

Georgia State Board of Cemeterians
Board Meeting Minutes – December 13, 2016 – 10:00 A.M.
Via Teleconference

Members Present:

- Clift Dempsey (President)
- Tim Smith
- William (Micky) Couey
- Richard Parker
- Emory Lamar
- Mike Lawrence

Others Present:

- Forrest Pearce, Assistant Attorney General
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Amantha Lovett, Complaints and Compliance
- Josh Waters, Operations & Compliance Manager

Members Absent:

- Daniel (Dan) Greene

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

OPEN SESSION:

Richard Parker, Acting Chair, noted a quorum was present, called the meeting to order at 10:06 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

Agenda:

The Board reviewed the Agenda for the December 13, 2016 meeting. Clift Dempsey moved, Tim Smith seconded, and the Board voted unanimously to approve the agenda.

Minutes:

Tim Smith moved, Clift Dempsey seconded, and the Board voted unanimously to approve the October 25, 2016 Open Session minutes and Executive Session minutes.

Licenses Issued Report:

The Board reviewed the following Report of Licenses Issued 10-24-16 thru 12-06-2016 (Total – 11)

License #	Licenses	License #	Licensee
PA003743	Felicia Bedell Warren	PA003749	Robert Warren Bean, Jr
PA003744	Tiffany Peavey Butler	PA003750	George Steven Moore
PA003745	Joseph John Mauthe	PA003751	Sherri C Richardson
PA003746	Netasha Llashay Dodd	PA003752	Anne Messimer
PA003747	Angela Marie Summers	PA003753	Maureen Maxine Robertson-Randall
PA003748	Martha Alicia Salas-Smith		

EXECUTIVE SESSION:

Tim Smith moved, Mike Lawrence seconded, and the Board voted unanimously to enter in Executive Session at 10:14 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-8B, to receive information and deliberate on applications and complaints.

At the conclusion of the Executive Session, the Acting Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:39 p.m. No votes were taken during Executive Session.

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OPEN SESSION:

Tim Smith moved, Clift Dempsey seconded, and the Board voted unanimously to ratify the following recommendations made during Executive Session:

Applications:

Application # 2640362 – J.F. – denied for falsification of the application.

Application # 2638340 – Jeremy S. Hayes – license approved.

Complaints:

ENCE-0157 – tabled – referred to Investigations.

The following complaints were tabled due to the Board members' inability to view the files remotely:

ENCE-0158	ENCE-0161	ENCE-0131
ENCE-0159	ENCE-0165	ENCE-0153
ENCE-0160		

The Board voted to add a meeting in the Professional Licensing Boards Office, January 31, 2017.

Other Business:

Josh Waters addressed the Board regarding release of property. The law states this does not fall under the Board's scope of authority. This is a local municipality issue per the Cemetery Act of 2000 (10-14-.10).

Lapsed License Report: Tim Smith moved, Mickey Couey seconded, and the Board voted unanimously to open an Investigation on each lapsed license. Staff was directed to send a letter to each licensee allowing 30 days to respond. Responses will be reviewed at next meeting.

O.C.G.A. 43-1-34: Not relevant to Cemeteries. Operations can begin without license while an application is pending.

Tim Smith moved, Mike Lawrence seconded, and the motion carried for Clift Dempsey to make recommendations regarding investigations on pending complaints.

There being no further business, the Acting Chair declared the meeting adjourned at 10:25 a.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

Minutes were approved on: 1/31/2017

Clift Dempsey

Richard Parker, Acting Chair
with express permission by
LaTrenda Tyler-Jones, Executive Director

La Trenda Tyler-Jones

La Trenda Tyler-Jones, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **December 13, 2016** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Richard Parker with express permission by
PRESIDING OFFICER LaTrenda Tyler-Jones, Executive Director

Sworn to and subscribed before me this 13th
Day of December, 2016
Deborah A. Horton
Notary Public
My Commission Expires: Feb. 14, 2017



Georgia State Board of Cemeterians
Board Meeting - Executive Session Minutes – Not Open to the Public
December 13, 2016 – 10:00 A.M. - Teleconference

Members Present:

- Clift Dempsey (President)
- Tim Smith
- William (Micky) Couey
- Richard Parker
- Emory Lamar
- Mike Lawrence

Others Present:

- Forrest Pearce, Assistant Attorney General
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Amantha Lovett, Complaints and Compliance
- Josh Waters, Operations & Compliance Manager

Members Absent:

- Dan Greene

Tim Smith moved, Mike Lawrence seconded and the Georgia State Board of Cemeterians voted unanimously to enter into Executive Session on Tuesday, December 13, 2016 at 10:14 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-38 to discuss and review applications, complaint cases, and the Attorney General’s report.

Applications:

- 2640362 – J.F.
- 2638340 – J.S.H.

Complaints:

ENCE-0157	ENCE-0159	ENCE-0161	ENCE-0131
ENCE-0158	ENCE-0160	ENCE-0165	ENCE-0153

Tim Smith moved, Micky Couey seconded, and the Georgia State Board of Cemeterians voted unanimously, and Richard Parker, Acting Chair, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. at 10:37 a.m. No votes were taken in Executive Session.

Meeting Minutes Approved: 1/31/2017
Meeting minutes prepared by Sandy Barboza, Board Support Specialist
Meeting minutes were reviewed by La Trena Tyler-Jones, Executive Director