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THE GEORGIA STATE BOARD OF COSMETOLOGY

Martha Harris, Chairperson

November 16, 2005

Teleconference Summary

Martha Harris called the meeting to order at 10:15 am.

Old business was conducted.

The meeting adjourned at 11:20 am.

A teleconference meeting of the Georgia State Cosmetology Board was conducted on Wednesday – November 16, 2005.

Those participating in the teleconference were:

From The Board

Martha Harris, Chairperson

Cynthia Stein

Wanda Brooks

John Siggers

T Kay Kendrick

From The Staff

Janet Jackson, Assistant Attorney General

Angela Price, Board Secretary

Martha Harris called the meeting to order at 10:15 am.

T Kay Kendrick moved, Wanda Brooks seconded and the Board voted unanimously to post rule revisions as follows:

130-2-.03 License to Operate a School, Ownership, or Relocation. Amended.

(1) A license to operate a school carries with it the approval of the Georgia State Board of Cosmetology and is valid only for the owner or owners specified on the original application for the school. Any request for expansion, relocation, or change in the school's name or school's owners must comply with statutory and regulatory provisions applicable to new schools.

(2) Any person, firm, corporation or establishment which accepts, directly or indirectly, compensation for teaching more than one person any branch of cosmetology will be classified as a school and will be required to comply with all the provisions of the Georgia laws and rules and regulations of the Board.

(3) Any person, firm, corporation or establishment licensed hereunder shall furnish to the Georgia State Board of Cosmetology a copy of the school rules and regulations at the time of application for a school license, and in the event any such rules and regulations are thereafter changed, a copy of same shall be filed with the Board.

(4) Each school is required to notify the Board within ten (10) days, in writing, of any change in its supervising instructor or instructors.

(5) Schools shall be required to supply each student with a basic kit containing sufficient implements for the learning of cosmetology, esthetics, or nail technology as listed below and a current copy of the sanitation rules and regulations of the Georgia State Board of Cosmetology. Such schools are required to comply with all sanitation rules adopted by this Board and shall instruct the students in the importance of complying with all sanitation rules and regulations of this Board.

(a) The basic kit for cosmetology students shall contain the following:

1. mannequin with hair at least 6-7 inches long
2. basic combs
3. scissors/shears and thinning shears
4. razor with guard and disposable blades
5. brushes
6. rollers
7. clips
8. protective capes
9. disposable neck strips
10. perm rods and end papers
11. marcel curling iron
12. blow dryer
13. consumable supplies for hair services, such as hair shampoo, hair spray, conditioners, etc.
14. extension materials for hair braiding
15. hackle or drawing board
16. esthetics kit
17. manicuring kit
18. standard textbook
19. one (1) workbook
20. fumigant for one (1) dry sanitizer kit
21. a current copy of the sanitation rules and regulations of the Georgia State Board of Cosmetology

(b) The basic kit for esthetics shall contain the following:

1. tweezers
2. comedone extractors
3. cleansers
4. liquid and bar soap
5. skin fresheners (toners)
6. astringents
7. moisturizers
8. emollient creams
9. foundation
10. concealer
11. blusher
12. lipstick

