

FY2016 April Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	121,590	112,151	96,092	100,430	319,622	24,154	774,039
Annual Leave Pay Out	721						721
Board Member Per Diem					6,745		6,745
Other Supplemental Pay	693		25		1,050		1,768
Overtime							-
Temporary Labor	1,570		88,397	21,451	6,683		118,101
FICA	9,000	8,094	7,184	7,447	23,292	1,786	56,803
Retirement	29,439	27,289	23,814	24,522	77,133	5,821	188,018
Health Insurance	37,428	34,155	30,075	30,585	97,338	7,356	236,937
Personal Liability	5,884	8,473	7,531	5,649	22,359	1,883	51,779
Unemployment Ins							-
Worker's Comp	2,468	3,554	3,160	2,370	9,380	790	21,722
Merit System Cost	554	797	709	532	2,104	177	4,873
Employee Background Check							-
Total Personal Services	209,347	194,513	256,987	192,986	565,706	41,967	1,461,506
Total Postage	15,036	15	-	2,904	1,147	-	19,102
Metered Postage	15,027	15			1,051		16,093
Reminder/Certificate Postage							-
UPS Shipping	9			2,904	96		3,009
Total Motor Vehicle Expense	451	3,362	-	136	5	-	3,954
Fuel for Agency Vehicles	451			136			587
Repairs/Maintenance		3,362			5		3,367
Tags/Decals							-
Total Printing and Publications	-	366	54	17,608	-	-	18,028
Envelopes, Letterhead, Business Cards		366		4,978			5,344
Reminder Postcards, Certificate, and Letters			54				54
Voter Registration Applications, Precinct Cards				12,630			12,630
Total Supplies and Materials	8,800	562	1,627	2,241	1,539	-	7,412
General Office Supplies	1,364	562	1,627	2,241	450		6,244
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach	7,357						
Postage Machine Ink	79				1,089		1,168
Total Repairs and Maintenance	2,337	207	358	542	9,353	407	13,204
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	1,108	111	262	182	1,324	311	3,298
Fire Alarm Monitoring							-
Repairs/Moving				24			24
Ground Maintenance					533		533
HVAC Maintenance							-
Janitorial Services	1,133			240	4,062		5,435
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					2,400		2,400
Supplemental Cooling	96	96	96	96	96	96	576
Total Equipment < \$5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	686	-	697
Total Energy	124	-	-	1,171	818	-	2,113
Georgia Building Authority-After Hours Utilities				42			42
Natural Gas				953			953
Power	124			176	818		1,118
Total Rents - Other than Real Estate	491	-	-	-	439	-	930
Agency Parking							-
Mail Meter Rent	491				439		930
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	393	1,197	131	3,017	967	37	5,742
Flood Insurance							-
Property Insurance	186	153	131	2,959	958	37	4,424
Auto Insurance	207	1,044		58	9		1,318
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	2,651	1,522	750	1,821	10,756	179	17,679
Cable	99						99
Document Destruction					1,082		1,082
Fire System Monitoring							
Mailing & Postage							
Garbage Collection	23				427		450
GPS Vehicle Monitoring Service		1,146					1,146
Investigations							-
LexisNexis Legal Subscription	179			179	358	179	895
Meeting Expenses	1,965	265		15			2,245
National Professional Dues	355		750	1,575	8,475		11,155
Notary Renewals							-
Professional Subscriptions	30	111					141
Secretary of State - Record Center Storage							-
Security System				52			52
US Citizenship Immigration Services					414		414
Water Service							-
Total Employee Travel	70	105	356	2,596	104	-	-
Total Board Member Travel	-	-	451	-	7,792	-	8,243
Total Regular Operating Expenses	30,353	7,336	3,727	32,047	33,606	623	107,692
Total Motor Vehicle Purchase	-	(674)	-	-	-	-	(674)
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	51	97	-	-	-	98	246
IT Materials	51						51
Printer Toner		97				98	195
Total IT Repairs and Maintenance	-	-	-	-	-	-	-
Phone System Maintenance							-
Network Updates							-
Total IT Equipment	-	-	-	-	-	-	-
Computer Supplies							-
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	716	-	1,165	84	-	-	1,965
Annual Microsoft Enterprise Agreement							-
Service Agreements	716		1,165	84			1,965
Total IT Maintenance and Support	20	-	185,560	94,840	-	-	280,420
Software Maintenance/Service Agreements	20		185,560	94,840			280,420
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	787	97	186,725	94,924	-	98	282,631
Board of Regents - Record Center Storage					3,226		3,226
Georgia Building Authority	9,880	4,986	11,435	9,910		3,049	39,260
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office	950						950
City of Macon					8,091		8,091
Total Real Estate	10,830	4,986	11,435	9,910	11,317	3,049	51,527
Total Infrastructure - GTA	1,386	19	3,116	2,760	4,068	22	11,371
Telecommunications/Data	1,386	19	3,116	2,760	4,068	22	11,371
Total Data/Voice - Non GTA Vendors	1,377	2,261	754	865	1,669	407	7,333

Cell/Blackberry Service	986	1,698		453	182	282	3,601
Non-Voice Lines	391	563	754	412	1,487	125	3,732
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	2,763	2,280	3,870	3,625	5,737	429	18,704
Total Per Diem & Fees	46	-	-	1,183	7,167	-	8,396
Adjudication Services					6,431		6,431
Courier Services	46						46
Court Reporting/Transcription Services				1,183	546		1,729
Exam Proctor							-
Legal Services					53		53
Legislative Consultant							-
Peer Reviews					137		137
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	-	-	12,623	2,710	-	-	15,333
Consulting Services			12,623				12,623
IT Services							-
Voter ID Cards				2,710			2,710
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	79	-	10,164	-	-	-	10,243
IT Support	79		10,164				10,243
Total Contractual Svcs	125	-	22,787	3,893	7,167	-	33,972
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	254,204	208,538	485,531	337,385	623,533	46,166	1,955,357