

Georgia State Board of Funeral Service Minutes
July 10, 2007

A meeting of The Georgia State Board of Funeral Service was held on July 10, 2007 at 237 Coliseum Drive, Macon, Georgia. Draper Watson, Chairman, called the meeting to order at 10:03 a.m.

A quorum was established with members present being: Draper Watson, Chairman, David Roach, Thelon Hamby, Linda Ware, Nancy Kennedy, Lauren McDonald and Terry Daviston.

Others present were as follows: Steve Lindsey, Executive Director, JoAnn Lyde, Application Specialist, Reagan Dean, Assistant Attorney General, Howard Fields, Inspector, Maria Stephenson, Investigative Assistant, and Laurie Elander, Board Secretary.

Approval of Minutes:

Mr. Hamby moved, Ms. Ware seconded, and the Board approved the minutes of the June 12, 2007 meeting.

Mr. Daviston moved, Mr. Hamby seconded, and the Board approved the minutes of the June 29, 2007 conference call meeting.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Ms. Ware seconded the motion. The motion was carried by Mr. Roach, Mr. McDonald, Mrs. Kennedy, Mr. Daviston, and Mr. Watson. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to approve Willie T. Edmondson as the supervisor for Brandia Copeland's apprenticeship.

Mr. Daviston moved, Ms. Kennedy seconded, and the Board voted to uphold the previous decision to deny the application for Robert Franklin. Mr. Hamby recused himself from discussion and abstained from the vote.

Mr. McDonald moved, Ms. Ware seconded, and the Board voted to table the decision on the appeal of N.B.P for further information.

Ms. Ware moved, Mr. McDonald seconded, and the Board voted to approve the reinstatement of Funeral Director and Embalmer's licenses for Bryan Joseph Melton.

FEST000647: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to approve James D. Anderson, Jr. as FDFCC of Kennedy Funeral Homes, Cobbtown Chapel.

FEST000854: Mr. Hamby moved, Mr. McDonald seconded, and the Board approved Walter Justin McLellan as FDFCC of Wainright-Parlor Funeral Home in Hazlehurst, GA.

Georgia State Board of Funeral Service Minutes
July 10, 2007

Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to refer to the Attorney General's Office in the case of A. C. P.

FEST000734: Mr. Hamby moved, Mr. McDonald seconded, and the Board approved J. D. Wheeler as FDFCC of Ronnie L. Stewart Family Funeral Service in Vidalia, GA.

FEST001212: Mr. Hamby moved, Mr. McDonald seconded, and the Board approved J. Byrd Hodges as FDFCC of Jones-Stewart Funeral Home in Lyons, GA.

FEST001084: Mr. Hamby moved, Mr. McDonald seconded, and the Board approved Ricky John Bennett as FDFCC of Woodstock Funeral Home in Woodstock, GA.

FEST001671: Mr. Hamby moved, Ms. Kennedy seconded, and the Board approved the application for new establishment license for William T. Ford Mortuary in Columbus, GA., with Rogers Bentley as FDFCC of the establishment.

FEST001480: Mr. Hamby moved, Mr. McDonald seconded, and the Board approved Jessica Martin as FDFCC of South Care Funeral Home in Marietta, GA.

FEST000551: Mr. Hamby moved, Ms. Kennedy seconded, and the Board voted to accept the change of ownership at Tri-Cities Funeral Home, Inc.

Applications:

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to ratify the licenses issued since the April 10, 2007 meeting for funeral directors, embalmers, and apprentices. Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004523	LaToya M. Kelly	Embalmer
EMB004524	Kurt Thomas Boyd	Embalmer
FD004934	Kurt Thomas Boyd	Funeral Director
FSA004774	William Jackson Clements	Funeral Service Apprentice
FSA004775	Gregory Ed Patterson	Funeral Service Apprentice
FSA004776	Mark Douglas Biggs	Funeral Service Apprentice
FSA004777	John Robert Setters, Sr.	Funeral Service Apprentice
FSA004778	Darin Tyrell Rucker	Funeral Service Apprentice
FSA004779	Eunice Williams Johnson	Funeral Service Apprentice
FSA004780	Joseph Bryant Hand	Funeral Service Apprentice
FSA004781	John A. Ansley	Funeral Service Apprentice
FSA004782	Richard Eugene Godley	Funeral Service Apprentice
FSA004783	Anne Rene Davis	Funeral Service Apprentice
FSA004771	Lisa Ruth High	Funeral Service Apprentice

Georgia State Board of Funeral Service Minutes
July 10, 2007

FSA004772	Stephvone Marke Chandler	Funeral Service Apprentice
FSA004773	John Everett Culp, Jr.	Funeral Service Apprentice

Mr. McDonald moved, Ms. Kennedy seconded, and the Board voted to accept the request made by John Ansley to allow hours earned.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to deny the application for funeral apprentice submitted by Tracy Dean Cason.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to table the decision on the application for G H until items requested by the Board are received.

Ms. Kennedy moved, Mr. Hamby seconded, and the Board voted to table the decision on the application for D L until requested items are received.

Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to deny the acceptance of apprenticeship reports for Stedderick Thomas and to advise that a new apprenticeship must be completed.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to table the decision for the application of C.M.T.

Mr. McDonald moved, Mrs. Kennedy seconded, and the Board voted to approve the reinstatement application of Y M H, pending successful completion of the GA Laws & Rules Exam.