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13. powder
14. eye shadow
15. mascara
16. eyeliners
17. eyebrow pencils
18. professional pencil sharpener
19. disposable sponges and applicators; q-tips, round cotton pads, rectangular rolled cotton and cotton balls
20. one (1) dry sanitizer per kit
- (c) The basic equipment and kit for manicuring, pedicuring, and sculptured nails shall contain the following:
 1. nail station and chair with adequate light
 2. paraffin wax machine
 3. wet disinfection container for complete submersion of implements
 4. sealed container with dry disinfectant for storage of disinfected implements
 5. supply tray
 6. finger bowl with nail brush
 7. closed container with cotton
 8. nail implements (disinfection required)
 - a. steel cuticle pusher
 - b. metal nail file
 - c. manicure scissors
 - d. cuticle nippers
 - e. acrylic nippers
 - f. fingernail clipper
 - g. toenail clipper
 - h. spatula
 - i. tweezers and metal tongs
 9. nail care supplies (disposable items)
 - a. emery boards
 - b. nail buffers
 - c. orangewood sticks
 - d. foot file or paddle
 - e. pedicure slippers
 - f. toe separators
 10. nail polish
 - a. colored nail enamel
 - b. base coat and top coat
 11. polish remover
 12. cuticle remover and cuticle oil
 13. hand cream
 14. mannequin hand and/or practice fingers
 15. materials for acrylic sculptured nails
 16. pedicure supplies
 - a. **one (1) whirlpool pedicure spa (with fixed plumbing) and three (3) footbaths**
 - b. antiseptic foot spray
 - c. liquid soap
 - d. massage lotion
 - e. paraffin wax
- (6) All schools of cosmetology, esthetics, and nail care shall maintain a library which includes at least one each of the following: medical dictionary, book on first aid, book on cosmetic chemistry, history book on hair styles, history book on esthetics, history book on nail care, book on basic nutrition, book on theory and practices of beauty culture, book on theory and practices of esthetics, book on theory and practices of nail care, book on personality and charm, book on primary art form and sketching, etc., at least one book on business management, and the current rules and regulations of the Georgia State Cosmetology Board.
- (7) All schools must have proper lighting and ventilation.
- (8) All schools must have a supply of clean drinking water and separate toilet

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facilities for male and female students.

(9) When closing a cosmetology, nail ***technology***, or esthetics school, the school's owner shall notify the Board in writing about the closing and all student records shall be released to the Board no later than 30 days prior to the closure date.

(10) All schools of cosmetology, esthetics, and nail technology shall be separated from a barber school by ceiling high and air tight walls and shall have a separate entrance and a separate exit.

Authority O.C.G.A. §§ 43-10-2, 43-10-8, 43-10-11, and 43-10-12.

130-2-.06 Student and Apprentice Records. Amended.

(1) Student Records.

- (a) A weekly work sheet completed **and** signed in ink by the student and the instructor shall be kept for each student indicating the number of hours of training in each subject. This work sheet shall be subject to review by the **Georgia State Board of Cosmetology** at any time.
- (b) Student attendance records and grades **shall** be maintained **on school premises by** the school as part of the permanent record for each student for a period of five (5) years.
- (c) Progress **reports** on students' hours, attendance, and grades shall be current and shall be made available for inspection by the Georgia State Board of Cosmetology at all times. Should a student withdraw for any purpose, a notarized transcript **signed by the school's owner or manager that reflects the** total school hours for that student shall be submitted to the Georgia State Cosmetology Board within thirty (30) days.
- (d) Each school shall have a curriculum guide and lesson plan (**omit "as"**) used by each instructor for each course taught. Such curriculum guides and lesson plans shall be made available to the Georgia State Board of Cosmetology for inspection at all times.
- (e) Certification of completed training shall be included with the examination application.

(2) Apprentice Records.

- (a) A weekly work sheet completed **and** signed in ink by the apprentice, the salon/shop owner/manager, **and the training master cosmetologist** shall be kept for each apprentice indicating the number of hours of training in each subject. This work sheet shall be subject to review **and available to the Georgia Cosmetology Board for inspection** at any time.
- (b) **Salon/shop** owners/managers must maintain records on each apprentice for a period of five (5) years. These records must be accurate, complete, current, and available to the Georgia State Board of Cosmetology for inspection at all times.
- (c) If an apprentice leaves for any purpose, a notarized transcript **that is signed by the salon/shop owner/manager and the training master cosmetologist and that reflects** the total number of hours accumulated shall be submitted to the Georgia State Cosmetology Board within thirty (30) days.
- (d) Certification of completed training shall be included with the examination application.

Authority O.C.G.A. § **43-10-2**, 43-10-12, **43-10-9**, and 43-10-14.

130-2-.09 Application for Apprenticeship License. Amended.

(1) Any person at least 17 years of age desiring to train as an apprentice in a cosmetology, skin care, or nail care shop or salon, under the direct supervision of a master cosmetologist, esthetician, or nail technician, who holds a current Georgia license and has been licensed at least thirty-six (36) months, may make application for an apprenticeship license using the form furnished by the Georgia State Board of Cosmetology.

