

**Georgia State Board of Cemeterians**  
**Board Meeting Minutes – February 19, 2019 - 11:00 A.M.**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Clift Dempsey, Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence
- Richard Parker, Vice Chair
- Dan Greene\*

**Others Present:**

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Penny Noland, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Robin Cohen, Assistant Attorney General\*

\*via teleconference

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 11:03 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION:**

**Agenda:**

Tim Smith moved, Emory Lamar seconded, and the Board voted to approve the February 19, 2019 agenda.

**Minutes:**

Micky Couey moved, Mike Lawrence seconded, and the Board voted to approve the December 18, 2018 Open Session and Executive Session minutes.

**Licenses Issued Report:**

Mike Lawrence moved, Micky Couey seconded, and the Board voted to ratify the licenses issued 12-14-2018 through 2-14-2019 (Total – 17) in accordance with Board rules and policies.

License #	Licensee
PA003988	Cindy G Banks
PA003989	Paige Fowler Ogle
PA003990	Cheryl Denise Desbordes
PA003991	Meredith Eve-Moss
PA003992	Joel David Trout
PA003993	Gina Leah Kerbein
PA003994	Carol L Newman
PA003995	Breanna McCoy Williams
PA003996	Renada Mandrell

License #	Licensee
PA003997	John Paul Snead
PA003998	Annetia L Meyer
PA003999	David S Ruslin
PA004000	John Mitchell Conner
PA004001	Jeryn Cambrah Holdren
PA004002	David Allen Boring
PA004003	Alisa Emily Feldman
PA004004	Edward E Dressler

**EXECUTIVE SESSION:**

Tim Smith moved, Richard Parker seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, February 19, 2019, at 11:06 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of conducting an appointment, reviewing and discussing an application and complaint cases, and to hear the Attorney General’s report.

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At the conclusion of Executive Session, Clift Dempsey, Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:12 p.m. No votes were taken during Executive Session.

**OPEN SESSION:**

Tim Smith moved, Emory Lamar seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

**Appointments:**

ENCE-0251 – table – Send letter advising of required maintenance, timeline to complete repairs, and of sanctions if repairs are not made.

ENCE-0226 – table – refer to AG for Public Consent Order, to include \$500 fine, with 30 days to pay. Facility must submit a copy of the cemetery rules & regulations to the Secretary of State within 30 days.

**Application:**

2785918 – Chad Clift - approve.

**Complaints:**

ENCE-0212 – close – No jurisdiction.

ENCE-0253 – table – Refer to Inspections to obtain statement from owner. Tim Smith recused.

ENCE-0112 – close – Complaint has been resolved.

ENCE-0194 – close – Complaint has been resolved.

ENCE-0254 – table – Refer to Inspections to obtain statement from owner and obtain photos.

ENCE-0228 – table – Refer to Inspections to re-inspect, obtain photos and statement from owner.

ENCE-0246 – close – Complaint has been resolved. Micky Couey recused.

ENCE-0247 – close – No violations found.

ENCE-0255 – close – No violations found.

ENCE-0174 – close – No violations found.

ENCE-0257 – close – No violations found.

ENCE-0175 – table – Obtain proof of payment and any associated documents from the complainant.

ENCE-0242 – close – Complaint has been resolved.

ENCE-0241 – close – No jurisdiction.

ENCE-0258 – close – No jurisdiction.

ENCE-0259 – table – Refer to Inspections to obtain photos and statement from facility.

**Attorney General’s Report:**

None.

**Executive Session Other Business:**

**Request for Appearance**

The Board reviewed and approved a request for an appointment from a member of the public regarding a complaint.

**Annual Report Noncompliance Review**

The Board reviewed and discussed the Annual Report Noncompliance Report. The Board voted unanimously to refer the facilities in noncompliance to the Attorney General’s Office for Public Consent Orders to include a \$500 fine per facility, to be paid within 10 days of the order.

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**Request to Close Complaints**

The Board granted staff the administrative authority to close a list of complaints originating from October 2014 through September 2016, which have no pending action.

**Open Session Other Business:**

**Request for Administrative Authority**

The Board granted staff the administrative authority to close complaints that are in the pending complainant status after 30 days with no response from the complainant.

There being no further business, Micky Couey moved, Tim Smith seconded, and the Board voted to adjourn at 2:25 p.m.

The Georgia State Board Cemeterians will hold their next meeting on April 16, 2019, at 11:00 a.m.

Minutes recorded by: Melanie Foster, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: April 16, 2019.



Richard Parker, Presiding Officer

  
Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Cliff Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **February 19, 2019** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

  
 \_\_\_\_\_  
 PRESIDING OFFICER

Sworn to and subscribed before me this 19th  
 Day of February, \_\_\_\_\_  
Deborah A Horton  
 Notary Public  
 My Commission Expires: Jan 18, 2021