Inspection report:

FUN070059: Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to close the case with no action.

Complaints:

FUN070085: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to refer the complaint to Investigations.

FUN070015: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to refer the complaint to Inspections.

FUN070089: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to refer the complaint to Investigations.

FUN070090: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to forward the complaint to the Cemetery Board and close.

FUN070091: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to refer the complaint to Inspections.

FUN070092: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to refer the case to Inspections.

Georgia State Board of Funeral Service Minutes
July 10, 2007

FUN070093: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to forward the complaint to the Secretary of State Securities Division and close.

FUN080001: Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to forward the complaint to Investigations.

FUN080004: Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to forward the complaint to Inspections.

FUN080005: Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to forward the complaint to Inspections.

FUN080008: Mr. Roach moved, Ms. McDonald seconded, and the Board voted to forward the complaint to Investigations.

FUN080010: Mr. Hamby moved, Ms. Ware seconded, and the Board voted to forward the complaint to Investigations.

Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to close the following cases with no action: FUN040054, FUN050058, and FUN060114.

Attorney General Report:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to accept the Attorney General Report.

Continuing Education:

Mr. Daviston moved, Mr. McDonald seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	Hours	Board Vote
Funeral CE	OSHA Workplace Rights	2	Approved
Funeral CE	Telephone Techniques	0	Denied
Funeral CE	Time Management	0	Denied
Funeral CE	Working with Difficult people	1	Approved
Funeral CE	How to Run a Funeral Business	3	Approved
Funeral CE	OSHA in the Workplace	6	Approved
Funeral CE	Goal setting in the Funeral Industry	2	Approved
Funeral CE	HIV/AIDS	1	Approved
National Funeral Directors & Morticians Assoc.	Town Hall Meeting-Funeral Service Past, Present and Future	2	Approved
National Funeral Directors & Morticians Assoc.	Understand Emotions, Provide Comfort, Increase Profits!	0	Denied
National Funeral Directors & Morticians Assoc.	How to get your Funeral Home Project Built	1.5	Approved

**Georgia State Board of Funeral Service Minutes
July 10, 2007**

National Funeral Directors & Morticians Assoc.	ADA-Compliance: What Does it mean to funeral service	1.5	Approved
National Funeral Directors & Morticians Assoc.	Infant Embalming: Preparing the decease infant: A Practical approach	1.5	Approved
National Funeral Directors & Morticians Assoc.	Building the generational Gap	1	Approved
National Funeral Directors & Morticians Assoc.	Funeral Service Ethics and Professionalism: Can you live with yourself	1.5	Approved
National Funeral Directors & Morticians Assoc.	Funeral Service Ethics and Professionalism: Can you live with yourself part II	1	Approved
National Funeral Directors & Morticians Assoc.	Pre-need: Is it right for me?	1.5	Approved
National Funeral Directors & Morticians Assoc.	Creating Dynamic Customer Service in Your Funeral Home	1.5	Approved
National Funeral Directors & Morticians Assoc.	The Futility of Fighting Evolution	0	Denied
National Funeral Directors & Morticians Assoc.	Embalming: Mass Fatalities	1	Approved
National Funeral Directors & Morticians Assoc.	Computer Lab: The Use of Computers in the Funeral Home	1	Approved
National Funeral Directors & Morticians Assoc.	Computer Lab: The Use of Computers in the Funeral Home Part II	1	Approved
National Funeral Directors & Morticians Assoc.	Where to Find Financial Support: Growing and Enhancing your Business	1	Approved
National Funeral Directors & Morticians Assoc.	Embalming: Cosmetic Application and Technique	1	Approved
National Funeral Directors & Morticians Assoc.	Smart Stretch-A Scientifically Designed Flexibility Enhancement and Stress Relief Program	0	Denied
100% Education by McKissock	Ethics for Funeral Service Professionals	2	Approved
100% Education by McKissock	Bloodborne Pathogens & Needlestick Safety	2	Approved
100% Education by McKissock	Funeral Practices, Past & Present	2	Approved
100% Education by McKissock	OSHA & The Funeral Director	2	Approved
100% Education by McKissock	Professionalism for the Funeral Industry	3	Approved
100% Education by McKissock	The FTC Funeral Rule	3	Approved

**Georgia State Board of Funeral Service Minutes
July 10, 2007**

McKissock			
Independent Funeral Directors of Georgia	2007 Summer Conference	10	Approved

Other Business:

Mr. McDonald moved, Mr. Roach seconded, and the Board voted to send written correspondence to the owner of Sunset Funeral Home in Kingsland, GA, stating the establishment is in violation of OCGA § 43-18-77 by not having an approved FDFCC and request an appearance at the August 14, 2007 meeting.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to deny the renewal of funeral establishment license FEST000318 for Shepard Funeral Home in Sylvester, GA for non-compliance with OCGA § 43-18-77 in failing to employ an approved FDFCC.

FEST000199: Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to accept the Order Accepting Fine Money for Norrington Funeral Home in Greensboro, GA.

FEST000671: Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to accept the Order Accepting Fine Money for Community Funeral Home in Shellman, GA.

FEST000381: Mr. McDonald moved, Mr. Hamby seconded, and the Board voted to accept the Order Accepting Fine Money for Williams & Williams Funeral Home of Savannah, Inc.

There being no further business, the meeting adjourned at 4:00 p.m.

Minutes were approved at the August 14, 2007 meeting.