	-	-
Copiers Lease	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-
Mail Meter Rent	-	-	-	-	-	-	-

		-	-	-	134	-	134
Post Office Box	-	-	-	-	-	-	-
Room Rental for VR System Training	-	-	-	-	-	-	-
Total Insurance and Bond	120	59	1	8,877	140	13	9,210
Flood Insurance	-	-	-	-	-	-	-
Museum Arts Insurance	-	-	-	-	-	-	-
Property Insurance	35	51	1	8,873	121	3	9,085
Auto Insurance	84	8	-	4	19	10	125
Total Freight	34	-	-	8	-	-	42
Total Other Operating Expense	1,168	156	5,324	521	7,669	11,037	25,873
Cable	128	-	-	-	-	-	128
Document Destruction	-	-	-	-	1,074	-	1,074
Garbage Collection	-	88	-	-	364	-	452
GPS Vehicle Monitoring Service	-	-	-	-	-	-	-
Investigations	131	-	-	-	99	-	231
LexisNexis Legal Subscription	165	-	-	165	329	165	823

Meeting Expenses	-	-	-	-	-	-	-
National Professional Dues	454	-	-	-	890	-	1,344
Nursing Survey	-	-	-	-	-	-	-
Notary Renewals	37	-	-	-	-	-	37
Professional Subscriptions	-	-	-	-	374	9,515	9,889
Secretary of State - Record Center Storage	252	-	5,324	305	3,614	1,357	10,851
Security System	-	-	-	52	360	-	412
US Citizenship Immigration Services - SAVE Queries	-	-	-	-	565	-	565
Water Service	-	68	-	-	-	-	68
Total Employee Travel	2,737	-	-	1,434	67	-	4,238
Total Board Member Travel	181	-	-	-	8,969	-	9,149
Total Regular Operating Expenses	26,689	39,305	5,701	16,552	41,697	11,276	141,220
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-						

		-	-	-	-	-	-
Total IT Supplies	295	-	64	-	880	-	1,239
IT Materials	88	-	-	-	880	-	968
Printer Toner	207	-	64	-	-	-	271
Total IT Repairs and Maintenance	-	-	-	-	-	-	-
Phone System Maintenance	-	-	-	-	-	-	-
Total IT Equipment	399	-	-	-	-	-	399
Computer Supplies	399	-	-	-	-	-	399
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft	-	-	-	-	-	-	-
Total Software - Non Capitalized	-	-	-	-	-	-	-
Annual Microsoft Enterprise Agreement	-	-	-	-	-	-	-
Service Agreements	-	-	-	-	-	-	-
Voter Registration System	-	-	-	-	-	-	-

Total IT Maintenance and Support	751	-	1,003	35,020	1,265	20	38,059
Software Maintenance/Service Agreements	751	-	1,003	35,020	1,003	20	37,796
IT Equipment Backup	-	-	-	-	263	-	263
Data Back-up, Destruction	-	-	-	-	-	-	-
Total IT Expenditures	1,445	-	1,067	35,020	2,145	20	39,697
Georgia Building Authority	11,825	18,390	10,069	7,390	-	2,587	50,261
Cobalt Industrial Reit - Elections Warehouse	-	-	-	-	-	-	-
Lee Building Partners - Tifton Office	-	-	-	-	-	-	-
City of Macon	-	-	-	-	79,260	-	79,260
University Financing Foundation	-	225,543	-	-	-	-	225,543
Total Real Estate	11,825	243,932	10,069	7,390	79,260	2,587	355,064
Total Infrastructure - GTA	8,713	3,578	4,303	1,989	11,934	114	30,631
Telecommunications/Data	8,713	3,578	4,303	1,989	11,934	114	30,631
Total Data/Voice - Non GTA Vendors	2,558	535	86	113	206	147	3,645
Blackberry Service							

	2,118	38	86	113	206	147	2,708
Non-Voice Lines	54	497	-	-	-	-	551
Server Monitoring	386	-	-	-	-	-	386
Total Voice/Data Comm	11,271	4,113	4,389	2,102	12,140	261	34,276
Total Per Diem & Fees	264	272	-	-	2,553	680	3,770
Adjudication Services	-	-	-	-	-	-	-
Boxing Inspector Services	-	-	-	-	-	-	-
Courier Services	264	272	-	-	-	-	536
Court Reporting/Transcription Services	-	-	-	-	1,635	680	2,315
Exam Proctor	-	-	-	-	204	-	204
Legal Services	-	-	-	-	-	-	-
Peer Reviews	-	-	-	-	414	-	414
Site Evaluations	-	-	-	-	300	-	300
Witness Expenses	-	-	-	-	-	-	-
Total Other Contract Svcs	-	-	-	1,610	-	-	1,610
Board of Regents - Software Support	-	-	-	-	-	-	-

		-	-	-	-	-	-
Consulting Services	-	-	-	-	-	-	-
Voter ID Cards	-	-	-	1,610	-	-	1,610
Total Contracts - State	-	-	-	59,571	-	-	59,571
Clayton College & State University - Security	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration	-	-	-	420	-	-	420
Kennesaw State University - Voting System Support	-	-	-	59,151	-	-	59,151
University of Georgia - Training	-	-	-	-	-	-	-
Total Professional/Technical Services - IT	-	-	-	-	-	-	-
Covendis Technologies - IT Support	-	-	-	-	-	-	-
Online Computer Library Catalog Inc	-	-	-	-	-	-	-
Voter Registration System	-	-	-	-	-	-	-
Total Contractual Svcs	264	272	-	61,181	2,553	680	64,951
Total Grants and Benefits	-	-	-	-	-	-	-

Total Election Expenses	-	-	-	103	-	-	103
TOTAL	464,885	372,404	137,330	252,699	559,544	74,416	1,861,277