

**Georgia State Board of Cemeterians**  
**Board Meeting via Teleconference – December 15, 2015**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Mike Lawrence, Chair
- Tim Smith
- William (Mickey) Couey
- Richard Parker
- Clift Dempsey

**Members Absent:**

- Daniel (Dan) Greene
- Emory Lamar

**Staff Present:**

- La Trenda Tyler-Jones, Executive Director
- Laronica Lightfoot, Assistant Attorney General
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Laurie Elander, Licensing Supervisor
- Josh Waters, Operations / Compliance Manager
- Gwen Patmon, Compliance

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

**OPEN SESSION:**

Mike Lawrence, Chair, noted a quorum was present, called the meeting to order at 10:04 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**Agenda:**

Tim Smith motioned, Clift Dempsey seconded, and the Board voted unanimously to approve the December 15, 2015 agenda.

**Chair Election:**

Mike Lawrence motioned, Tim Smith seconded, and the Board unanimously approved the election of Clift Dempsey, Chair, and Richard Parker, Vice-Chair, of the Georgia State Board of Cemeterians.

**Minutes:**

Tim Smith motioned, Mickey Couey seconded, and the Board voted unanimously to approve Open Meeting minutes and the Executive Session minutes of the June 16, 2015 meeting.

**Licenses Issued Report:**

The Board reviewed the following Report of Licenses Issued:  
Licenses issued 06-16-2015 thru 12-14-15 (Total – 70)

License No	Licensee
PA003584	West, Laverne Angela
PA003585	McCain, Kelli Amanda
PA003586	Norris, Joey R
PA003587	Parsons, Jennifer J
PA003588	Woodson, Linda Myrle
PA003589	Woodson, Larry Don
PA003590	Taddei, Trudy Hope
PA003591	Eldridge, Martha J
PA003592	Powell, Hank R
PA003593	Cutshall, Barbara Smith
PA003594	Johnson, Rebecca Lynn
PA003595	Heyliger, Erma Jeannette
PA003596	Johnson, Derek Lynn
PA003597	Smith, Nellie Arlene

License No	Licensee
PA003598	Lewis, Stacie Elaine
PA003599	Huffstickler, Misty Michelle
PA003600	Terry, Marsha Ellen
PA003601	Brown, Tamelva Renee
PA003602	Pratt, Charlie Thomas, III
PA003603	Clenney, Scott Howell
PA003604	Griner, Veronica Lee
PA003605	Roper, William Aaron
PA003606	Hays, Lisa Bell
PA003607	Walker, Eina Marendy
PA003608	Holton, John Thomas, Jr.
PA003609	Barnes, Cathy L
PA003610	Martin, Roger Shane
PA003611	Jones, Tyrone Romane

**Georgia State Board of Cemeterians**  
**Board Meeting via Teleconference – December 15, 2015**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

License No	Licensee
PA003612	Herring, Andrea Ann
PA003613	Metcalf, Alana Francine
PA003614	Burnum, Wylene Marie
PA003615	Dandridge, Lynette T
PA003616	Anderson, Latisha Evette
PA003617	Dunn, Edward Michael
PA003618	Bloomer, Donald Ernest
PA003619	Johnson, Christine Michele
PA003620	Allen, William V
PA003621	Brawner, Debbie Lynn
PA003622	Jones, Barry Steven, II
PA003623	Shipe, Jordan M
PA003624	Barnes, Thomas A
PA003625	Lamb, Andrew William
PA003626	Salter, Brett Anthony
PA003627	Lavelle, Cassi Renee
PA003628	Waddell, Melissa Rampley
PA003629	Courtney, Daniel Joshua
PA003630	Storey, James Theron, Jr
PA003631	Kepler, Patricia Ann
PA003632	Smith, Stephanie Tammy

License No	Licensee
PA003633	Morris, Shalame Lanette
PA003634	Barnes, Everett L
PA003635	Losack, Patrick Dana
PA003636	Moore, Walker Asa
PA003637	Fields, Major J, Jr
PA003638	Williamson, Erin Nicole
PA003639	Burn, Lorelei Elizabeth
PA003640	Bennett, C Jerry
PA003641	Dixon, Abby M
PA003642	Fortner, Janice Elizabeth
PA003643	Samuels, Amber Melissa
PA003644	Guest, Lisa Ann
PA003645	Banks, Lisa Ann
PA003646	Nicholas, George, IV
PA003647	Wilder, Nita Scharnell
PA003648	Scott, Helen Regina
PA003649	Morris, Natasya Christine
PA003650	Thomas, Tiffany La Sha'
PA003651	Scott, Jerry Wayne
PA003652	Alford, Anthony M
PA003653	Letoile, Jamie Lynn

Mike Lawrence motioned, Richard Parker seconded, and the Board voted unanimously to ratify the licenses issued as presented on the report.

**EXECUTIVE SESSION:**

Tim Smith motioned, Mickey Couey seconded, and the Board voted to enter in Executive Session at 10:26 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to deliberate on applications and complaints, and to receive information on applications, complaints, pending cases, and the Attorney General's report. The motion passed unanimously.

It was noted by one Board member and the Board Attorney\* that complaints should be heard in Open Session. Executive Session was therefore concluded at 10:30 a.m. and declared to be in Open Session.

**OPEN SESSION:**

**Complaints:**

- ENCE-0047 / ENCE-0057 / ENCE-0058 - Send a letter from the Secretary of State notifying the license holder improvements must be made or a C & D will be issued. Mickey Couey, Emory Lamar and an investigator will meet with the license holder to set up a time for scheduled improvements.
- ENCE-0091 – Close – contractual dispute.
- ENCE-0097 – Close with a letter to complainant advising the problem must be addressed with the Funeral Home where vault was purchased.

**Georgia State Board of Cemeterians**  
**Board Meeting via Teleconference – December 15, 2015**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

- ENCE-0098 – Upon inspector verifying marker is in place and complainant is satisfied, close complaint.
- ENCE-0099 – Tabled for follow up inspection.
- ENCE-0114 – Tabled for verification of ownership; refer to the Ryan Germany's office for not filing annual trust fund report.

\*Laronica Lightfoot will review rules on this matter prior to next meeting.

**EXECUTIVE SESSION:**

Tim Smith motioned, Mike Lawrence seconded, and the Board voted to enter Executive Session in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to hear the Attorney General's report. The motion passed unanimously.

**Attorney General's Report:**

Pending case: Recommendation to enjoin the owner to maintain the property; proceed with an injunction by the end of the week.

At the conclusion of the Executive Session, the Chair declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

**Open Session:**

Tim Smith motioned, Richard Parker seconded, and the Board unanimously approved the Secretary of State's office and Professional Licensing Board provide the Attorney General any information needed to proceed with the injunction.

**Other Business:**

Richard Parker motioned, Mickey Couey seconded, and the Board voted unanimously to approve the 2016 meeting schedule dates.

Discussed means of tracking Annual Reports due at time of renewal reports.

The next meeting of the Georgia Board of Cemeterians will be held Tuesday, February 23, 2016 at 11:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

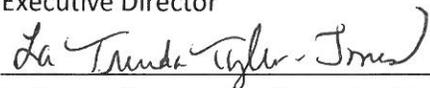
There being no further business the Chair declared the meeting adjourned at 11:29 a.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

  
\_\_\_\_\_

Cliff Dempsey, Chair

  
\_\_\_\_\_

La Trenda Tyler-Jones, Executive Director

 *Richard Parker* *vice chair*

These minutes were approved on: 2/23/16