

FY2016 June Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	124,594	111,503	99,342	111,624	317,135	24,154	788,352
Annual Leave Pay Out			1,871		2,718		4,590
Board Member Per Diem							-
Other Supplemental Pay	14,519	13,030	11,205	11,927	48,095	2,899	101,675
Overtime							-
Temporary Labor			85,743	11,570	8,613	6,233	112,158
FICA	10,201	9,049	8,310	9,218	26,034	2,065	64,877
Retirement	30,214	27,128	24,131	27,373	76,515	5,821	191,181
Health Insurance	42,333	37,925	34,347	37,626	108,314	8,239	268,784
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Pre-Employment Physical/Drug Testing							-
Total Personal Services	221,860	198,635	264,950	209,338	587,424	49,410	1,531,617
Total Postage	15,230	6	71,941	44,711	1,558	1,216	134,661
Metered Postage	15,027	6	71,941	44,000	1,379	1,216	133,569
Reminder/Certificate Postage							-
UPS Shipping	203			711	179		1,092
Total Motor Vehicle Expense	-	12,065	-	-	-	53	12,118
Fuel for Agency Vehicles		7,625				53	7,678
Repairs/Maintenance		4,439					4,439
Tags/Decals							-
Total Printing and Publications	472	1,900	5,933	60,271	-	778	69,354
Envelopes, Letterhead, Business Cards	472	1,900	5,933			778	9,083
Reminder Postcards, Certificate, and Letters				53,568			53,568
Voter Registration Applications, Precinct Cards				6,703			6,703
Total Supplies and Materials	8,266	6,930	2,491	3,902	307,675	2,706	39,392
General Office Supplies	4,824	6,930	2,220	3,788	18,511	2,706	38,980
Maintenance/Lavatory/Cleaning Services				114			114
Light Bulbs							-
Outreach	3,442				33,810		
Postage Machine Ink			271		29		299
Macon Renovation					255,326		
Total Repairs and Maintenance	1,563	2,477	44	538	49,788	219	54,629
Elevator Inspection/Maintenance					873		873
Equipment Maintenance		2,451			3,330	219	6,000
Fire Alarm Monitoring							-
Repairs/Moving	30	26	44	133	61		293
Ground Maintenance					1,066		1,066
HVAC Maintenance					5,357		5,357
Janitorial Services	1,533			405	8,124		10,063
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					30,912		30,912
Supplemental Cooling							-
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	1,758	-	1,769
Total Energy	-	-	-	879	27,106	-	27,985
Georgia Building Authority-After Hours Utilities							-
Natural Gas				362			362
Power				517	27,106		27,623
Total Rents - Other than Real Estate	-	-	-	-	550	-	550
Agency Parking							-
Mail Meter Rent					550		550
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	-	198	-	198
Total Other Operating Expense	22,708	7,899	21,748	1,900	9,547	14,305	66,219
Cable	216						216
Document Destruction					2,435	570	3,004
Fire System Monitoring					269		
Mailing & Postage					(260)		
Garbage Collection					854		854
Government Training	500					3,590	
GPS Vehicle Monitoring Service							-
Investigations					200		200
Investigative Uniforms/Supplies		7,789					
LexisNexis Legal Subscription	179			179	358	179	895
Meeting Expenses				1,260			1,260
National Professional Dues	9,783			393	5,456	846	16,478
Notary Renewals							-
Professional Subscriptions	12,030	110	21,748		30	9,120	43,038
Secretary of State - Record Center Storage							-
Security System				52			52
US Citizenship Immigration Services					207		207
Water Service				17			17
Total Employee Travel	4,227	15	370	7,456	96	1,419	-
Total Board Member Travel	-	-	-	-	10,510	-	10,510
Total Regular Operating Expenses	52,465	31,292	102,527	119,668	408,785	20,695	735,432
Total Motor Vehicle Purchase	-	35,420	-	(853)	-	-	34,567
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	-	-	97	6,321	294	6,712
IT Materials					6,321		6,321
Printer Toner				97		294	391
Total IT Repairs and Maintenance	352	-	56,110	-	-	-	56,462
Phone System Maintenance							-
Network Updates	352		56,110				56,462
Total IT Equipment	2,359	3,273	10,146	2,632	21,059	4,260	43,728
Computer Supplies	2,359	3,273	10,146	2,632	21,059	4,260	43,728
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	1,128	85,000	83,188	-	111,500	5,533	286,349
Annual Microsoft Enterprise Agreement							-
Service Agreements	1,128	85,000	83,188		111,500	5,533	286,349
Total IT Maintenance and Support	-	5,427	273,900	64,182	283,492	16,500	643,501
Software Maintenance/Service Agreements		5,427	273,900	64,182	283,492	16,500	643,501
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	3,838	93,699	423,344	66,911	422,372	26,587	1,036,752
Board of Regents - Record Center Storage							-
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office	1,901						1,901
City of Macon					16,182		16,182
Total Real Estate	1,901	-	-	-	16,182	-	18,083
Total Infrastructure - GTA	2,315	2,391	3,274	11,746	7,186	575	27,487

Telecommunications/Data	2,315	2,391	3,274	11,746	7,186	575	27,487
Total Data/Voice - Non GTA Vendors	3,052	4,353	2,440	2,271	2,044	966	15,126
Cell/Blackberry Service	1,045	1,663	242	517	182	685	4,334
Non-Voice Lines	2,006	2,690	2,198	1,753	1,862	282	10,792
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	5,367	6,744	5,714	14,017	9,230	1,541	42,613
Total Per Diem & Fees	44	-	-	50	7,102	-	6,736
Adjudication Services							-
Courier Services	44						44
Court Reporting/Transcription Services					6,351		6,351
Exam Proctor							-
Legal Services				50	291		341
Legislative Consultant							-
Peer Reviews							-
Single Pay					460		-
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	-	-	-	29,988	-	-	29,988
Consulting Services							-
IT Services							-
Voter ID Cards				29,988			29,988
Total Contracts - State	-	-	-	131,877	-	-	131,877
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				131,877			131,877
Total Professional/Technical Services - IT	91	-	13,441	-	61,843	-	75,374
IT Support	91		13,441		61,843		75,374
Total Contractual Svcs	135	-	13,441	161,914	68,944	-	243,975
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	285,566	365,789	809,976	570,996	1,512,937	98,232	3,643,037