

FY2016 July Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	122,924	107,245	98,556	96,110	288,996	25,756	739,587
Annual Leave Pay Out	6,527	7,548			12,427		26,502
Board Member Per Diem					7,005		7,005
Other Supplemental Pay	588		214		3,570		4,372
Overtime			921		1,100		2,021
Temporary Labor	2,203	563	69,387	23,059	23,560		118,771
FICA	9,651	8,315	7,344	7,167	22,409	1,903	56,789
Retirement	29,400	26,348	23,668	23,628	69,473	6,162	178,679
Health Insurance	39,602	34,959	30,441	29,269	92,313	7,844	234,428
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Pre-Employment Physical/Drug Testing		175					175
Total Personal Services	210,895	185,153	230,531	179,233	520,853	41,665	1,368,330
Total Postage	5,141	-	26,286	1,295	70	-	32,792
Metered Postage				1,295			1,295
Reminder/Certificate Postage			26,286				26,286
UPS Shipping	5,141				70		5,211
Total Motor Vehicle Expense	159	6,377	-	198	66	-	6,800
Fuel for Agency Vehicles	60	3,633		184	56		3,933
Repairs/Maintenance	99	2,724		14	10		2,847
Tags/Decals		20					20
Total Printing and Publications	62	67	-	1,500	-	59	1,688
Envelopes, Letterhead, Business Cards	62	67				59	188
Reminder Postcards, Certificate, and Letters							-
Voter Registration Applications, Precinct Cards				1,500			1,500
Total Supplies and Materials	2,309	-	100	794	1,293	829	5,325
General Office Supplies	2,309		100	758	801	829	4,797
Maintenance/Lavatory/Cleaning Services				36			36
Light Bulbs							-
Outreach							-
Postage Machine Ink					492		492
Total Repairs and Maintenance	1,567	207	2,023	518	3,076	207	7,597
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	658	111	262	182	1,324	111	2,648
Fire Alarm Monitoring							-
Repairs/Moving			1,665				1,665
Ground Maintenance					533		533
HVAC Maintenance					185		185
Janitorial Services	813			240			1,053
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance							-
Supplemental Cooling	96	96	96	96	96	96	575
Total Equipment < \$5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	6	947	-	953
Total Energy	168	-	-	404	815	-	1,387
Georgia Building Authority-After Hours Utilities							-
Natural Gas							-
Power	168			404	815		1,387
Total Rents - Other than Real Estate	963	-	-	-	140	-	1,103
Agency Parking							-
Mail Meter Rent	963				140		1,103
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-	-
Flood Insurance								-
Property Insurance								-
Auto Insurance								-
Total Freight	-	-	-	-	-	-	-	-
Total Other Operating Expense	553	220	58	2,176	11,009	1,120		15,136
Cable	303							303
Document Destruction				1,669	3,617			5,286
Fire System Monitoring								
Mailing & Postage								
Garbage Collection	27				401			428
GPS Vehicle Monitoring Service								-
Investigations								-
LexisNexis Legal Subscription	178			178	355	178		888
Meeting Expenses				106				106
National Professional Dues	45	115	58	44	5,188	942		6,393
Notary Renewals		105		57				162
Professional Subscriptions								-
Secretary of State - Record Center Storage								-
Security System				104	1,113			1,217
US Citizenship Immigration Services					335			335
Water Service				18				18
Total Employee Travel	691	-	530	3,400	85	45		4,751
Total Board Member Travel	-	-	267	-	10,594	-		10,861
Total Regular Operating Expenses	11,613	6,871	29,264	10,291	28,095	2,260		88,393
Total Motor Vehicle Purchase	-	-	-	-	-	-		-
Total Equipment	-	-	-	-	-	-		-
Total IT Supplies	-	456	-	-	-	-		456
IT Materials								-
Printer Toner		456						456
Total IT Repairs and Maintenance	-	-	29,500	-	2,180	-		31,680
Phone System Maintenance								-
Network Updates			29,500		2,180			31,680
Total IT Equipment	-	-	-	371	-	-		371
Computer Supplies				371				371
Total Centralized Accounting Systems Fees	268	96	197	276	377	147		1,361
PeopleSoft	268	96	197	276	377	147		1,361
Total Software - Non Capitalized	-	-	-	-	-	-		-
Annual Microsoft Enterprise Agreement								-
Service Agreements								-
Total IT Maintenance and Support	4,853	341	332,724	72,243	75,113	681		485,954
Software Maintenance/Service Agreements	4,853	341	332,724	72,243	75,113	681		485,954
IT Equipment Backup								-
Data Back-up, Destruction								-
Total IT Expenditures	5,121	892	362,421	72,890	77,670	828		519,822
Board of Regents - Record Center Storage	272		11,193	312	3,239	1,471		16,487
Georgia Building Authority	10,292	4,574	11,435	9,910		3,049		39,260
Cobalt Industrial Reit - Elections Warehouse				3,649				3,649
Lee Building Partners - Tifton Office	950							950
City of Macon					8,091			8,091
Total Real Estate	11,514	4,574	22,628	13,871	11,330	4,520		68,437
Total Infrastructure - GTA	-	-	-	-	-	-		-
Telecommunications/Data								-
Total Data/Voice - Non GTA Vendors	1,232	2,794	751	624	1,440	657		7,498

Cell/Blackberry Service	746	2,337	388	328	94	536	4,428
Non-Voice Lines	486	458	363	296	1,346	121	3,070
Nexus - Cisco							
Server Monitoring							
Total Voice/Data Comm	1,232	2,794	751	624	1,440	657	7,498
Total Per Diem & Fees	60,044	-	-	-	1,298	-	61,342
Adjudication Services							-
Courier Services	44						44
Court Reporting/Transcription Services					393		393
Exam Proctor							-
Legal Services					5		5
Legislative Consultant	60,000						60,000
Peer Reviews					900		900
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	-	-	-	8,637	-	4,500	13,137
Consulting Services				7,000		4,500	11,500
IT Services							-
Voter ID Cards				1,637			1,637
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	13,845	-	24,400	-	5,280	-	43,525
Covendis Technologies - IT Support	13,845		24,400		5,280		43,525
Total Contractual Svcs	73,889	-	24,400	8,637	6,578	4,500	118,004
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	314,263	200,285	669,995	285,546	645,966	54,430	2,170,484