

Georgia State Board of Cemeterians
Board Meeting Minutes – April 17, 2018 - 11:00 A.M.
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Clift Dempsey – Chair*
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence*
- Dan Greene*

Others Present:

- La Trenda Tyler-Jones, Executive Director
- Carla Murray, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Jeff Stump, Assistant Attorney General*

*via teleconference

Members Absent:

- Richard Parker – Vice Chair

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Call to Order: Tim Smith, Acting Chair, noted a quorum was present, called the meeting to order at 11:03 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda:

The Board reviewed the Agenda for the April 17, 2018 meeting. Micky Couey moved, Emory Lamar seconded, and the Board voted to approve the agenda.

Minutes:

Micky Couey moved, Clift Dempsey seconded, and the Board voted to approve the February 20, 2018 Open Session minutes. Mike Lawrence moved, Emory Lamar Seconded, and the Board voted to approve the February 20, 2018 Executive Session minutes.

Licenses Issued Report:

The Board reviewed the following Report of Licenses Issued 02-19-2018 thru 04-15-2018 (Total – 12):

License #	Licensee
PA003874	Nydia R Kercado
PA003875	Tonja June Tate
PA003876	Debra Alison Lankenau
PA003877	Frances A Sherwood
PA003878	Jottie Van Palmer
PA003879	Justin Andrew March

License #	Licensee
PA003880	Nicolle M Gradzki
PA003881	Louis Rufus Wells
PA003882	Sharon Deniece Hill
PA003883	Marsha Cain
PA003884	Carmen Parsons
PA003885	LeTonya Monique Long

Clift Dempsey moved, Emory Lamar seconded, and the Board voted to ratify the licenses issued between meetings in accordance with Board rules and policies.

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EXECUTIVE SESSION:

Clift Dempsey moved, Emory Lamar seconded and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, April 17, 2018, at 11:09 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-38, for the purpose of reviewing applications and complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, the Acting Chair declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 1:57 p.m. No votes were taken during Executive Session.

OPEN SESSION:

Emory Lamar moved, Clift Dempsey seconded, and the motion was carried by the Board to ratify the following recommendations made during Executive Session:

Applications:

2698101 – L.M.N. – rescind.
2710569 – Rosalyn Banks – approve.

Complaints:

ENCE-0111- table - Send letter of concern.
ENCE-0146 - table - Refer to Investigations to confirm status of marker.
ENCE-0152 - close - No violation.
ENCE-0157- close - Send letter of concern.
ENCE-0196 - table - Refer to Inspections to obtain monument documentation.
ENCE-0199 - table - Refer to Inspections for photos of completed work.
ENCE-0203 - close - No violation.
ENCE-0205 - table - EL will reach out to the facility.
ENCE-0207- table - Refer to Inspections for original purchase documents.
ENCE-0209 - table - Refer to Inspections to determine what has been done to resolve issue. Related to ENCE-0212.
ENCE-0211 - table - Refer to Inspections to obtain copy of last payment.
ENCE-0212 - table - Refer to Inspections to determine what has been done to resolve issue. Related to ENCE-209.
ENCE-0215 - table - Refer to Inspections to verify with complainant that issue has been resolved.

Attorney General's Report:

None

Other Business:

Discussed Georgia Secretary of State Investigations Division work processes with Russell Lewis, Chief Investigator and Pam Jones, Investigations Area Supervisor.

There being no further business, Mike Lawrence moved, Dan Greene seconded, and the Board voted to adjourn at 2:36 p.m.

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The Georgia State Board Cemeterians will hold their next meeting on June 19, 2018, at 10:00 a.m. via teleconference.

Minutes recorded by: Melanie Foster, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

Minutes were approved on: June 19, 2018

Richard Parker

~~Cliff Dempsey~~, Chair

La Trenda Tyler-Jones

La Trenda Tyler-Jones, Executive Director

with express permission by
LaTrenda Tyler-Jones, Executive Director

GEORGIA STATE BOARD OF CEMETERIANS
Executive Session Minutes – Not Open to the Public
April 17, 2018 – 11:00 A.M.

Members Present:

- Clift Dempsey, Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence
- Dan Greene

Others Present:

- La Trenda Tyler-Jones, Executive Director
- Carla Murray, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Jeff Stump, Assistant Attorney General

Member Absent:

- Richard Parker, Vice Chair

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At the conclusion of the Executive Session, the Chair declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 1:57 p.m. No votes were taken during Executive Session.

Applications:

2698101
2710569

Complaints:

ENCE-0111
ENCE-0146
ENCE-0152
ENCE-0157
ENCE-0196
ENCE-0199
ENCE-0203
ENCE-0205
ENCE-0207
ENCE-0209
ENCE-0211
ENCE-0212
ENCE-0215

Attorney General's Report:

None

Meeting minutes were prepared by Melanie Foster, Board Support Specialist
Meeting minutes were reviewed by La Trenda Tyler-Jones, Executive Director
Meeting minutes approved on June 19, 2018.

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Cliff Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On April 17, 2018 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.



 PRESIDING OFFICER



Sworn to and subscribed before me this 17th
 Day of April, 2018.
Jenny H Chapman
 Notary Public
 My Commission Expires: 11/5/21