

GEORGIA STATE BOARD OF FUNERAL SERVICE
SEPTEMBER 9, 2008 MINUTES

The Georgia State Board of Funeral Service held its scheduled meeting on September 9, 2008, at the offices of the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, GA. Presiding Officer Draper Watson called the meeting to order at 10:00 a.m.

A quorum was established with the following Board members were present: Draper Watson, Nancy Kennedy, Thelon Hamby, and Terry Davidson.

Also present were Steve Lindsey, Executive Director; JoAnn Lyde, Application Specialist; and Reagan Dean, Assistant Attorney General.

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to approve the minutes of the August 12, 2008 meeting, and the minutes of the August 13, 2008 work session.

Randall Vaughn, Division Director, apprised the Board concerning the reorganization of the Professional Licensing Boards Division. Details will be forthcoming in the next few days. Mr. Vaughn also discussed the complaint process and efforts to achieve more effectiveness in managing complaints.

Mr. Hamby updated the Board on a recent legislative sub-committee meeting held for the purpose of discussing potential funeral service legislation. The Board will conduct another work session in October to finalize efforts to propose legislation.

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Mrs. Kennedy seconded the motion. The motion was carried by Mr. Hamby, Mr. Watson, Mrs. Kennedy, and Mr. Daviston. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to approve the recommendations made in Executive Session on the following applications:

Alexander, Chris Mark	Apprentice Application	Approve
Evans, Taquan	Embalmer and Funeral Director by Reciprocity NJ	Approve
Gentry, Wallace	Reinstatement of Apprenticeship	Approve
Ingram,Jr., Ronnie	Funeral Service Apprentice	Deny, advise applicant to reapply when probation is completed.
Medford, Duane Keth	Reinstatement of FD and EMB license	Approve
Simmons, Ida Lou	Reinstatement of Emb and FD license	Deny

Walker, Sr. Robert L.	Embalmer and Funeral Director by Reciprocity FL	Deny
Wilson, Eric	Embalmer and Funeral Director application	Deny

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to approve the recommendations made in Executive Session on the following complaint:

FUN080115 Refer to Attorney General's Office for revocation

Reagan Dean, Assistant Attorney General, presented a report to the Board of the cases referred to his office.

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to accept a Consent Order for Reinstatement of the Funeral Establishment license for J W Jones Funeral Home in Columbus, GA, License # FEST001651. The Consent Order terms included a \$5000 fine for the funeral establishment, and 48 months probation. The Order also included a \$2500 fine for the Funeral Director in Full & Continuous Charge, John Lee Wright, License # FD003804, along with 48 months probation.

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to enter the Order Extending Time for Review in response to a request for agency review by William G. Johnston III, attorney for Miller Funeral Home in Griffin, GA. The Board voted to extend the time to review until October 17, 2008, and schedule the agency review for October 14, 2008, at 9:00 a.m.

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to approve the recommendations made in Executive Session on the following appointments held with the Board:

The Board approved Toombs McLendon IV as Funeral Director in Full & Continuous Charge of McLendon Memorial Funeral Home in Washington, GA, License # FEST001266.

The Board approved David Brent Jones as Funeral Director in Full & Continuous Charge of Poteet Funeral Home, Inc. South in Augusta, GA, License # FEST000691.

The Board approved the name change of Jennings Oaknoll Funeral Home and Cremation Services in Rome, GA, License # FEST001485, to the new name of McGuire Jennings Miller Oaknoll Chapel Funeral Home and Cremation Services. The Board also approved Anthony Edward McGuire as the Funeral Director in Full & Continuous Charge.

The Board approved the name change of Jennings Funeral Home-Heritage Chapel in Rome, GA, License # FEST000204, to the new name of McGuire Jennings Heritage Chapel Funeral Home. The Board also approved Barry W. Miller as Funeral Director in Full & Continuous Charge.

The Board approved the new establishment of Henry Funeral Home, Inc., in Social Circle, GA, with M. Douglas Henry as Funeral Director in Full & Continuous Charge.

The Board approved Jesse T. Jefferson as Funeral Director in Full & Continuous Charge of Henry Funeral Home, Inc., in Lithonia, GA, License # FEST001182.

The Board approved the name change of Greenlee Funeral Home, Inc. in Gainesville, GA, License # FEST000149, to the new name of Wimberly & Jackson Funeral Home, Inc.

