

Georgia State Board of Cemeterians
Board Meeting Minutes – June 18, 2019 - 10:00 A.M. Teleconference
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Richard Parker, Vice Chair
- Emory Lamar
- William “Micky” Couey
- Tim Smith

Members Absent:

- Clift Dempsey, Chair
- Dan Greene
- Mike Lawrence

Others Present:

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Isaac Byrd, Deputy Attorney General
- Janene Browder, Assistant Attorney General

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Richard Parker, acting Chair, noted a quorum was present, called the meeting to order at 10:06 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda:

Emory Lamar moved, Micky Couey seconded, and the Board voted to approve the June 18, 2019 agenda.

Minutes:

Micky Couey moved, Emory Lamar seconded, and the Board voted to approve the April 16, 2019 Open Session and Executive Session minutes.

Licenses Issued Report:

Emory Lamar moved, Micky Couey seconded, and the Board voted to ratify the licenses issued 4-11-2019 through 6-10-2019 (Total – 28) in accordance with Board rules and policies.

License #	Licensee
PA004033	Hutch Phillips Bennett
PA004034	John Allen Parlett
PA004035	LeNele Alexander Wiley
PA004036	Andrea Rose Tari
PA004037	Gisel Suarez
PA004038	Cynthia Standifer
PA004039	Warren Hancock Putnam
PA004040	Cindy Lee Snowberger
PA004041	Alice Spina Terry
PA004042	Reuben M Clarke
PA004043	Evon Turner Middleton
PA004044	Mary Ann Walling
PA004045	Donald Michael McDearmid
PA004046	Rachel Amanda Swanson

License #	Licensee
PA004047	Jackie R Blackburn
PA004048	Michael E. Ethridge
PA004049	Charles Joseph Popov
PA004050	Diana Elaine Donley
PA004051	Robert Arnold Brawner
PA004052	Tamara Celeste Stocks
PA004053	Stacey Christine Brownlee
PA004054	Blenda DeBerry
PA004055	Tracy Rowland Hanna
PA004056	Suzanne Arrowood Stewart
PA004057	Foster A Lewis
PA004058	Judge Baity, II
PM000079	Cecil Lawrence Inc. dba Haisten McCullough Funeral Home and Crematory
PM000080	Cecil Lawrence Inc. dba Westwood Gardens

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EXECUTIVE SESSION:

Tim Smith moved, Emory Lamar seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, June 18, 2019, at 10:10 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of discussing complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, Richard Parker, acting Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 11:27 a.m. No votes were taken during Executive Session.

OPEN SESSION:

Tim Smith moved, Emory Lamar seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

Appointments:

No appointments.

Applications:

No applications were presented.

Complaints:

ENCE-0175 – Close – No Violation.

ENCE-0269 – Table – Refer to Inspections to obtain photos, statement from the area manager, and plan of action regarding complaint.

ENCE-0271 – Table – Staff to send letter to facility with notice to reinstate. In addition, facility shall pay a penalty fee in the amount of \$500. Application and penalty fee are due within 30 days.

ENCE-0146 – Close – No jurisdiction.

ENCE-0228 – Table – To be reviewed at next Board meeting.

ENCE-0160 – Close – Pending confirmation from complainant that issue has been resolved. If no response in 30 days, close complaint.

ENCE-0213 – Close – Send Letter of Concern regarding the max deed transfer fee of \$89.

ENCE-0233, -0185, -0251, -0252 – Table – To be reviewed at next Board meeting.

ENCE-0145 – Table – Refer to Secretary of State's Office for investigation and appointment of a receiver or an auditor and such other and further relief as the facts may warrant.

ENCE-0295 – Table – Refer to Inspections to obtain photos, statement from owner, and plan of action regarding complaint.

ENCE-0296 – Table – To be reviewed at next Board meeting.

ENCE-0199 – Table – Refer to Inspections to obtain photos, statement from owner, and plan of action regarding complaint.

ENCE-0294 – Table – Refer to Inspections to obtain statement from owner and plan of action regarding complaint.

ENCE-0274 – Table – Refer to Inspections to obtain photos and a statement from owner.

ENCE-0266 – Close – No violation.

ENCE-0256, -0260, -0261 – Close – Matter resolved.

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Attorney General’s Report:

No report at this time. The Attorney General provided the Board with legal advice that was requested during the April 16, 2019 meeting.

Other Business:

Docketed Orders

Micky Couey moved, Emory Lamar seconded, and the Board voted to ratify the Docketed Orders as presented.

Type	Licensee	License #	Docket #	City
Public Consent Order	Barrow Memorial Gardens	PCPN000087	2019-C6	Winder
Public Consent Order	Jackson Memorial Gardens	PCPN000108	2019-C5	Jefferson
Public Consent Order	Copper Ridge Memorial Gardens	PCPN000091	2019-C4	Blue Ridge
Public Consent Order	Nancy Hart Memorial Park, Inc.	PCPN000120	2019-C3	Hartwell
Public Consent Order	Franklin Memorial Gardens-South	PCPN000237	2019-C2	Royston
Public Consent Order	Franklin Memorial Gardens	PCPN000102	2019-C1	Lavonia

Cemetery Sales and Management

Table, to be further discussed at next Board meeting.

Preneed Sales Agent Renewals

Table, to be further discussed at next Board meeting.

Cemeterian Fee Chart

The Board reviewed the maximum allowable fee charges for Monument Inspection & Site Location Fee and Deed Transfer Fee. After reviewing the Consumer Price Index as reported by the Bureau of Labor Statistics of the United States Department of Labor for All Urban Customers, U.S. City Average, All Items, for the report released in May of this year, the Board voted for no changes to be made to the maximum allowable fee charges as follows:

Monument Inspection & Site Location Fee: \$148.00
Deed Transfer Fee: \$89.00

There being no further business, Tim Smith moved, Emory Lamar seconded, and the Board voted to adjourn at 11:34 a.m.

The Georgia State Board Cemeterians will hold their next meeting on August 20, 2019, at 10:00 a.m.

Minutes recorded by: Alexis Hardy, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: July 16, 2019



Clift Dempsey, Chair



Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

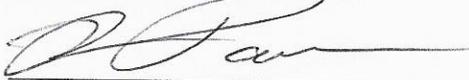
The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Richard Parker, Vice Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On June 18, 2019 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.


PRESIDING OFFICER

Sworn to and subscribed before me this 19
Day of June, 2019.
Kimberly Stevenot
Notary Public
My Commission Expires: 10/02/2021