(2) Apprenticeship hours are accumulated according to the actual number of credit/clock hours of performance and training in the shop or salon after being registered with the Board as an apprentice. It is the responsibility of the salon/shop owner/manager to keep an accurate record of the apprenticeship credit/clock hours. Credit WILL NOT be allowed for any hours received prior to registering with the Board. Credit hours are defined in Rules 130-3-.02, 130-3-.06 and 130-3-.08.

(3) Apprenticeship training is required as follows:

Minimum No. of Months	Minimum No. of Hours
Cosmetologist 18	3,000
Esthetician 18	2,000
Nail Technician 8	1050

(4) Each time the apprentice changes the supervising master cosmetologist, esthetician or nail technician, or salon/shop, a new application must be filed with the Board. The salon/shop owner/manager must notify the Board that this apprentice is not training in the salon/shop under the master licensee and submit a notarized transcript of total hours accumulated by apprentice within 30 days of termination of the apprenticeship.

(5) The maximum time for holding an apprenticeship license(s) is four (4) years.

(6) The salon/shop owner/manager shall be required to supply each apprentice with the basic materials for the learning of cosmetology, esthetics, or nail technology as listed below. The master licensee training the apprentice shall comply with all rules adopted by the Board and shall instruct the apprentice in the importance of complying with all the rules and regulations of the Board.

(a) The basic equipment and materials for the cosmetology apprentice shall consist of the following:

1. station with mirror;
2. wet disinfection container which allows for complete submersion of cosmetology implements in a hospital grade disinfectant; dry disinfectant
3. mannequin with hair at least 6-7 inches long
4. basic combs
5. scissors/shears and thinning shears
6. razor with guard and disposable blades
7. brushes
8. rollers
9. clips
10. protective capes
11. disposable neck strips
12. perm rods and end papers
13. marcel curling iron
14. blow dryer
15. consumable supplies for all hair services, such as hair shampoo, hair spray, conditioners, etc.
16. extension materials for hair braiding
17. hackle or drawing board
18. esthetics kit
19. manicuring kit
20. standard textbook
21. one (1) workbook
22. fumigant for one (1) dry sanitizer kit

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21. a current copy of the sanitation rules and regulations of the Georgia State Board of Cosmetology

(b) The basic **equipment and kit** for esthetics shall contain the following

1. tweezers
2. comedone extractors
3. cleansers
4. liquid and bar soap
5. skin freshners (toners)
6. astringents
7. moisturizers
8. emollient creams
9. foundation
10. concealer
11. blusher;
12. lipstick;
13. powder;
14. eye shadow;
15. mascara;
16. eyeliners;
17. eyebrow pencils;
18. professional pencil sharpener;
19. disposable sponges and applicators, q-tips, round cotton pads, rectangular rolled cotton and cotton balls;
20. one (1) dry sanitizer per kit.

(c) The basic **equipment and kit** for manicuring, pedicuring, and sculptured nails shall contain the following:

1. nail station and chair with adequate light
2. proper paraffin wax machine
3. wet disinfection container for complete submersion of implements
4. sealed container with dry disinfectant for storage of disinfected implements
5. supply tray
6. finger bowl with nail brush
7. closed container with cotton
8. nail implements (disinfection required)
 - a. steel cuticle pusher
 - b. metal nail file
 - c. manicure scissors
 - d. cuticle nippers
 - e. acrylic nippers
 - f. fingernail clipper
 - g. toenail clipper
 - h. spatula
 - i. tweezers and metal tongs
8. nail care supplies (disposable items)
 - a. emery boards
 - b. nail buffers
 - c. orangewood sticks
 - d. foot file or paddle
 - e. pedicure slippers
 - f. toe separators
9. nail polish
 - a. colored nail enamel
 - b. base coat and top coat
10. polish remover
11. cuticle remover and cuticle oil
12. hand cream
13. mannequin hand and/or practice fingers
14. materials for acrylic sculptured nails

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15. pedicure supplies:

- a. footbath
- b. antiseptic foot spray
- c. liquid soap
- d. massage lotion
- e. paraffin wax

(7) Apprentice training shall include the curriculum required **by Board rules** for students in the respective levels of cosmetology, esthetics, or nail technician.