The Board approved the name change of Alexander's Gateway Chapel Funeral Home in Cleveland, GA, License # FEST001492, to the new name of Alexander Funeral Home.

Mr. Daviston moved, Mrs. Kennedy seconded, and the Board approved the recommendations of the Continuing Education Committee on the following Continuing Education courses presented to the Board:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved	DENIED
Practicum Strategies - Courses previously approved, but denied in 2008.	The Vanguard of competition	6		X
	Grief 101 for Funeral Directors	4		X
	Sacred / Sensitive...and Sane	4		X
	Investment Management for the Funeral Director	4	4	
	Computers A-Z for the Funeral Home	4	4	
	Power Communications for Funeral Professionals	4	4	
	Marketing 101 for Funeral Directors	4		X
	Intermediate Marketing for Funeral Directors	10	10	
Selected Independent Funeral Homes	2008 SIFH Annual Meeting	9.5	9.5	
National Funeral Directors Association	2008 Leadership Conference	10	10	
	NFDA Annual Convention	1-7	1.7	

	Leveraging the Future: Practical Survival Steps for the Independent Funeral Home	1	1	
Funeral Review.Com, LLC	Funeral Service Business Plan	14	14	
International Order of the Golden Rule	Funeral Home Management in Today's Changing Environment	1	1	
	OSHA Training: Keeping Your Funeral Home in Compliance	1	1	
	Who is the Best Staff Person for the Job: Salaried vs Hourly	1		X
	Technology in Today's Funeral Home	1	1	
	Business Fundamentals Connecting the Dots (Part 1)	10	10	
	Invitational Roundtable II: 6 th Annual Pheasant Hunt	3		X
Dignity University	Back Safety	1.5	Table	
	Bloodborne Pathogens	1	Table	
	Cremation Consumer	1.5	Table	
	Defensive Driving	1.5	Table	
	Fire Safety	1	Table	
	Formaldehyde Monitoring	1	Table	
	FTC-Funeral Rule	2	Table	
	Hazard Communication	1.5	Table	
	Hearing Protection	1.25	Table	
	Lockout/Tagout	1.25	Table	
	Office Safety	1.5	Table	
	Respiratory Protection	1	Table	
	Module 1	4	Table	
	Module 2	4	Table	
	Module 3	4	Table	
	Module 4	4	Table	

	Module 5	4	Table	
	Module 6	4	Table	
	Module 7	4	Table	
	MFE	9	Table	
	Effective Comm. Skills	1.5	Table	
	Securing Payments on At-Need Fun. Accts	1	Table	
	Cremation Theory	2	Table	
	Jewish Funeral Traditions	1	Table	
	Workplace Harassment	2	Table	
	Workplace Diversity	1.5	Table	
	Workplace Discrimination	1	Table	
	Avoiding Litigation	.5	Table	
	Forklift Safety	1	Table	
	Trenching & Shoring	1	Table	
	Complaint Resolution	1	Table	
Thanos Institute	Grief Counseling for the Funeral Director	10		X

Mrs. Kennedy moved, Mr. Daviston seconded, and the Board voted to approve the second 90-day grace period for Vance-Brooks Funeral Home in Columbus, GA, License # FEST001588.

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board voted to approve the first 90-day grace period for Memorial Park Funeral Home in Gainesville, GA, License # FEST001296.

Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to approve the Order Accepting Fine Monies and Settling Case on Hurt's Mortuary in Milledgeville, GA, License # FEST000464, and to reinspect after 60 days for compliance. The fine, totaling \$900.00, was assessed for: Failure to have proper ventilation: \$200.00; Failure to have

establishment in clean, sound, safe, and acceptable repair condition: \$200.00; Failure to have all instruments and tables sanitary and clean: \$200.00; Failure to ensure that each casket meets pricing information requirements: \$200.00; Failure to have an operable hearse: \$100.00.

Mrs. Kennedy moved, Mr. Hamby seconded, and the Board voted to approve the Order Accepting Fine Monies and Settling Case on Burnett Funeral Home in Wrens, GA, License # FEST000997. The fine of \$50.00 was assessed for Failure to have all outside ventilation openings screened.

The Board reviewed a letter from Kelly Bennett or RTI Donor Services.

There being no further business, the meeting adjourned at 1:30 p.m.

The minutes were approved at the October 14, 2008 meeting.