

FY2016 December Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	122,362	111,258	107,186	100,334	334,523	26,062	801,725
Annual Leave Pay Out	971	9,478	17,105	14,553			42,107
Board Member Per Diem					16,241		16,241
Other Supplemental Pay	588		25		664		1,277
Overtime					39		39
Temporary Labor			73,373	19,969	13,446		106,788
FICA	8,615	8,727	9,196	8,484	24,813	1,916	61,751
Retirement	29,566	27,202	25,832	24,498	80,508	6,292	193,898
Health Insurance	37,739	36,769	37,859	34,988	101,887	7,937	257,179
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Pre-Employment Physical/Drug Testing							-
Total Personal Services	199,841	193,434	270,576	202,826	572,121	42,207	1,481,005
Total Postage	10,610	4	-	164	1,655	-	12,433
Metered Postage	10,570	4			1,571		12,145
Reminder/Certificate Postage							-
UPS Shipping	40			164	84		288
Total Motor Vehicle Expense	480	4,381	-	74	5	-	4,940
Fuel for Agency Vehicles	190	2,872		64			3,126
Repairs/Maintenance	290	1,509		10	5		1,814
Tags/Decals							-
Total Printing and Publications	382	-	218,491	31,822	-	-	250,695
Envelopes, Letterhead, Business Cards	382		151	575			1,108
Reminder Postcards, Certificate, and Letters			218,340	27,503			245,843
Voter Registration Applications, Precinct Cards				3,744			3,744
Total Supplies and Materials	2,329	1,148	14,284	5,702	217	-	18,410
General Office Supplies	1,105	1,148	14,284	432	217		17,186
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach				5,270			
Postage Machine Ink	1,224						1,224
Total Repairs and Maintenance	2,446	223	523	720	29,851	223	33,986
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	1,273	223	523	720	7,748	223	10,710
Fire Alarm Monitoring					471		471
Repairs/Moving							-
Ground Maintenance					533		533
HVAC Maintenance							-
Janitorial Services	1,173				4,062		5,235
Maintenance Building Fund					13,250		13,250
Pest Control					65		65
Security System Maintenance					2,849		2,849
Supplemental Cooling							-
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	619	-	630
Total Energy	127	-	-	1,060	1,736	-	2,923
Georgia Building Authority-After Hours Utilities							-
Natural Gas	127			884			1,011
Power				176	1,736		1,912
Total Rents - Other than Real Estate	725	-	-	-	140	-	140
Agency Parking							-
Mail Meter Rent					140		140
Outreach - Booth Rental	725						
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	3,172	-	3,172
Flood Insurance					3,172		3,172
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	1,271	-	-	1,271
Total Other Operating Expense	4,503	334	-	1,721	3,396	291	10,125
Cable	188						188
Document Destruction					530		530
Fire System Monitoring							
Mailing & Postage				120			
Garbage Collection					401		401
GPS Vehicle Monitoring Service							-
Investigations		32					32
LexisNexis Legal Subscription	275				550	275	1,100
Meeting Expenses							-
National Professional Dues	1,745	100			250		2,095
Notary Renewals		90		37			127
Professional Subscriptions	2,295	112		1,512	215	16	4,150
Secretary of State - Record Center Storage							-
Security System				52	1,113		1,165
State Charitable Contributions							
US Citizenship Immigration Services					337		337
Water Service							-
Total Employee Travel	3,627	80	381	195	561	61	4,905
Total Board Member Travel	-	-	-	-	16,086	-	16,086
Total Regular Operating Expenses	25,229	6,170	233,679	42,740	57,438	575	365,831
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	-	-	-	-	-	-
IT Materials							-
Printer Toner							-
Total IT Repairs and Maintenance	1,867	-	4,216	-	-	-	6,083
Phone System Maintenance							-
Network Updates	1,867		4,216				6,083
Total IT Equipment	-	-	9,612	-	339	-	9,951
Computer Supplies			9,612		339		9,951
Total Centralized Accounting Systems Fees	3,931	5,661	5,032	3,774	14,940	1,258	34,596
PeopleSoft	3,931	5,661	5,032	3,774	14,940	1,258	34,596
Total Software - Non Capitalized	-	-	-	84	24,000	-	24,084
Annual Microsoft Enterprise Agreement							-
Service Agreements				84	24,000		24,084
Total IT Maintenance and Support	-	-	-	177,103	-	-	177,103
Software Maintenance/Service Agreements				177,103			177,103
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	5,798	5,661	18,860	180,961	39,279	1,258	251,817
Board of Regents - Record Center Storage							-
Georgia Building Authority	10,292	4,574	11,435	9,910		3,049	39,260
Cobalt Industrial Reit - Elections Warehouse				3,762			3,762
Lee Building Partners - Tifton Office							-
City of Macon					3,269		3,269
Total Real Estate	10,292	4,574	11,435	13,672	3,269	3,049	46,291
Total Infrastructure - GTA	8,562	(67)	1,217	(231)	10,911	3	20,395
Telecommunications/Data	8,562	(67)	1,217	(231)	10,911	3	20,395

Total Data/Voice - Non GTA Vendors	1,843	2,520	2,046	1,658	1,411	646	10,124
Cell/Blackberry Service							-
Non-Voice Lines	1,843	2,520	2,046	1,658	1,411	646	10,124
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	10,405	2,453	3,263	1,427	12,322	649	30,519
Total Per Diem & Fees	102	-	-	1,543	1,933	-	3,512
Adjudication Services							-
Concur Technologies	66						
Courier Services	36			838			874
Court Reporting/Transcription Services					1,933		1,933
Exam Proctor							-
Legal Services				705			705
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	15,950	-	1,200,000	79,192	150,000	170,000	1,615,142
Consulting Services	15,950		1,200,000	77,000	150,000	170,000	1,612,950
IT Services							-
Voter ID Cards				2,192			2,192
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	18,074	-	292	-	-	-	18,366
IT Support	18,074		292				18,366
Total Contractual Svcs	34,126	-	1,200,292	80,735	151,933	170,000	1,637,020
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	285,691	212,292	1,738,105	522,361	836,362	217,738	3,812,483