Authority O.C.G.A. §§ 43-10-2, 43-10-9, 43-10-14.

130-2-.11 Application for Cosmetology, Esthetician, or Nail Salon/Shop. Amended.
“Application for Cosmetology Shop or Salon. Amended.”)

- (1) Any person or person desiring to operate a salon/shop **which offers and performs cosmetology services** shall **submit an** application for a license using the form furnished by the Georgia State Board of Cosmetology and shall meet all the requirements of the law and the requirements of the Board.
- (2) Any salon/shop must be registered with the Board prior to its opening. Change of salon/shop ownership **or change in the tenet leasing the salon/shop** must be registered with the Board by filing an application for licensure within thirty (30) days of the purchase of said salon/shop. Business names of a salon/shop **shall** include the word salon or shop and **shall** not contain terms which would tend to mislead the public as to the operation of **the** cosmetology establishment.
- (3) **The** salon/shop license **shall** be displayed in the reception area of the registered salon/shop so as to be easily read by customers **and available for inspection by the Board at all times.**
- (4) It shall be **prohibited** to allow pets in salons/shops, **except guide and assistance dogs as permitted under Title 30 of the Georgia Code.**
- (5) Salons/shops shall comply with **the** rules for sanitation, health and disinfectants in Chapter 130-5 of the Rules of Georgia State Board of Cosmetology.
- (6) Sanitation rules and regulations governing cosmetology salons/shops in the State of Georgia shall be posted in the reception area of the salon/shop so as to be easily read by customers.

Authority O.C.G.A. §§ **43-10-2, 43-10-8,** and 43-10-11.

130-3-.01 Cosmetology School Equipment. Amended.

(1) Each school desiring to teach cosmetology must provide the following minimum equipment:

(a) School signs and required postings: The front entrance sign must clearly indicate type of school. The licenses for the school and each instructor must be posted. A sign must be displayed at front entrance reading: "Service by Students Only". There shall be a sign at the front entrance prohibiting pets, except guide and assistance dogs as allowed under Title 30 of the Georgia Code. The Georgia State Board of Cosmetology sanitation regulations for salons and schools shall be posted and easily accessible to clients and students. An exit sign shall be posted and clearly visible.

(b) secured metal filing cabinets for school and student records;

(c) sufficient chalkboards;

(d) one (1) wet disinfectant container for each work station;

(e) a minimum of four (4) shampoo basins for enrollment up to fifteen (15) students, and one (1) additional shampoo basin for each additional fifteen (15) students or fraction thereof;

(f) each kit must contain a fumigant;

(g) three (3) facial chairs or cushioned massage tables;

(h) a minimum of seven (7) hair dryers for enrollment up to fifteen (15) students and one

(1) additional dryer for each additional five (5) students;

(i) work stations with mirrors for each individual student;

(j) sufficient waste containers for soiled or disposable towels;

(k) one (1) mannequin per student;

(l) one closed container per station with one (1) dry sterilizer for clean implements only

(m) closed towel cabinets to adequately store clean linens;

(n) locker space for personal items must be furnished each student;

(o) school minimum floor space: 3,000 sq. ft.;

(p) four (4) manicuring tables with two (2) chairs at each table and implements as specified in the nail care equipment rules of the Board;

(q) paraffin wax machine;

(r) one (1) whirlpool pedicure spa (with fixed plumbing) and three (3) footbaths;

(s) pedicure supplies as listed in Rule 130-2-.03;

(t) audio visual aids.

(2) All of the above equipment must be standard beauty equipment and maintained in good working condition at all times.

(3) Any cosmetology school desiring to teach a separate course in esthetics or nail care, and having more than fifteen (15) students in an esthetics or nail care course, shall provide all necessary equipment and supplies for each such student enrolled in such course.

