

Georgia State Board of Cemeterians
Board Meeting Minutes – October 15, 2019 - 10:00 A.M.
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Richard Parker, Vice Chair
- Cassius Butts
- William “Micky” Couey
- Mike Lawrence
- Tim Smith

Members Absent:

- Clift Dempsey, Chair
- Dan Greene

Others Present:

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Jeff Stump, Assistant Attorney General*
- Cherly Parker, Paralegal, Attorney General’s Office*
- Kaitlyn Gilbert, Staff Attorney

*via teleconference

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Richard Parker, acting Chair, noted a quorum was present, called the meeting to order at 10:10 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda:

Micky Couey moved, Mike Lawrence seconded, and the Board voted to approve the October 15, 2019 agenda.

Minutes:

Mike Lawrence moved, Tim Smith seconded, and the Board voted to approve the August 20, 2019 Open Session and Executive Session minutes.

Licenses Issued Report:

Tim Smith moved, Mike Lawrence seconded, and the Board voted to ratify the licenses issued 8-16-2019 through 10-8-2019 (Total – 15) in accordance with Board rules and policies.

License #	Licensee
PA004080	Tammy Lynn McGuire
PA004081	Julissa Headspeth
PA004082	Teri H. Kutsch
PA004083	Griselda Martinez
PA004084	Justin Lynn
PA004085	Angela Marie Galloway-Henry
PA004086	Kanishian R. Grissom
PA004087	Jacob Tyler Emmons

License #	Licensee
PA004088	Margarita Otero
PA004089	Ventura David Martinez
PA004090	Renee Morris Ensminger
PA004091	Aung Myint
PA004092	Kelly Marie Morales
PA004093	Sherry G Norton
PA004094	Kenneth Thomas Merritt

EXECUTIVE SESSION:

Mike Lawrence moved, Tim Smith seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, October 15, 2019, at 10:17 a.m. in accordance with O.C.G.A. §§ 43-

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1-19(h), and 43-8B, for the purpose of conducting interviews, discussing complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, Richard Parker, acting Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:57 p.m. No votes were taken during Executive Session.

OPEN SESSION:

Mike Lawrence moved, Tim Smith seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

Appointments

ENCE-0233, 0185, 0251, 0252 – Table – Did not appear. Refer to Inspections to re-inspect. Reschedule appointment for December 17, 2019 Board meeting.

ENCE-0226 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order with requirement to submit a copy of Rules and Regulations.

ENCE-0275 – Table – License was renewed and fine paid. Facility must comply with Public Consent Order by October 23, 2019.

ENCE-0276 – Close – Matter resolved.

ENCE-0278 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine and requirement to submit annual reports. Also, refer to Secretary of State's office for additional investigation.

ENCE-0281 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine.

ENCE-0282 – Table – Did not appear. Reschedule appointment for December 17, 2019 Board meeting.

ENCE-0283 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine.

ENCE-0284 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine.

ENCE-0286 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine.

ENCE-0288 – Table – Facility has 60 days to comply with Public Consent Order details.

ENCE-0289 – Table – Did not appear. Reschedule appointment for December 17, 2019 Board meeting.

ENCE-0291 – Table – Did not appear. Refer to Attorney General's office for a Proposed Order to include a \$500 fine.

Complaints

ENCE-0300 – Table – To December 17, 2019 Board meeting.

ENCE-0306 – Close – Matter resolved.

ENCE-0302 – Close – No violation.

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ENCE-0304 – Close – Matter resolved.

ENCE-0308 – Close – No jurisdiction.

ENCE-0249 – Table – Refer to Attorney General’s office for legal advice.

ENCE-0310 – Table – Refer to Inspections to obtain photos and statement from owner regarding complaint.

ENCE-0301 – Close – Letter of Concern regarding extra fee charged for monument and site inspection.

ENCE-0305 – Table – Refer to Inspections to obtain statement from owner regarding complaint.

ENCE-0307 – Table – Refer to Inspections to obtain statement from area manager regarding complaint.

ENCE-0312 – Table – Refer to Inspections to obtain statement from area manager regarding complaint, as well as locate graves.

ENCE-0313 – Table – Refer to Inspections to obtain statement from owner regarding complaint.

ENCE-0314 – Close – No jurisdiction.

Attorney Generals’ Report

No report at this time.

Other Business:

Docketed Orders

Micky Couey moved, Mike Lawrence seconded, and the Board voted to ratify the Docketed Orders as presented.

Type	Licensee	License #	Docket #	City
Public Consent Order	Hillside Memorial Gardens Inc.	PCPN000005	2019-C11	Gainesville
Public Consent Order	Nancy Hart Memorial Park, Inc	PCPN000120	2019-C12	Winder
Public Consent Order	Pinecrest Cemetery & Mausoleum	PC000049	2019-C13	Vidalia
Public Consent Order	Magnolia Park Cemetery	PCPN000113	2019-C-14	Warner Robins
Public Consent Order	Magnolia Park Cemetery, South	PCPN000065	2019-C15	Warner Robins
Public Consent Order	Melrose Hills Memorial Park Cemetery	PCPN000202	2019-C16	Villa Rica

There being no further business, Richard Parker, acting Chair, declared the meeting adjourned at 2:58 p.m.

The Georgia State Board Cemeterians will hold their next meeting on December 17, 2019, at 10:00 a.m.

Minutes recorded by: Alexis Hardy, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: December 17, 2019



Clift Dempsey, Chair



Brad Coman, Executive Director