

**Georgia State Board of Cemeterians**  
**Board Meeting Minutes – October 16, 2018 - 11:00 A.M.**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Clift Dempsey, Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith\*
- Mike Lawrence

**Others Present:**

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Penny Noland, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Forrest Pearce, Assistant Attorney General\*

\*via teleconference

**Members Absent:**

- Dan Greene
- Richard Parker, Vice Chair

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 11:16 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION:**

**Agenda:**

Micky Couey moved, Mike Lawrence seconded, and the Board voted to approve the October 16, 2018 agenda.

**Minutes:**

Emory Lamar moved, Mike Lawrence seconded, and the Board voted to approve the August 21, 2018 Open Session and Executive Session minutes.

**Licenses Issued Report:**

Mike Lawrence moved, Micky Couey seconded, and the Board voted to ratify the licenses issued 08-17-2018 through 10-11-2018 (Total – 15) in accordance with Board rules and policies.

License #	Licensee
PA003948	Cynthia Dawn Denning
PA003949	Jessica Taylor Ivey
PA003950	Shantha T Jones
PA003951	Justin St. George
PA003952	Michelle L. Jackson
PA003953	Deborah Patricia Scott-
PA003954	Cynthia Ray Wright
PA003955	Andrew Towson

License #	Licensee
PA003956	Rebecca M Hendricks
PA003957	Brandon Geoffry Glebler
PA003958	Robert Michael Mauro
PA003959	Donald Kenneth Miller,
PA003960	Angeline M Mauro
PA003961	Osioeni Rebecca Sanders
PA003962	Dorsey Elbrett Bolden

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**EXECUTIVE SESSION:**

Mike Lawrence moved, Emory Lamar seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, October 16, 2018, at 11:20 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of reviewing complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, Cliff Dempsey, Chair declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 12:23 p.m. No votes were taken during Executive Session.

**OPEN SESSION:**

Mike Lawrence moved, Emory Lamar seconded, and the motion was carried by the Board to ratify the following recommendations made during Executive Session:

**Applications:**

No applications were presented.

**Complaints:**

§CMP-72813 - close – Send letter of concern to cemetery regarding upkeep, acknowledging maintenance work that has been done and requesting maintenance follow-up at a future date.

ENCE-0229 - table – Refer to Inspections to obtain photos.

ENCE-0205 - close – Matter resolved.

ENCE-0227 - close – Matter resolved.

ENCE-0235 - close – No violation found.

ENCE-0212 - table – Pending Board review.

ENCE-0200 - close – No violation found.

ENCE-0225 - close – Complainant did not provide requested documentation.

ENCE-0223 - close – Civil matter.

ENCE-0238 - table – Refer to Investigations to obtain statements from complainant and respondent and to obtain photos of cemetery.

ENCE-0239 - close – Send letter of concern to cemetery regarding waiver.

ENCE-0233 - table – Send letter of concern to cemetery regarding care and maintenance. Board will reassess in 90 days.

ENCE-0209 - table – Pending Board review.

**Attorney General's Report:**

None.

**Other Business:**

**Request for Administrative Authority**

The Board unanimously approved a staff request for administrative authority to accept voluntary surrenders upon receipt.

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**Proposed 2019 Meeting Dates**

The Board unanimously approved the proposed 2019 meeting dates.

**FARB Board Member Training**

Staff advised the Board of the upcoming FARB training.

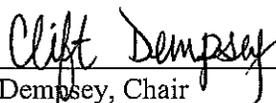
There being no further business, Emory Lamar moved, Tim Smith seconded, and the Board voted to adjourn at 12:29 p.m.

The Georgia State Board Cemeterians will hold their next meeting on December 18, 2018, at 10:00 a.m.

Minutes recorded by: Melanie Foster, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: 12/18/18

  
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Clift Dempsey, Chair

  
\_\_\_\_\_  
Brad Coman, Executive Director

with express permission by  
Bradley Coman  
Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **October 16, 2018** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

  
PRESIDING OFFICER

Sworn to and subscribed before me this 16<sup>th</sup>  
Day of October, 2018.  
Jenny H Chapman  
Notary Public  
My Commission Expires: 11/5/21