(4) Grandfather *principles* are applicable to existing schools.*

***ATTENTION: The Board should consider omitting paragraph (4) above. JJ**

Authority O.C.G.A. §§ 43-10-2 and 43-10-12.

130-3-13 Posting of Licenses, Rules, Inspection Reports and Signs. Amended.

- (1) Each cosmetology, esthetic, and/or nail care school shall post in the reception area, available for public view, the current school license issued to the school by the Georgia State Board of Cosmetology.
- (2) Each school shall post in the reception area, available for public view, the Georgia State Board of Cosmetology rules and regulations, the sanitation regulations, and the most recent inspection report.
- (3) A complete current copy of the law, O.C.G.A. §§ 43-10-1 through 43-10-20, and the rules and regulations of the Board, Chapters 130-1 through 130-11, shall be available upon request.
- (4) All instructor(s) licenses issued to licensees by the Georgia State Board of Cosmetology must be posted in the reception area for public view on school premises.
- (5) A sign shall be displayed at the school's front entrance reading: "Service by Students Only".
- (6) A sign shall be displayed at the school's front entrance prohibiting pets, except guide and assistance dogs as permitted by Title 30 of the Georgia Code.
- (7) *The following signs shall be posted in the reception area of each cosmetology, esthetic, and/or nail care school and shall be available for public view at all times:*
 - (a) *All cosmetology services shall only be performed on intact, healthy scalp, skin and nails.*
 - (b) **CUSTOMERS SHOULD NOT SHAVE THEIR LEGS THE SAME DAY AS RECEIVING PEDICURE SERVICES TO REDUCE THE RISK OF INFECTION.**
 - (c) *Any razor-like implement, such as credo blades, shall not be used to prevent the risk of injury or infection.*
 - (d) *Pumice stones shall not be reused from one customer to another to prevent the spread of bacteria.*

(8) THE FOLLOWING SIGNS SHALL BE POSTED IN THE PEDICURE SERVICES AREA OF EACH COSMETOLOGY, ESTHETIC, AND/OR NAIL CARE SCHOOL AND SHALL BE AVAILABLE FOR PUBLIC VIEW AT ALL TIMES:

- (a) **CUSTOMERS SHOULD NOT SHAVE THEIR LEGS THE SAME DAY AS RECEIVING PEDICURE SERVICES TO REDUCE THE RISK OF INFECTION.**
- (b) **ANY RAZOR-LIKE IMPLEMENT, SUCH AS A CREDO BLADE, SHALL NOT BE USED TO REDUCE THE CHANCE OF INJURY OR INFECTION.**
- (c) **A PUMICE STONE SHALL NOT BE REUSED FROM ONE CUSTOMER TO ANOTHER TO PREVENT THE SPREAD OF INFECTION.**

Authority O.C.G.A. §§ 43-10-2 and 43-10-12.

130-4-.01 Establishment. Amended.

- (1) All establishments wherein cosmetology, nail technology or esthetics is practiced or taught within the State of Georgia must provide suitable facilities equipped to give adequate services, subject to inspection by representatives of the Georgia State Board of Cosmetology.
- (2) A beauty establishment shall have a permanent and definite location in which the profession of cosmetology, nail technology, or esthetics is practiced in accordance with the rules and regulations of the Georgia State Board of Cosmetology. All mobile units, including kiosks, carts, mobile homes, trailers, and motor homes, shall not be licensed as nail technology, esthetician, or cosmetology salons/shops unless they meet all requirements of the Board and are permanently anchored on the ground with wheels detached.

Authority O.C.G.A. §§ 43-10-2, 34-10-6, and 43-10-11.

130-4-.03 Premises. Amended.

Space used for a cosmetology establishment must be separated by tight, ceiling high partitions and must have separate restrooms. The cosmetology establishment shall have a separate outside entrance if it is located in a residence.

Authority O.C.G.A. §§ 43-10-2 and 43-10-18.

130-4-.04 Cleanliness. Amended.

Walls, ceiling, floors, furniture and equipment must be kept free from dust, dirt, and debris. All equipment must be kept in proper and safe working order.

