

FY2016 November Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	113,946	115,426	96,174	116,522	330,010	26,062	798,140
Annual Leave Pay Out				6,179			6,179
Board Member Per Diem					3,570		3,570
Other Supplemental Pay	798						798
Overtime					207		207
Temporary Labor			85,155	20,139	13,924		119,218
FICA	8,406	8,340	7,080	11,830	23,899	1,935	61,490
Retirement	27,572	27,911	23,339	25,636	79,047	6,292	189,797
Health Insurance	34,880	35,152	29,289	37,368	100,564	7,937	245,190
Personal Liability	5,884	8,473	7,531	5,649	22,359	1,883	51,779
Unemployment Ins							-
Worker's Comp	2,468	3,554	3,160	2,370	9,380	790	21,722
Merit System Cost							-
Pre-Employment Physical/Drug Testing							-
Total Personal Services	193,954	198,856	251,728	225,693	582,960	44,899	1,498,090
Total Postage	6,194	39	193	1,095	1,181	1,200	9,902
Metered Postage	6,108	39	193	60	1,085	1,200	8,685
Reminder/Certificate Postage							-
UPS Shipping	86			1,035	96		1,217
Total Motor Vehicle Expense	629	6,025	-	98	5	-	6,757
Fuel for Agency Vehicles	559	3,387		88			4,034
Repairs/Maintenance	70	2,638		10	5		2,723
Tags/Decals							-
Total Printing and Publications	21	255	-	47,583	8,987	-	56,846
Envelopes, Letterhead, Business Cards	21	255			8,987		9,263
Reminder Postcards, Certificate, and Letters				41,251			41,251
Voter Registration Applications, Precinct Cards				6,332			6,332
Total Supplies and Materials	1,462	2,073	2,377	1,323	1,760	88	7,860
General Office Supplies	1,462	2,073	1,220	1,181	1,760	88	7,784
Maintenance/Lavatory/Cleaning Services				76			76
Light Bulbs							-
Outreach			1,157	66			-
Postage Machine Ink							-
Total Repairs and Maintenance	707	-	436	580	9,937	-	11,660
Elevator Inspection/Maintenance					1,293		1,293
Equipment Maintenance	74						74
Fire Alarm Monitoring							-
Repairs/Moving			436	100			536
Ground Maintenance					1,066		1,066
HVAC Maintenance					370		370
Janitorial Services	633			480	4,062		5,175
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					3,081		3,081
Supplemental Cooling							-
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	6	-	-	6
Total Energy	107	-	-	518	14,750	-	15,375
Georgia Building Authority-After Hours Utilities							-
Natural Gas				370			370
Power	107			148	14,750		15,005
Total Rents - Other than Real Estate	491	-	-	-	280	-	771
Agency Parking							-
Mail Meter Rent	491				280		771
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	186	260	231	991	1,188	58	2,914
Flood Insurance							-
Property Insurance	186	260	231	991	1,188	58	2,914
Auto Insurance							-
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	2,477	182	2,975	1,561	10,672	767	15,809
Cable	175						175
Document Destruction					530		530
Fire System Monitoring					40		
Mailing & Postage				1,331			
Garbage Collection	27				401		428
GPS Vehicle Monitoring Service							-
Investigations						254	254
LexisNexis Legal Subscription	178			178	355	178	889
Meeting Expenses							-
National Professional Dues					9,098		9,098
Notary Renewals		72					72
Professional Subscriptions	643	110	2,975			335	4,063
Secretary of State - Record Center Storage							-
Security System				52			52
State Charitable Contributions	1,454						
US Citizenship Immigration Services					248		248
Water Service							-
Total Employee Travel	1,019	434	3,268	620	142	-	5,483
Total Board Member Travel	-	-	-	-	3,964	-	3,964
Total Regular Operating Expenses	13,293	9,268	9,480	54,375	52,866	2,113	141,395
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	12	-	-	-	-	-	12
IT Materials	12						12
Printer Toner							-
Total IT Repairs and Maintenance	-	-	-	-	325	-	325
Phone System Maintenance							-
Network Updates					325		325
Total IT Equipment	1,520	-	-	-	1,025	-	2,545
Computer Supplies	1,520				1,025		2,545
Total Centralized Accounting Systems Fees	3,931	5,661	5,032	3,774	14,940	1,258	34,596
PeopleSoft	3,931	5,661	5,032	3,774	14,940	1,258	34,596
Total Software - Non Capitalized	6,500	-	-	168	-	-	6,668
Annual Microsoft Enterprise Agreement							-
Service Agreements	6,500			168			6,668
Total IT Maintenance and Support	862	1,241	1,103	110,857	3,276	276	117,615
Software Maintenance/Service Agreements	862	1,241	1,103	110,857	3,276	276	117,615
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	12,825	6,902	6,135	114,799	19,566	1,534	161,761
Board of Regents - Record Center Storage	272			312	3,269		3,853
Georgia Building Authority	10,292	4,574	11,435	9,910		3,049	39,260
Cobalt Industrial Reit - Elections Warehouse				7,523			7,523
Lee Building Partners - Tifton Office	950						950
City of Macon					8,091		8,091
Total Real Estate	11,514	4,574	11,435	17,745	11,360	3,049	59,677
Total Infrastructure - GTA	6,502	120	7,996	6,019	838	56	21,531
Telecommunications/Data	6,502	120	7,996	6,019	838	56	21,531

Total Data/Voice - Non GTA Vendors	981	2,310	749	881	1,542	564	7,027
Cell/Blackberry Service	564	1,832	239	544	281	458	3,918
Non-Voice Lines	417	478	510	337	1,261	106	3,109
Nexus - Cisco							-
Server Monitoring							-
Total Voice/Data Comm	7,483	2,430	8,745	6,900	2,380	620	28,558
Total Per Diem & Fees	172	-	-	5,447	1,809	-	7,300
Adjudication Services				212	263		475
Concur Technologies	128						
Courier Services	44						44
Court Reporting/Transcription Services					1,448		1,448
Exam Proctor							-
Legal Services				5,235			5,235
Legislative Consultant							-
Peer Reviews					98		98
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	6,000	-	-	9,470	-	150	15,620
Consulting Services	6,000			7,000		150	13,150
IT Services							-
Voter ID Cards				2,470			2,470
Total Contracts - State	-	-	-	131,877	-	-	131,877
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				131,877			131,877
Total Professional/Technical Services - IT	13,104	-	7,740	-	-	-	20,844
IT Support	13,104		7,740				20,844
Total Contractual Svcs	19,276	-	7,740	146,794	1,809	150	175,641
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	258,345	222,030	295,263	566,306	670,941	52,365	2,065,122