

A meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, August 27, 2003, at the Professional Licensing Boards Office in Macon, Georgia.

The following Board members were present:

Glenn Morris, Chairman
Joe Reed, Vice Chairman
Steve Sanford
Diane Drake
Thomas Schulz

Others Present:

Anita O. Martin, Executive Director
Susan S. Hewett, Board Secretary
Wylencia Monroe, Board Attorney

It was established that a quorum was present, and the meeting that was scheduled to begin at 10:00 A.M. was **called to order** at 10:02 A.M.

Election of Officers: A nomination was made by Steve Sanford to have **Glenn Morris serve as Chairman** of the Board and **Joe Reed to serve as Vice-Chairman** for the Board. The nomination was seconded by Diane Drake and was **approved** by the Board.

A nomination was made by Joe Reed to have **Diane Drake to serve as the Cognizant member** for the Board and **Steve Sanford to serve as the reviewer of continuing education programs submitted for approval**. The nomination was seconded by Glenn Morris and was **approved** by the Board.

Minutes: A motion was made by Steve Sanford to approve the **minutes** as amended from the February 12, 2003 meeting. The motion was seconded by Diane Drake and was **approved** by the Board.

Minutes: A motion was made by Glenn Morris to approve the **minutes** as amended from the March 29, 2003 conference call meeting. The motion was seconded by Steve Sanford and was **approved** by the Board.

Minutes: A motion was made by Tom Schulz to approve the **minutes** from the April 29, 2003 conference call meeting. The motion was seconded by Steve Sanford and was **approved** by the Board.

Policy Manual: A motion was made by Joe Reed to **approve** the policy manual as amended. The motion was seconded by Diane Drake and was **approved** by the Board. (Attachment #1)

The Board reviewed the **administrative processing of reinstatement applications**. A motion was made by Diane Drake to **allow** the administrative processing of reinstatement applications. Applications will be approved administratively once all criteria as outlined in the law and Board rules have been met. The administrative processing of licenses means that the Board staff has reviewed the documents and approved licensure based upon the laws, rules and board policies that pertain to that specific type of licensure. License reinstatements will be administratively processed in compliance with the Board's current Reinstatement/Reactivation Policy. The Board will review any applicant with an affirmative answer to the conviction or Board sanction questions. Administratively issued licenses are considered for a vote to ratify at the next regularly scheduled board meeting. The motion was seconded by Joe Reed and was **approved** by the Board.

The Board reviewed a list of new licensee candidates receiving licenses between February 1, 2003 through August 8, 2003. A motion was made by Joe Reed to **ratify** the following new licensee candidates:

- License #LDO-001949 through #LDO-1958 (Attachment #2))

The motion was seconded by Diane Drake and was **approved** by the Board.

Apprentice applications: The Board reviewed a list of questions presented by the Applications Specialist regarding apprentice applicants. A motion was made by Joe Reed to form an **Ad hoc committee to address questions and make recommendations to the Board**. The motion was seconded by Tom Schulz and was **approved** by the Board. The committee will be Board members Diane Drake and Tom Schulz. The first meeting is scheduled for 1:00 p.m. on September 3, 2003 and will be held at DeKalb Technical College.

Joe Reed made a motion to enter into **Executive Session** in accordance with O.C.G.A. 43-1-2(k) to deliberate on and receive information on applications and O.C.G.A. 43-1-19(h)(2) to deliberate on and receive information of disciplinary matters. The motion was seconded by Glenn Morris and voting in favor of the motion were those present who included Diane Drake, Steve Sanford, and Tom Schulz. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications for reinstatement of license:

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| • Submitted by M.V.S. | Recommendation to approve reinstatement of license upon receipt of required continuing education and renewal fee. |
| • Submitted by F.E.P. | Recommendation to approve upon receipt of required continuing education. |
| • Submitted by T.A.G. | Recommendation to approve. |
| • Submitted by J.W.A. | Recommendation to approve. |
| • Submitted by B.T.T. | Recommendation to reinstate under Public Consent Order for unlicensed practice. |
| • Submitted by D.K.B. | Recommendation to approve. |
| • Submitted by L.A.S. | Recommendation to approve. |
| • Submitted by D.A.G. | Recommendation to approve. |