Authority O.C.G.A. §§ 43-10-2 and 43-10-6.

130-4-.06 Apprentices. Amended.

- (1) Each apprentice shall be trained and supervised by one master cosmetologist as shown on the apprentice's registration filed with the Board by the salon/shop owner/manager.
- (2) The salon/shop owner/manager may temporarily designate a qualified master cosmetologist to train and supervise the apprentice in the absence of the master licensee who is registered with the Board as being the master cosmetologist responsible for training the apprentice. The temporarily designated master cosmetologist shall have at least 36 months experience and shall have held a certificate of a master for at least 36 months as required by O.C.G.A.43-10-14(a). The burden of proof for establishing that circumstances exist which require assigning an apprentice to another licensed and qualified master on a temporary basis shall be deemed to have been met if the training master cosmetologist is absent from the salon/shop for a limited duration of time. Such time periods include, but are not limited to, illness, jury duty, military leave, absences for personal business or travel, vacation, temporary leave of absence from work, or a leave under the federal "Family and Medical Leave Act".
- (3) ***Any apprentice training hours obtained at a location other than the salon/shop registered with the Board as the apprentice's training salon/shop shall not be counted toward the number of hours required for examination and licensing.***

Authority O.C.G.A. §§ 43-10-2, 43-10-9, and 43-10-14.

130-4-.08 Posting of Licenses, Rules, Inspection Reports. Amended.

- (1) Each salon/shop shall post in the reception area, and available for public view, a current salon/shop license issued by the Georgia State Board of Cosmetology or a copy of current online verification of licensure.
- (2) Each person employed in a salon/shop shall post at his or her work station the current license/permit issued the Georgia State Board of Cosmetology or the Georgia State Board of Barbers or a copy of current online verification of licensure.
- (3) Salons/Shops shall have posted and available for public view at all times a copy of the most recent inspection report.
- (4) Salons/Shops shall comply with rules for sanitation, health, and disinfectants in Chapter 130-5 of the Rules of Georgia State Board of Cosmetology.
- (5) Sanitary rules and regulations governing salons or shops in the State of Georgia shall be posted in a conspicuous place in the shop or salon so as to be easily read by customers.
- (6) *The following signs shall be posted in the reception area of the salon/shop and shall be available for public view at all times:*
 - (1) *All cosmetology services shall only be preformed on intact, healthy scalp, skin and nails.*
 - (2) *Any razor-like implement, such as a credo blade, shall not be used to prevent the risk of injury or infection.*
 - (3) *Pumice stones shall not be reused from one customer to another to prevent the spread of bacteria.*
 - (4) *Customers should not shave their legs the same day as receiving pedicure services to reduce the risk of infection.*

Authority O.C.G.A. §§ 43-10-2, 43-10-6, and 43-10-11.

130-5-.01 Shampoo Equipment. Amended.

Shampoo bowls must be thoroughly cleansed and sanitized.

Authority O.C.G.A. §§ 43-10-2 and 43-10-6.

130-5-.02 Linens. Amended.

Towels/linens, after being used once, must be placed in a closed container until properly laundered. Clean towels must be kept in a closed cabinet, container, or closet except linens which are designated for use on current patrons.

Authority O.C.G.A. §§ 43-10-2 and 43-10-6.

130-5-.05 Cleaning and Recommended Disinfection of Implements. Amended.

(1) All multi-use tools, implements, and equipment used for cosmetology services that come in contact with a client ***must be cleaned of all visible debris after each use*** and disinfected after each use by complete saturation or immersion for at least 10 minutes in an EPA registered, hospital grade disinfectant according to the manufacturer's directions. Each salon or shop shall have wet and dry disinfectant sanitizers in the salon or shop at all times.

(a) Multi-use items constructed of nonporous materials such as metal, glass, or plastic for use on more than one client include, but are not limited to the following items: nail clippers, cuticle nippers, cuticle pushers, scissors, shears, reusable nail forms, manicure and pedicure bowls, foot files, glass, metal and fiberglass files, metal drill bits, tweezers, comedone extractors, brushes, combs, clips, non-disposable pencil sharpeners, and any other metal tools/non-porous implements not listed above.

