

**Georgia State Board of Cemeterians  
Board Meeting Minutes  
January 31, 2017 - 11:00 A.M.**

**Members Present:**

- Clift Dempsey, President (via teleconference)
- Tim Smith (via teleconference)
- William (Micky) Couey
- Emory Lamar

**Members Absent:**

- Dan Greene
- Richard Parker
- Mike Lawrence

**Others Present:**

- La Trenda Tyler-Jones, Executive Director
- Josh Waters, Operations & Compliance Manager
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Amantha Lovett, Complaints and Compliance
- Forrest Pearce, Assistant Attorney General (via teleconference)

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

**OPEN SESSION:**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 11:16 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**Agenda:**

The Board reviewed the Agenda for the January 31, 2017 meeting. Tim Smith moved, Micky Couey seconded, and the Board voted unanimously to approve the agenda.

**Minutes:**

Tim Smith moved, Clift Dempsey seconded, and the Board voted unanimously to approve the December 13, 2016 Open Session minutes and Executive Session minutes.

**Licenses Issued Report:**

The Board reviewed the following Report of Licenses Issued 01-07-2017 thru 01-29-2017 (Total – 4)

License #	Licensee
PA003756	Andrea Gail Barnes
PA003757	Nellie Arlene Smith

License #	Licensee
PA003758	Anthony John Turner
PA003759	Robert Ray Lacey, IV

Richard Parker moved, Emory Lamar seconded, and the Board voted unanimously to approve ratification of all licenses issued in accordance with board rules and policies.

**EXECUTIVE SESSION:**

Emory Lamar moved, Tim Smith seconded and the Georgia State Board of Cemeterians voted unanimously to enter into Executive Session on Tuesday, January 31, 2017 at 11:20 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-38 to discuss and review an application and complaint cases.

At the conclusion of the Executive Session, the Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:39 p.m. No votes were taken during Executive Session.

**Georgia State Board of Cemeterians  
Board Meeting Minutes  
January 31, 2017 - 11:00 A.M.**

**OPEN SESSION:**

**Application:**

Application # 2654814 – M.W.L. – Tim Smith, Emory Lamar and Clift Dempsey voted to table the application for legal advice. Micky Couey opposed.

**Complaints:**

Tim Smith moved, Micky Couey seconded, and the Board voted unanimously to ratify the following recommendations made during Executive Session:

- ENCE-0131 – closed with a letter of concern.
- ENCE-0153 – closed with a letter of concern.
- ENCE-0158 – closed with a letter of concern.

Tim Smith moved, Emory Lamar seconded, and the Board voted unanimously to refer the following complaints to investigations\*:

- ENCE-0159
- ENCE-0160
- ENCE-0161
- ENCE-0165

\*The Board noted that when investigative reports are requested the investigator must meet with either facility owner or the facility manager.

**Other Business:**

Josh Waters reviewed release of property and presented a release form for review. Clift Dempsey noted we must enforce keeping 10 acres as the minimum for a perpetual care cemetery.

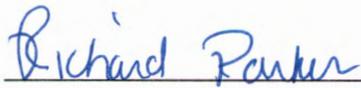
Tim Smith moved, Mike Lawrence seconded, and the motion carried to designate Clift Dempsey to review and make recommendations regarding investigations on pending complaints.

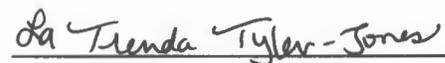
There being no further business, Clift Dempsey declared the meeting adjourned at 12:27 p.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

Minutes were approved on: 3/28/17

  
\_\_\_\_\_  
Clift Dempsey, Chair  
Richard Parker, Vice Chair

  
\_\_\_\_\_  
La Trenda Tyler-Jones, Executive Director

**with express permission by  
LaTrenda Tyler-Jones, Executive Director**

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **January 31, 2017** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Clift Dempsey  
PRESIDING OFFICER

with express permission by  
LaTrenda Tyler-Jones, Executive Director

Sworn to and subscribed before me this 31st  
Day of JANUARY, 2017.  
Deborah A. Horton  
Notary Public  
My Commission Expires: Feb. 14, 2017