- Submitted by T.M.B. Recommendation to approve.
- Submitted by T.M. Recommendation to approve.
- Submitted by M.E.H. Recommendation to approve.
- Submitted by L.F.C. Recommendation to approve.
- Submitted by J.J.H. Recommendation to approve.
- Submitted by R.K.C. Recommendation to approve.
- Submitted by B.W.C. Recommendation to approve.
- Submitted by M.D.F. Recommendation to approve.
- Submitted by R.J.W. Recommendation to approve.
- Submitted by D.M. Recommendation to approve.
- Submitted by C.T.M. Recommendation to approve.
- Submitted by P.K.C. Recommendation to approve.
- Submitted by A.J.C. Recommendation to approve.
- Submitted by J.C.B. Recommendation to approve.
- Submitted by E.A.A. Recommendation to approve.
- Submitted by L.L.B. Recommendation to approve.
- Submitted by J.D.P. Recommendation to approve.
- Submitted by L.A.B. Recommendation to approve.
- Submitted by J.B.C. Recommendation to approve.
- Submitted by M.B. Recommendation to approve.
- Submitted by D.A.D. Recommendation to approve.
- Submitted by T.H. Recommendation to approve.
- Submitted by L.D. Recommendation to approve.
- Submitted by P.T.W. Recommendation to approve.
- Submitted by E.M. Recommendation to approve.
- Submitted by L.P.T. Recommendation to approve.

Applications for licensure:

- Submitted by J.S.G. Recommendation to approve.
- Submitted by K.M.E. Recommendation to approve.

Applications for apprentice permit:

- Submitted by J.R.C. Recommendation to table.
- Submitted by A.F.L. Recommendation to approve.

Request for waiver of continuing education for license renewal:

- Submitted by D.T.L. Recommendation to deny.
- Submitted by W.K. Recommendation to approve.
- Submitted by L.G. Recommendation to approve.
- Submitted by C.B. Recommendation to approve.
- Submitted by P.D.M. Recommendation to deny.
- Submitted by H.E.T. Recommendation to approve.
- Submitted by D.W. Recommendation to table and request additional information.

A motion was made by Glenn Morris to **approve the above recommendations** regarding applications for reinstatement of license, applications for licensure, applications for apprentice permits, and requests for waiver of continuing education for licensure. The motion was seconded by Steve Sanford and was **approved** by the Board. **Exceptions** to the vote were on request for waiver of continuing education submitted by P.D.M. and were Schulz opposing, and Reed abstaining from vote on this matter.

OTHER BUSINESS:

2004 Meeting Schedule: A motion was made by Joe Reed to approve the 2004 meeting schedule. The motion was seconded by Diane Drake and was **approved** by the Board.

REPORTS:

Wylencia Monroe, Board Attorney

- Updated Board regarding Henry Rountree case. Board Review Hearing is scheduled for 11:00 on October 8, 2003.

Anita Martin, Executive Director

- Provided AG's advice to Board regarding Board member participation in the examination process. Board decided to have board members available for assistance with the exam process.
- Provided AG's verbal advice regarding cautioning about the development of an official Board alumni association.
- For the sake of consistency in information conveyed, encouraged board members to refer anyone who calls them (applicants, licensees, etc.) to call the board staff for assistance.

Kathy Harvey, Enforcement

- Reported on the following 12 cases:
 - Case #DISP030005 Recommendation to send back to Enforcement for further investigation.
 - Case #DISP030010 Recommendation to close the case.
 - Case #DISP030011 Recommendation to close the case.
 - Yong Wilson Recommendation to close the case with the signed Cease & Desist Order.
 - Marlon Duane Moody Recommendation to close the case with the signed Cease & Desist Order.
 - Wanpen Jefferson Recommendation to close the case with the signed Cease Desist Order.
 - Case #DISP030021 Recommendation to refer to new Cognizant for review and refer back to Enforcement.
 - Case #DISP030022 Recommendation to refer to new Cognizant for review and refer back to Enforcement.
 - Case #DISP030023 Recommendation to refer to new Cognizant for review and refer back to Enforcement.
 - 06-01-01-0002 Recommendation to close the case.
 - 06-01-01-0007 Recommendation to close the case.
 - 06-01-01-0015 Recommendation to close the case.

A motion was made by Steve Sanford to approve the recommendations regarding the above referenced cases. The motion was seconded by Joe Reed and was **approved** by the Board.

The next Board meeting was scheduled for October 8, 2003 at 10:00 A.M.

There being no further business to come before the Board, Joe Reed made a motion to adjourn the meeting. The motion was seconded by Steve Sanford and carried by the Board.

The meeting was adjourned at 2:15 P.M.