(b) Single use items shall be discarded after being used one time. These items include: buffers, emery boards, nail files, sleeves and sanders for electric files, orangewood/birchwood sticks, wooden applicator sticks or spatulas, porous foot files, pedicure slippers and toe separators, disposable gloves, paraffin liners, cotton balls, cotton strips or swabs, neck strips and muslin strips ***or any items that cannot be sanitized.***

(2) Wet disinfection standards for tools, implements, or equipment:

(a) After cleaning, all tools, implements and equipment must be disinfected by complete saturation or immersion (enough solution to cover all surfaces of the item) for 10 minutes in an EPA registered, hospital grade disinfectant that is bactericidal, virucidal, fungicidal, and pseudomonacidal. The disinfecting solution must be changed daily and prepared according to manufacturer's directions.

(b) All tools, implements, or equipment that come in contact with blood or body fluids must be disinfected by complete immersion for a minimum of 10 minutes in an EPA registered disinfectant that is effective against HIV-1 and Human Hepatitis B Virus, **and** tuberculocidal that is prepared and used according to the manufacturer's directions.

(3) Dry storage standards for tools, implements, or equipment:

(a.) All disinfected tools and implements shall be stored in a sanitary manner in a covered container. The container must be labeled to show that it contains disinfected tools and implements. An EPA approved dry disinfectant **shall** be used.

(b) Soiled and dirty tools and implements must be stored in a separate and properly labeled covered container. Soiled and dirty tools and implements shall not be used again until properly cleaned and disinfected according to the procedures stated in this rule.

(4) Hand washing is required before and between providing services to each client. An anti-bacterial soap is recommended to sanitize the hands and the exposed portions of arms before providing services and after smoking, drinking, eating, and using restrooms.

(5) Pedicure equipment cleaning disinfection procedures to be used for all pedicure equipment that holds water including sinks, bowls, basins, pipe-less, and whirlpool spas are as follows:

(a) After each client, all pedicure units must be cleaned with a chelating soap or detergent with water to remove all visible debris, then disinfected with an EPA registered hospital grade bactericidal, fungicidal, virucidal, and pseudomonacidal disinfectant used according to manufacturers instructions ***for at least ten (10) minutes.*** If the pipe-free foot spa has a foot plate, it should be removed and the area beneath it cleaned, rinsed, and wiped dry.

(b) At the end of each day of use, the following procedures shall be used:

1. All filter screens in whirlpool pedicure spas or basins for all types of foot spas must be sanitized. All visible debris in the screen and the inlet must be removed and cleaned with a chelating soap or detergent and water. For pipe-free systems, the jet components or foot plate must be removed and any debris removed and cleaned. The screen, jet, or foot plate must be completely immersed in an EPA registered, hospital grade bactericidal, fungicidal, virucidal, and pseudomonacidal disinfectant that is used according to manufacturers

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instructions. The screen, jet, or foot plate should be replaced after disinfection is completed and the system flushed with warm water and low-sudsing soap for 5 minutes, rinsed, and drained.

2. After the above procedures are completed, the basin should be filled with clean water and the correct amount of EPA registered disinfectant. The solution must be circulated through foot spa system for 10 minutes and the unit then turned off. The solution should remain in the basin for at least 6 to 10 hours. Before using the equipment again, the basin system must be drained and flushed with clean water.

(c) Once each week, additional procedures should be performed. After completing the required cleaning procedures for the end of the day, the basin should be filled with water that contains one teaspoon of 5.25% bleach for each gallon of water.

The solution should be circulated through the spa system for 5 to 10 minutes and then the solution should sit overnight in the basin, or for at least 6 to 10 hours. Before being used again, the system should be drained and flushed.

(d) A record or log book containing the dates and times of all pedicure cleaning and disinfection procedures must be *documented and kept in the pedicure area* by the salon or shop and made available for review upon request by a consumer and/or an inspector from the Board.

