

Corporations Division Filing Fees

Effective November 7, 2016

<u>Description of Type of Service Provided:</u>	<u>Fee</u>
Annual Registration (Profit Corporation, LLC, LP, RICO/Alien)	\$50.00
Annual Registration (Nonprofit Corporation)	\$30.00
Annual Registration (Foreign LLP)	\$25.00
Amended Annual Registration	\$20.00
Penalty for late filing of Annual Registration	\$25.00
Articles of Incorporation	\$100.00
Certificate of Limited Partnership	\$100.00
Certificate of Authority to transact business (Foreign Corp, LLC, LP)	\$225.00
Certificate of Authority to transact business (Foreign LLP)	\$200.00
Amended Certificate of Authority (Foreign Corp., LLC, LP, LLP)	\$20.00
Articles of Amendment	\$20.00
Articles of Organization (LLC)	\$100.00
Articles of Merger	\$20.00
Articles of Correction	\$20.00
Certificate of Conversion (Corporation, LLC, LP)	\$95.00
Certificate of Election to become a Limited Partnership	\$80.00
Charter Renewal, Special Act Corporation	\$100.00
Insurance, Charter Amendment	No Fee
Insurance, Charter Application	No Fee
Insurance, Charter Renewal	No Fee
RICO/Alien, Statement	No Fee
30-Day Name Reservation	\$25.00
Late Filing Penalty (Foreign Profit Corp.; Foreign Professional Corp.)	\$500.00
Late Filing Penalty (Foreign LLC, Foreign LP) (\$500.00 + all fees which would have been imposed if entity registered as required)	Varies
Late Filing Penalty (Foreign LLP) (\$500.00 for each year or part of year + all fees which would have been imposed if entity registered as required)	Varies
Certificate of Cancellation	No Fee
Certificate of Judicial Dissolution	No Fee
Articles of Dissolution or Intent to Dissolve	No Fee
Application of Withdrawal	No Fee
Application for Reinstatement (Domestic Profit & Nonprofit Corporation, LLC)	\$250.00
Statement of Commencement of Winding Up (LLC)	No Fee
Certificate of Termination (LLC)	No Fee
Registered Agent Resignation	No Fee
Mass Registered Agent Name Change (minimum 4 entities; \$5.00 per entity)	Varies
Registered Office Address Change (\$5.00 per entity; minimum fee = \$20.00)	Varies
Primary Email Address Change (\$5.00 per entity; minimum fee = \$20.00)	Varies
Other Documents Required/Permitted to be Filed	\$20.00
Trademark or Service Mark (Initial Application; Renewal; Assignment; Cancellation)	\$15.00
Service of Process on the Secretary of State as Statutory Agent	\$10.00
Consent to Service of Process (filed pursuant to O.C.G.A. § 10-1-416)	\$10.00
Deed Creating Trust Estate (filed pursuant to O.C.G.A. § 53-12-152)	\$5.00
Cable/Video State Franchise – Initial Application	\$500.00
Cable/Video State Franchise – Amendment, Transfer	\$250.00
Cable/Video State Franchise – Termination	No Fee
<u>Documents, Certificates and Miscellaneous Charges:</u>	
Certificate of Existence	\$10.00
Certificate of Search	\$10.00
Certificate of Noncompliance	\$10.00
Registered Agent/Office Certification	\$10.00
Certificate/Certified Copies/Miscellaneous Documents (see note 1)	\$10.00
Certificate of Entity History (see note 2)	\$50.00
Certificate of Fact-Special (reciting a specific fact)	\$50.00
Certificate, Other	\$10.00
Pre-Clearance of Documents	\$100.00
Returned Check Service Charge	\$30.00
Trademark Registration Data (.txt or .xls format)	\$25.00

Expedited Processing of Document Filings:

A. Any Domestic or Foreign Corporation, Limited Partnership, or Limited Liability Company Filing:

A document submitted to the Secretary of State for expedited filing will be reviewed and a filing response indicating whether the document has been filed or rejected will be sent to the filer or contact person within the time frame of the requested level of expedited service. The expedited fee is in addition to the regular filing fee associated with the document type or service requested. The expedited review period is during business hours only on business days, and excludes weekends and state holidays.

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| (1) Two Business Days Expedited Service | \$100.00 |
| Review completed and a response sent to the filer within two business days after receipt. | |
| (2) Same Day Expedited Service | \$250.00 |
| Review completed and a response sent to the filer the same day as receipt. Same day expedited processing service requests must be received by the Division by noon of a business day. Documents received after noon will be reviewed by noon on the next business day. | |
| (3) One Hour Expedited Service | \$1000.00 |
| Review completed and a response sent within one hour of receipt. One hour expedited processing service requests are reviewed on business days between 9:00 a.m. and 4:00 p.m. Documents received outside of these business hours will be reviewed on the next business day starting at 9:00 a.m. The name, email address, and telephone number of a person authorized to make corrections and to whom any questions regarding the document or service requested may be directed must be provided. | |
| B. Annual Registration (submitted by mail or hand delivery) – Two Business Days Expedited Service | \$50.00 |
| C. Certificate Requests (for each certificate issued) – Two Business Days Expedited Service | \$50.00 |

Notes:

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| (1) Certified copy of documents <u>less than</u> 25 pages | \$10.00 |
| Certified copy of documents <u>more than</u> 25 pages | \$10.00 plus 10 cents per page exceeding 25 pages |
| Photocopies per page for documents <u>more than</u> 9 pages | \$0.10 |
| (2) Of the \$50.00 charge, \$10.00 will be for the certificate and \$40.00 will be for the research. | |
| (3) Fees are non-refundable. | |

Methods of Payment:

Filings that are mailed to our offices require payment with a check, certified bank check, or money order. Hand-delivered filings may be paid by check, certified bank check, money order, or credit card. **We cannot accept cash for payment.**

Payment of Expedited Processing Fees:

For filings submitted to the Corporations Division by mail, the expedited processing fee shall be paid by money order, certified check, or cashier's check. For filings hand-delivered to the Corporations Division, the expedited processing fee shall be paid by money order, certified check, cashier's check, or by a credit card accepted by the Division. For filings electronically transmitted to the Corporations Division, the expedited processing fee shall be paid by a credit card accepted by the Division.

Credit Cards:

The Corporations Division accepts credit cards (Visa, MasterCard, Discover, American Express) and ATM/Debit cards with the Visa or MasterCard logo.

Checks:

All checks must be pre-printed with a complete address in order to be accepted by our offices for your filing. Absolutely, no counter or starter checks will be accepted. Failure to adhere to these guidelines will significantly delay or possibly reject your filing.

Returned Check Policy:

Checks that are dishonored by your bank are subject to a \$30.00 NSF charge, along with payment for the dishonored item. Failure to honor your payment within 10 days of notification could result in the following action(s):

1. In accordance with O.C.G.A. § 13-6-15, the Secretary of State may file a civil suit against you.
2. In accordance with Title 14 of the Official Code of Georgia Annotated, the Secretary of State may commence a proceeding to administratively dissolve or revoke an entity if a fee paid to the Secretary of State by the entity, or on behalf of the entity, is dishonored and the entity, or its representative, has not submitted payment for said dishonored payment within sixty (60) days from a notice of nonpayment issued by the Secretary of State.