

Georgia State Board of Cemeterians
Board Meeting Minutes - October 25, 2016 – 11:00 A.M.
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Mike Lawrence (via teleconference)
- Tim Smith
- William (Micky) Couey (via teleconference)
- Richard Parker
- Emory Lamar

Members Absent:

- Daniel (Dan) Greene
- Clift Dempsey (President)

Others Present:

- La Trenda Tyler-Jones, Executive Director
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Amantha Lovett, Complaints and Compliance
- Sonya Williams, Senior Staff Attorney
- Forrest Pearce, Assistant Attorney General (via teleconference)

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

OPEN SESSION:

Tim Smith, Acting Chair, noted a quorum was present, called the meeting to order at 11:04 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

Agenda:

The Board reviewed the Agenda for the October 25, 2016 meeting. Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to approve the agenda.

Minutes:

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to approve the Open Session Meeting minutes of the August 23, 2016 meeting.

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to approve the Executive Session Meeting minutes of the August 23, 2016 meeting.

Licenses Issued Report:

The Board reviewed the following Report of Licenses Issued: 08-20-16 thru 10-23-2016 (Total – 11)

License No	Licensee
PA003734	Michelle Ann Gobert
PA003735	S.M.B.
PA003736	Robert Jess Hunsaker
PA003737	Judy Schenker
PA003738	Spencer George Johnson
PA003739	Sharon Renee Kubacki

License No	Licensee
PA003740	Garnet Monique Christy-Williams
PA003741	Dorothy Louise Morris
PA003742	Deja Elaine Nyarko
PC000701	Gordy Memorial Gardens
PM000078	Gordy Memorial Gardens

EXECUTIVE SESSION:

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to enter in Executive Session at 11:09 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to discuss ratification of PA003735.

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At the conclusion of the Executive Session, the Acting Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION:

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to approve ratification of all licenses issued except for PA003735; deferred for further information. Forrest Pearce to review file and advise the Board of findings.

EXECUTIVE SESSION:

Tim Smith moved, Richard Parker seconded, and the Board voted unanimously to enter in Executive Session at 11:27 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to receive information and deliberate on applications and complaints.

At the conclusion of the Executive Session, the Acting Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:39 p.m. No votes were taken during Executive Session.

OPEN SESSION:

Richard Parker moved, Micky Couey seconded, and the Board voted unanimously to ratify the following recommendations made during Executive Session:

Applications:

Application # 2638340 – J.S.H. – denied for falsification of the application.

Application # 2640113 – J.A.L. – denied for falsification of the application.

Complaints:

ENCE-0146 – tabled for further information from Inspections.

ENCE-0147 – closed – no jurisdiction.

ENCE-0148 – tabled for 30 days; if still out of compliance the Board will issue a cease and desist order.

ENCE-0149 – closed – no jurisdiction. Request cemetery locate grave.

ENCE-0150 – tabled – for further information.

ENCE-0130 – tabled – Forrest Pearce to review statute and advise the Board on findings.

ENCE-0131 – tabled for further information from Investigations.

ENCE-0126 – tabled for further information from Investigations.

ENCE-0127 – tabled for further information from Investigations.

ENCE-0154 – tabled for further information from Investigations.

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ENCE-0145 – tabled - license is lapsed; send investigator to review grounds. Send a warning letter regarding reinstatement; must be resolved by the December 13, 2016 meeting.

ENCE-0136 – tabled for Investigations.

ENCE-0112 – tabled – follow up with complainant to confirm if the matter has been resolved.

ENCE-0152 – tabled for Investigations.

ENCE-0153 – tabled for Investigations.

ENCE-0144 – closed – no jurisdiction.

ENCE-0108 – closed – civil matter.

ENCE-0142 – closed – resolved.

ENCE-0143 – closed – no jurisdiction.

ENCE-0030 – Fine for lapsed license \$ 500.00, renewal fee for each year missed, and \$500.00 for failing to transfer ownership. Secretary of State Legal Department to proceed with receivership.

Other Business:

2017 Board Meeting Schedule: Approved.

2017 Meeting Schedule	
February 21, 2017 (Teleconference)	April 18, 2017 (Board Office)
June 20, 2017 (Teleconference)	August 15, 2017 (Teleconference)
October 17, 2017 (Board Office)	December 19, 2017 (Teleconference)

Inquiry: Crematory, Ball Ground, GA – Referred to the Funeral Board.

December Meeting Date Changed: From December 20, 2016 to December 13, 2016.

The next meeting of the Georgia Board of Cemeterians will held Tuesday, December 13, 2016 at 10:00 via teleconference.

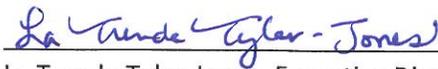
There being no further business, the Acting Chair declared the meeting adjourned at 2:58 p.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

Minutes were approved on: 12/13/2016


 Tim Smith, Acting Chair
 with express permission by
LaTrenda Tyler-Jones, Executive Director


 LaTrenda Tyler-Jones, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **October 25, 2016** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.



 PRESIDING OFFICER

Sworn to and subscribed before me this 25th
 Day of October, 2016
Clifton A. Horton
 Notary Public
 My Commission Expires: Feb. 14, 2017