(6) *Signs shall be posted in clear view in the reception area of the salon/shop as follows:*

(a) *t All cosmetology services shall only be performed on intact, healthy scalp, skin, and nails.*

(b) CUSTOMERS SHOULD NOT SHAVE THEIR LEGS THE SAME DAY AS RECEIVING PEDICURE SERVICES TO REDUCE THE RISK OF INFECTION.

(7) **Signs shall be posted in clear view in the pedicure services area of the salon/shop as follows:**

(a) **ALL COSMETOLOGY SERVICES SHALL ONLY BE PERFORMED ON INTACT, HEALTHY SCALP, SKIN, AND NAILS.**

(b) **CUSTOMERS SHOULD NOT SHAVE THEIR LEGS THE SAME DAY AS RECEIVING PEDICURE SERVICES TO REDUCE THE RISK OF INFECTION.**

(c) *Any razor-like implement, such as a credo blade, shall not be used to reduce the chance of injury or infection.*

(d) A pumice stone SHALL not be reused from one customer to another to prevent the spread of bacteria.

Authority O.C.G.A. § 43-10-2 and 43-10-6.

130-5-.08 Recommended Disinfection Approved by the Georgia Department of Human Resources, Environmental Health Services.

NOTE: The Board wishes to repeal this rule in its entirety and to reserve the rule number for later use.

130-5-.08 Recommended Disinfection Approved by the Georgia Department of Human Resources, Environmental Health Section.

(1) Wet Disinfection Standards:

(a) All tools and implements, except those which come in contact with blood or body fluids, must be disinfected by complete immersion in any EPA registered, hospital grade, bactericidal, virucidal, and fungicidal disinfectant that is prepared and used according to the manufacturer's directions.

(b) All tools and implements which come in contact with blood or body fluids must be disinfected by complete immersion in any EPA registered, hospital grade, and tuberculocidal disinfectant that is prepared and used according to the manufacturer's directions.

(2) Dry Disinfection Standards:

(a) After thoroughly washing in detergent and warm water, items may be disinfected, using ultra violet ray exposures according to the ultra violet equipment supplier's recommendations, provided that lamps are replaced and dates of replacement recorded as indicated by test results.

(3) Storage Standards:

(a) Disinfected implements must be stored in a disinfected, dry and covered container (Any EPA approved dry disinfectant may be used).

130-5-.09 Protective Clothing. Amended.

Cosmetologists, nail technicians, and estheticians in Georgia are required to abide by all federal and state laws for cosmetology, nail care, and esthetics. The professions of cosmetology, nail technology, and esthetics **are subject to** the guidelines **and** rules promulgated by **the** Occupational Safety and Health Administration (OSHA) **of the United States government.** Cosmetologists, nail technicians and estheticians are also subject to **the provisions of O.C.G.A. § 43-1-19.** Practitioners of the cosmetology profession in Georgia shall wear appropriate protective clothing for clinical services to prevent occupational exposure **to** potential infectious materials. Appropriate clothing shall include, but not **be** limited to, clinical jackets, gloves, and/or similar outer garments for protection **from** infectious or harmful materials.

Authority O.C.G.A. **§§ 43-10-2, 43-10-6, and 43-10-9.**

Martha Harris moved, Kay Kendrick seconded, and the Board voted unanimously that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of **O.C.G.A. ~~43-10-1(4)(D)~~, 43-10-2(2) and 43-20-9(a)** and that it is not legal or feasible to meet the objectives of **O.C.G.A. ~~43-10-1(4)(D)~~, 43-10-2(2) and 43-20-9(a)** to adopt or implement differing actions for business as listed at **O.C.G.A. ~~50-13-4(3)(A), (B), (C), & (D)~~** and that the formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned, and operated in the field of Cosmetology, Nail Care, and Esthetics.

Martha Harris instructed that inspections of three new schools in Buford, East Point, and Forest Park are scheduled as soon as possible.

There was no further business conducted. The meeting adjourned at 11:20 am.

Martha Harris, Chairperson

Date

Mollie Fleeman, Division Director – The Professional Licensing Boards

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