

**Georgia State Board of Cemeterians**  
**Board Meeting Minutes – August 20, 2019 - 10:00 A.M. Teleconference**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Clift Dempsey, Chair
- Richard Parker, Vice Chair
- Tim Smith
- Mike Lawrence
- William “Micky” Couey

**Others Present:**

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Jeff Stump, Assistant Attorney General

**Members Absent:**

- Dan Greene
- Emory Lamar

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 10:01 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION:**

**Agenda:**

Richard Parker moved, Micky Couey seconded, and the Board voted to approve the August 20, 2019 agenda.

**Minutes:**

Tim Smith moved, Mike Lawrence seconded, and the Board voted to approve the July 16, 2019 Open Session and Executive Session minutes.

**Licenses Issued Report:**

Mike Lawrence moved, Micky Couey seconded, and the Board voted to ratify the licenses issued 7-11-2019 through 8-15-2019 (Total – 11) in accordance with Board rules and policies.

License #	Licensee
PA004069	Timothy Spencer, Jr
PA004070	Monica Allene Sanders
PA004071	Darlene Ballard Dixon
PA004072	Natalie Arnetha Mazyck
PA004073	Ann Elizabeth Calixte
PA004074	Carlo Anthony DiMercurio

License #	Licensee
PA004075	Marcia Maxwell Davidson
PA004076	Charlie Joseph Singleton, Jr
PA004077	Sam L Russell
PA004078	Shawndre Tyron Whitehead
PA004079	Jack Lee Gladwell

**EXECUTIVE SESSION:**

Richard Parker moved, Tim Smith seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, August 20, 2019, at 10:06 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of discussing a complaint case and to hear the Attorney General’s report.

At the conclusion of Executive Session, Clift Dempsey, Chair, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 10:57 a.m. No votes were taken during Executive Session.

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**OPEN SESSION:**

Richard Parker moved, Mike Lawrence seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

**Complaints**

- ENCE-0271 – Table – Refer to Investigations to have documents hand served to owner.
- ENCE-0269 – Close – Matter resolved.
- ENCE-0294 – Close – Matter resolved.
- ENCE-0302 – Table – Refer to Inspections to obtain statement from owner.
- ENCE-0249 – Table – Staff to send letter to area manager requesting documentation regarding transfer of contract.
- ENCE-0304 – Table – Refer to Inspections to obtain statement from facility and photos.
- ENCE-0298 – Close – Matter resolved.

**Attorney Generals’ Report**

No report at this time.

**Executive Session Other Business**

The Board reviewed an open records request. The Board noted that they do not have jurisdiction over any annual financial reports concerning trust and escrow accounts, and asked that this request be forwarded to the Secretary of State. The Board approved releasing any application documents covered in the request.

**Other Business:**

**Docketed Orders**

Tim Smith moved, Richard Parker seconded, and the Board voted to ratify the Docketed Orders as presented.

Type	Licensee	License #	Docket #	City
Public Consent Order	Memory Gardens	PC000687	2019-C9	Brunswick
Public Consent Order	Pinecrest Memory Gardens Of Mitchell Co., Inc.	PCPN000125	2019-C10	Pelham

**2020 Proposed Board Meeting Dates**

Richard Parker moved, Mike Lawrence seconded, and the Board unanimously voted to approve the following proposed meeting dates for 2020:

- February 18, 2020
- April 21, 2020
- June 16, 2020
- August 19, 2020
- October 20, 2020
- December 15, 2020

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There being no further business, Clift Dempsey, Chair, declared the meeting adjourned at 11:06 a.m.

The Georgia State Board Cemeterians will hold their next meeting on October 15, 2019, at 10:00 a.m.

Minutes recorded by: Alexis Hardy, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: October 15, 2019



Richard Parker, Vice Chair



Brad Coman, Executive Director