

FY2017 January Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	117,097	131,589	116,039	97,170	318,484	19,740	800,121
Annual Leave Pay Out	1,839				1,929		3,768
Board Member Per Diem					5,031		5,031
Other Supplemental Pay	1,662		25		105		1,792
Overtime							-
Temporary Labor			81,644	6,802	42,127	2,442	133,015
FICA	8,826	9,591	8,285	7,089	23,322	1,498	58,611
Retirement	28,607	32,268	28,042	23,966	77,582	4,898	195,362
Health Insurance	36,727	40,074	35,346	29,592	97,608	6,012	245,360
Personal Liability							-
Unemployment Ins	666	985	959	666	2,929	213	6,417
Worker's Comp	7,753	11,475	11,164	7,753	34,114	2,481	74,740
Merit System Cost	644	954	928	644	2,835	206	6,211
Employee Background Check							-
Total Personal Services	203,820	226,936	282,431	173,683	606,067	37,490	1,530,427
Total Postage	97	-	-	1,384	3,196	2,101	6,779
Employee Postage Reimbursement							
Metered Postage					3,034	2,101	5,136
Reminder/Certificate Postage				1,384			1,384
UPS Shipping	97				162		259
Total Motor Vehicle Expense	3,758	10,144	-	253	124	-	14,279
Fuel for Agency Vehicles	3,310	5,986		248	53		9,597
Repairs/Maintenance	448	4,158		5	71		4,682
Tags/Decals							-
Total Printing and Publications	114	-	13,918	7,513	59	58	21,661
Envelopes, Letterhead, Business Cards	114				59	58	231
Reminder Postcards, Certificate, and Letters			13,918				13,918
Voter Registration Applications, Precinct Cards				7,513			7,513
Total Supplies and Materials	6,233	4,073	2,711	38	526	-	11,113
General Office Supplies	4,015	4,073	1,311		386		9,785
Maintenance/Lavatory/Cleaning Services				38			38
Light Bulbs							-
Outreach	2,218		250				-
Postage Machine Ink			1,150		140		1,290
Total Repairs and Maintenance	729	101	556	96	27,751	96	29,329
Elevator Inspection/Maintenance					1,293		1,293
Equipment Maintenance							-
Fire Alarm Monitoring					5,953		5,953
Repairs/Moving		5	61		299		365
Ground Maintenance					533		533
HVAC Maintenance					185		185
Janitorial Services	633		400				1,033
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					19,327		19,327
Supplemental Cooling	96	96	96	96	96	96	575
Total Equipment <\$5000	-	-	2,713	-	-	-	2,713
Total Water and Sewer	-	-	-	11	1,156	-	1,167
Total Energy	-	-	148	42	10,963	-	11,153
Georgia Building Authority-After Hours Utilities				42			42
Natural Gas							-
Power			148		10,963		11,111
Total Rents - Other than Real Estate	3,917	-	-	-	-	-	-
Agency Parking							-
Mail Meter Rent							-
Post Office Box							-
Printer/Copier	3,917						-
Total Insurance and Bond	294	881	171	3,092	1,115	42	5,596
Flood Insurance							-

Property Insurance	200	181	171	3,073	1,096	42	4,763
Auto Insurance	95	700		19	19		833
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	4,028	1,361	-	1,913	5,525	2,519	15,346
Cable	254						254
Document Destruction					1,486	95	1,581
Fire System Monitoring						117	-
Mailing & Postage							117
Garbage Collection					448		448
GPS Vehicle Monitoring Service		1,248					1,248
Investigations					10		10
Legal Organ Call							-
LexisNexis Legal Subscription	183			183	365	183	913
Meeting Expenses							-
National Professional Dues				1,575	2,870	1,985	6,430
Notary Renewals							-
Professional Subscriptions	3,592	113				140	3,845
Secretary of State - Record Center Storage							-
Security System				155			155
US Citizenship Immigration Services					347		347
Water Service							-
Total Employee Travel	279	39	466	101	16	-	-
Total Board Member Travel	-	-	-	-	4,560	-	4,560
Total Regular Operating Expenses	19,450	16,598	20,683	14,442	54,993	4,816	130,982
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	227	146	1,563	3,497	-	5,433
IT Materials							-
Printer Toner		227	146	1,563	3,497		5,433
Total IT Repairs and Maintenance	2,040	3,019	20,176	2,040	8,627	653	36,556
Phone System Maintenance							-
Network Updates	2,040	3,019	20,176	2,040	8,627	653	36,556
Total IT Equipment	-	-	1,750	-	2,986	-	4,736
Computer Supplies			1,750		2,986		4,736
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	-	-	-	732	-	-	732
Annual Microsoft Enterprise Agreement							-
Service Agreements				732			732
Total IT Maintenance and Support	254	354	30,367	225,556	27,648	81	284,261
Software Maintenance/Service Agreements	254	354	30,367	225,556	27,648	81	284,261
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	2,294	3,600	52,439	229,892	42,759	734	331,718
Board of Regents - Record Center Storage							-
Georgia Building Authority	27,342	16,826	38,910	26,290		8,413	117,781
Cobalt Industrial Reit - Elections Warehouse				3,859			3,859
Lee Building Partners - Tifton Office			950				950
City of Macon					29,627		29,627
Total Real Estate	27,342	16,826	39,860	30,150	29,627	8,413	152,218
Total Infrastructure - GTA	1,180	1,127	1,018	3,072	3,468	258	10,123
Telecommunications/Data	1,180	1,127	1,018	3,072	3,468	258	10,123
Total Data/Voice - Non GTA Vendors	1,798	3,110	1,452	1,381	3,476	531	11,748
Cell/Blackberry Service	1,143	2,015	217	641	221	294	4,533
Non-Voice Lines	269	523	679	354	1,555	113	3,493

Nexus - Cisco Server Monitoring	386	572	556	386	1,699	124	3,723
Total Voice/Data Comm	2,977	4,238	2,470	4,453	6,944	789	21,871
Total Per Diem & Fees	49	-	-	6,635	8,170	-	14,854
Adjudication Services					4,056		4,056
Courier Services							-
Court Reporting/Transcription Services					1,410		1,410
Exam Proctor							-
Legal Services				6,635	1,804		8,439
Legislative Consultant							-
Peer Reviews					900		900
Site Evaluations							-
Travel Report	49						49
Witness Expenses							-
Total Other Contract Svcs	-	-	-	2,525	-	-	2,525
Consulting Services							-
IT Services							-
Voter ID Cards				2,525			2,525
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	14,770	8,635	4,965	-	28,370
IT Support			14,770	8,635	4,965		28,370
Total Contractual Svcs	49	-	14,770	17,795	13,135	-	45,749
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	255,933	268,198	412,653	470,415	753,524	52,243	2,212,965