

Georgia State Board of Cemeterians
Board Meeting Minutes – April 16, 2019 - 11:00 A.M.
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- William (Micky) Couey
- Emory Lamar
- Mike Lawrence
- Richard Parker, Vice Chair
- Tim Smith*

Others Present:

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Jeff Stump, Assistant Attorney General*

Members Absent:

- Clift Dempsey, Chair
- Dan Greene

*via teleconference

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Richard Parker, acting Chair, noted a quorum was present, called the meeting to order at 11:00 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda:

Micky Couey moved, Michael Lawrence seconded, and the Board voted to approve the April 16, 2019 agenda.

Minutes:

Micky Couey moved, Mike Lawrence seconded, and the Board voted to approve the February 19, 2019 Open Session and Executive Session minutes.

Licenses Issued Report:

Micky Couey moved, Michael Lawrence seconded, and the Board voted to ratify the licenses issued 2-15-2019 through 4-10-2019 (Total – 29) in accordance with Board rules and policies.

License #	Licensee
PA004005	Chad Wade Clift
PA004006	James Blake Williamson
PA004007	Zackery Ray Phillips
PA004008	Joseph Matthew Tonge
PA004009	Kathryn Louise Barnett
PA004010	Frieda Monique Martin
PA004011	Athena Rebecca Vlamis
PA004012	John Roy Clark
PA004013	Nicole Monique Jowers
PA004014	Anthony Lamont Sinclair
PA004015	Sandra Marie Brooks
PA004016	Debra Pollard Lalor
PA004017	Allison Nicholle Davis
PA004018	Judy Michelle McCurry

License #	Licensee
PA004019	Rebecca Jean Coleman
PA004020	Kristen Turner Reynolds
PA004021	Gail Annette Pates
PA004022	Donna Lee Allen
PA004023	Yvette R. Madeam-Johnson
PA004024	Kelli Mashawn Collins
PA004025	Obie Dale Murray
PA004026	Shirley Davis
PA004027	Alfredo Daniel Velazquez
PA004028	Lakisha Billings
PA004029	Zandra Harvey Verden
PA004030	Katrina LaVetta Turner
PA004031	Derron George Lewis
PA004032	Richard Craig Pollock

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License #	Licensee
PC000705	Forest Lawn Memorial Park Inc

EXECUTIVE SESSION:

Micky Couey moved, Michael Lawrence seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, April 16, 2019, at 11:03 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of conducting an appointment, reviewing and discussing complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, Richard Parker, acting Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 1:21 p.m. No votes were taken during Executive Session.

OPEN SESSION:

Michael Lawrence moved, Micky Couey seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

Appointments:

ENCE-0228 – Complainant presented the Board with concerns about care and maintenance of the cemetery. The complainant also brought photos to show the Board.

Applications:

No applications were presented.

Complaints:

- ENCE-0256 – Table – Refer to Inspections to conduct a 30 day follow up with facility.
- ENCE-0260 – Table – Refer to Inspections to conduct a 30 day follow up with facility.
- ENCE-0261 – Table – Refer to Inspections to conduct a 30 day follow up with facility.
- ENCE-0233 – Table – Refer to Attorney Generals' office to obtain legal advice.
- ENCE-0263 – Close – No jurisdiction.
- ENCE-0236 – Table – Refer to Secretary of States' office regarding mismanagement of funds.
- ENCE-0213 – Table – Refer to Inspections to obtain statement from facility.
- ENCE-0254 – Close – Send Letter of Concern to licensee referencing care and maintenance of cemetery.
- ENCE-0265 – Close – No Jurisdiction. Complainant may wish to contact the Georgia Cemetery Association.
- ENCE-0253 – Close – Matter resolved. Tim Smith recused.
- ENCE-0259 – Close – No violation.
- ENCE-0266 – Table – Refer to Investigations to obtain statements from all parties involved and obtain photos of the property.
- ENCE-0248 – Close – No violation.
- ENCE-0244 – Close – No violation.
- ENCE-0245 – Table – Refer to Investigations to obtain a copy of the transfer contract between the two companies and any additional documentation, to include the cancelled commitment transfer.
- ENCE-0228 – Table – Refer to Attorney Generals' office for legal advice.
- ENCE-0268 – Table – Refer to Inspections to conduct a 30 day follow up with facility.

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Attorney General's Report:

The Board and Attorney General discussed on-going Consent Orders. The Board unanimously voted to amend the previous referrals for Annual Reports Noncompliance. The amendment will require submission of the Annual Reports and fine to be paid within 30 days of the Consent Order.

Other Business:

No matters at this time.

There being no further business, Micky Couey moved, Michael Lawrence seconded, and the Board voted to adjourn at 1:22 p.m.

The Georgia State Board Cemeterians will hold their next meeting on June 18, 2019, at 10:00 a.m.

Minutes recorded by: Alexis Hardy, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: June 18, 2019



Richard Parker, Vice Chair



Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Richard Parker, Vice Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **April 16, 2019** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.


PRESIDING OFFICER

Sworn to and subscribed before me this 16
Day of April, 2019.
Kimberly Stevenot
Notary Public
My Commission Expires: 10/02/2021

