

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

A meeting of the Georgia State Board of Registration for Foresters was held on **Wednesday, November 1, 2017**, at the office of Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

Board Members Present:

James Johnson, Chairman
Brian Stone, Vice Chairman
Leonard L. Kinsley
Dotty Porter
John Mixon
Babe McGowan

Administrative Staff Present:

Darren Mickler - Executive Director
Charlotte Mason - Licensure Supervisor
Logan Malcom – Board Support Specialist
Janet Jackson – Senior Assistant Attorney General

Guests:

Julie Walters (Secretary of State I.T. Dept.)

Open Session

Chairman James Johnson called for the first order of business at 9:29 a.m.

Julie Walters with the Secretary of State IT department demonstrated for the Board the new Bridge computer program which will replace the Board's current Epiware.

Approval of Open Session Minutes

Chairman James Johnson presented drafts of the August 30, 2017 Open Session Board Meeting minutes and September 13, 2017 Open Session Teleconference minutes and asked for any additions or deletions. Leonard Kinsley motioned to approve the minutes with minor edits, John Mixon seconded, and the Board voted unanimously to approve the August 30, 2017 Open Session Board meeting minutes and September 13, 2017 Open Session Teleconference minutes.

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

Chairman James Johnson reported to the Board about his conversations with the South Carolina Board regarding how that state administers its licensing examination. The Board had a general discussion about the Southern Association of Foresters (SAF), recent difficulties in communicating with and receiving information from SAF, and a proposed “certified forester” program that other states that belong to the SAF are considering.

Executive Session

Vice Chairman Brian Stone made a motion to enter into Executive Session at 10:09 a.m. in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters, and to receive an investigative report. Babe McGowan seconded the motion. Voting in favor of the motion were those members present who included: Chairman James Johnson, Leonard Kinsley, Dotty Porter and John Mixon.

The Executive Session of the Georgia State Board of Registration for Foresters meeting was closed at 12:00 p.m. and Chairman James Johnson declared the Georgia State Board of Registration for Foresters to be “open” pursuant to the Open Meetings Act, O.C.G.A. §§ 50-14-1 et seq. No votes were obtained during Executive Session.

Open Session

The Board entered back into Open Session at 12:00 p.m.

Approval of Executive Session Minutes:

Dotty Porter motioned to approve the minutes with minor edits, John Mixon seconded, and the Board voted unanimously to approve the August 30, 2017 Executive Session Board meeting minutes.

Licenses Issued:

John Mixon made a motion, Leonard Kinsley seconded, and Board voted unanimously to ratify the following licenses issued from August 30, 2017 – November 1, 2017:

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

Total : 4

	license No	Licensee
1	RF002990	John Raymond Frankhouser
2	RF002991	Matthew P Pelham
3	RF002992	Hamilton Charles Hogan
4	RF002993	Robert Timothy Mercer

Applicants:

APP2654914 – John Mixon made a motion to deny the application for examination due to failure to meet the educational requirements. Executive Director Darren Mickler is to draft a letter for Vice Chairman Brian Stone to review before sending it to the applicant about the Board’s action and what additional education is needed for licensure. Babe McGowan seconded that motion.

Vice Chairman Brian Stone made a motion, and Leonard Kinsley seconded the motion to accept each reinstatement application listed below, to accept payment of \$160 for the reinstatement fee, and to send a letter of concern to each applicant stating that the applicant must also renew his license in Dec. 2017 and pay the renewal fee at that time:

- APP2696464
- APP2652580
- APP2699390

Vice Chairman Brian Stone motioned, Leonard Kinsley seconded, and the Board voted to approve the following applicant for licensure:

Foresters	
Applicant No.	Name
2535431	Z.G.

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

Vice Chairman Brian Stone motioned, Leonard Kinsley seconded, and the Board voted to approve the following applicant for reciprocity:

Foresters	
Applicant No.	Name
2640877	J.B.

Complaints:

FOR160009/FOR170005 – The complaints are for allegations of unlicensed practice. Vice Chairman Brian Stone motioned that a letter be sent to the respondent about additional information needed on his quarterly report with a reminder that he is to renew his license in Dec. 2017, and that the fine imposed upon him by the Board is due by Jan. 13, 2018. The supervising forester is to be copied on the letter. Dotty Porter seconded the motion. The Board voted to close the complaints on this Respondent.

FOR160006 – The complaint is for allegations of unlicensed practice. Vice Chairman Brian Stone motioned that a letter be sent to the Respondent with a reminder that he is to renew his license by Dec. 31, 2017. Dotty Porter seconded that motion. The Board voted to close the complaint.

FOR180001 – The complaint is for allegations of unlicensed practice as a Registered Forester. Vice Chairman Brian Stone made a motion to accept the Cognizant’s recommendation and refer the complaint to the Secretary of State Investigations (SSI). Dotty Porter seconded that motion, and the Board voted unanimously.

Attorney General Report:

Senior Assistant Attorney General Janet Jackson presented her report during executive session.

Executive Director Report:

Executive Director Darren Mickler had no new information to present to the Board at this time.

New Business:

After discussion of fees by the Board, Vice Chairman Brian Stone made a motion that the Board impose a standard reinstatement fee of \$160.00 for reinstatement applicants whose licenses has

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

been lapsed for 6 to 24 months. For each subsequent license renewal cycle that the license was lapsed, the Board will impose an additional fee of \$160.00. The license verification fee will be changed from \$25.00 to \$35.00. The Board also agreed that the reinstatement application form, as well as the Secretary of State website, needs to be updated to reflect the changes. Leonard Kinsley seconded the motion, and the motion carried unanimously.

Dotty Porter made a motion to re-elect James Johnson as Chairman and Brian Stone as Vice Chairman for calendar year 2018. John Mixon seconded that motion, and the motion carried unanimously. The Board also designated Board members as Cognizant to assist the Board staff with review of applications and complaints.

2018 Board Meeting Dates:

February 21, 2018

May 23, 2018

August 29, 2018

November 7, 2018

The next scheduled meeting of the Board will be held on February 21, 2018 at 9:30 a.m. at the Professional Licensing Boards Office in Macon, Georgia.

There being no further business, the meeting was adjourned at 12:14 p.m.

Minutes recorded by:

Logan Malcom, Board Support Specialist

Minutes reviewed and edited by:

Darren Mickler, Executive Director

James Johnson

James Johnson, Chairman

Georgia State Board of Registration for Foresters

Darren Mickler

Darren Mickler, Executive Director

Georgia State Board of Registration for Foresters

Georgia State Board of Registration for Foresters

Board Meeting

Wednesday, November 1, 2017

Professional Licensing Boards Division

237 Coliseum Drive Macon, Georgia 31217

Open Session Minutes

These minutes were accepted on:

DRAFT