

FY2016 March Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	129,549	112,151	102,567	100,430	320,300	24,275	789,272
Annual Leave Pay Out	373	151			5,076	1,400	7,000
Board Member Per Diem					10,469		10,469
Other Supplemental Pay	588				2,342		2,930
Overtime							-
Temporary Labor			94,937	23,129	10,524	50	128,640
FICA	9,517	8,106	7,481	7,421	23,887	1,903	58,315
Retirement	31,405	27,289	24,873	24,522	77,222	5,824	191,135
Health Insurance	39,745	34,201	31,243	30,585	99,090	7,819	242,683
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check						9	9
Total Personal Services	211,177	181,898	261,101	186,087	548,910	41,280	1,430,453
Total Postage	273	27	-	17,161	2,092	2,862	22,415
Metered Postage	235	27		10,000	1,864	2,862	14,988
Reminder/Certificate Postage							-
UPS Shipping	38			7,161	228		7,427
Total Motor Vehicle Expense	3,004	6,391	-	37	5	-	9,437
Fuel for Agency Vehicles	2,990			24			3,014
Repairs/Maintenance	14	6,391		13	5		6,423
Tags/Decals							-
Total Printing and Publications	358	-	(28,440)	42,150	-	-	14,068
Envelopes, Letterhead, Business Cards	358			527			885
Reminder Postcards, Certificate, and Letters			(28,440)	40,123			11,683
Voter Registration Applications, Precinct Cards				1,500			1,500
Total Supplies and Materials	4,275	-	1,192	2,295	1,041	97	5,486
General Office Supplies	861		1,192	2,257	1,041	97	5,448
Maintenance/Lavatory/Cleaning Services				38			38
Light Bulbs							-
Outreach	3,414						-
Postage Machine Ink							-
Total Repairs and Maintenance	1,271	111	292	746	11,792	330	14,542
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	559	111	262	182	1,324	330	2,768
Fire Alarm Monitoring							-
Repairs/Moving	79		30	84			193
Ground Maintenance					533		533
HVAC Maintenance					185		185
Janitorial Services	633			480	4,062		5,175
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					4,750		4,750
Supplemental Cooling							-
Total Equipment < \$5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	611	-	622
Total Energy	175	-	-	1,675	31,299	-	33,149
Georgia Building Authority-After Hours Utilities							-
Natural Gas				1,495			1,495
Power	175			180	31,299		31,654
Total Rents - Other than Real Estate	-	-	-	-	140	-	140
Agency Parking							-
Mail Meter Rent					140		140
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	2,269	-	-	2,269
Total Other Operating Expense	528	333	-	764	7,479	1,048	9,902
Cable	99						99
Document Destruction				237	545	225	1,007
Fire System Monitoring	250						
Mailing & Postage							
Garbage Collection					427		427
GPS Vehicle Monitoring Service							-
Investigations						(6)	(6)
LexisNexis Legal Subscription	179			179	358	179	895
Meeting Expenses				241			241
National Professional Dues					4,688	650	5,338
Notary Renewals		222					222
Professional Subscriptions		111		55			166
Secretary of State - Record Center Storage							-
Security System				52	1,113		1,165
US Citizenship Immigration Services					348		348
Water Service							-
Total Employee Travel	692	80	449	394	104	-	-
Total Board Member Travel	-	-	(271)	-	11,231	-	10,960
Total Regular Operating Expenses	10,576	6,942	(26,778)	67,502	65,794	4,337	128,374
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	-	-	-	-	-	-
IT Materials							-
Printer Toner							-
Total IT Repairs and Maintenance	417	601	534	17,041	1,586	134	20,313
Phone System Maintenance							-
Network Updates	417	601	534	17,041	1,586	134	20,313
Total IT Equipment	-	-	2,290	547	-	-	2,837
Computer Supplies			2,290	547			2,837
Total Centralized Accounting Systems Fees	82	118	105	78	310	26	719
PeopleSoft	82	118	105	78	310	26	719
Total Software - Non Capitalized	-	-	-	168	75,000	-	75,168
Annual Microsoft Enterprise Agreement							-
Service Agreements				168	75,000		75,168
Total IT Maintenance and Support	-	36	20,000	276,960	3,597	-	300,593
Software Maintenance/Service Agreements		36	20,000	276,960	3,597		300,593
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	499	755	22,929	294,794	80,493	160	399,630
Board of Regents - Record Center Storage	(272)		(1,901)	(312)		698	(1,787)
Georgia Building Authority	10,292	4,574	11,435	9,910		3,049	39,260
Cobalt Industrial Reit - Elections Warehouse				3,762			3,762
Lee Building Partners - Tifton Office	2,851						2,851
City of Macon					8,091		8,091
Total Real Estate	12,871	4,574	9,534	13,360	8,091	3,747	52,177
Total Infrastructure - GTA	16,657	19	3,114	3,025	4,145	22	26,982
Telecommunications/Data	16,657	19	3,114	3,025	4,145	22	26,982
Total Data/Voice - Non GTA Vendors	2,136	2,613	1,177	1,140	3,109	553	10,728

Cell/Blackberry Service	1,186	1,561	241	438	182	319	3,927
Non-Voice Lines	950	1,052	936	702	2,927	234	6,801
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	18,793	2,632	4,291	4,165	7,254	575	37,710
Total Per Diem & Fees	17,044	-	35,183	-	3,624	(17,000)	38,851
Adjudication Services					940		940
Courier Services	44						44
Court Reporting/Transcription Services					2,545		2,545
Exam Proctor							-
Legal Services	17,000		35,183			(17,000)	35,183
Legislative Consultant							-
Peer Reviews					139		139
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	-	-	-	2,202	-	-	2,202
Consulting Services							-
IT Services							-
Voter ID Cards				2,202			2,202
Total Contracts - State	-	-	-	65,939	-	-	65,939
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				65,939			65,939
Total Professional/Technical Services - IT	59	-	8,459	-	-	-	8,518
IT Support	59		8,459				8,518
Total Contractual Svcs	17,103	-	43,642	68,141	3,624	(17,000)	115,510
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	271,018	196,802	314,719	634,049	714,166	33,099	2,163,854