

<p style="text-align: center;">Georgia State Board of Funeral Service Board Meeting February 9, 2010</p>

A meeting of the Georgia State Board of Funeral Service was held on February 9, 2010 via teleconference. Linda Ware, Chairperson, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Linda Ware, Chairperson; Lauren McDonald, Vice Chairman; Draper Watson, Nancy Kennedy, David Roach, and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist and Reagan Dean, Assistant Attorney General.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the minutes of the January 12, 2010 meeting.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the January 12, 2010 meeting:

1.	EMB004672	Melton, Iris Vanessa	Embalmer	Fitzgerald
2.	FD005082	Melton, Iris Vanessa	Funeral Director	Fitzgerald
3.	FEST001749	M L King Eastside Chapel	Funeral Establishment	Albany
4.	FEST001750	McDuffie Funeral Home	Funeral Establishment	Lyons
5.	FSA005086	Jordan, Diane	Funeral Service Apprentice	Louisville
6.	FSA005087	Strickland, Belinda J	Funeral Service Apprentice	Stockbridge
7.	FSA005088	Sowden, James Edwin	Funeral Service Apprentice	Dublin
8.	FSA005089	Thomas, William Edward, Jr.	Funeral Service Apprentice	Atlanta
9.	FSA005090	Campbell, LeJoy Dobson	Funeral Service Apprentice	Savannah
10.	FSA005091	Tyson, Stanley James	Funeral Service Apprentice	Pembroke
11.	FSA005092	Munoz, Athena Marie	Funeral Service Apprentice	Thomasville
12.	FSA005093	Johnson, Ellery Jarvis	Funeral Service Apprentice	Riverdale
13.	EMB004672	Melton, Iris Vanessa	Embalmer	Fitzgerald

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Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Lauren McDonald seconded the motion. The motion was carried by Linda Ware, Chairperson; Lauren McDonald, Vice Chairman; Draper Watson, Nancy Kennedy, David Roach, and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

1.	Rollins Friendly Funeral Home	1222609	Establishment	Cochran, GA	Approve
2.	Fiorelli, Michelle	1203545 1203547	Embalmer Funeral Director	Springfield, GA	Approve

Lauren McDonald moved, David Roach seconded, and the Board voted to accept recommendations made in Executive Session on the following complaint and compliance issues:

Complaints:

• FUN080093	Close
• FUN080118	Close
• FUN080124	Close
• FUN090119	Close with a letter of concern.
• FUN090138	Close with letter of explanation to complaintant(s) Refer to Securities Division and Insurance Commissioner *Thelon Hamby recused himself from any discussions or actions surrounding this case.
• FUN100074	Issue a public reprimand, with a consent order to the FDFCC and fine \$500 for each of the 9 cremated remain boxes – total fine \$4,500 & 2 years probation

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• FUN100076	Close
• FUN100077	Close *Draper Watson recused himself from any discussions or actions surrounding this case.
• FUN100080	Deny reinstatement of license due to failed inspection and send an inspector to issue a cease and desist order. Send letter to complainant stating that the Board has contacted the Chief Investigator for the Gwinnett County Medical Examiner's office and they will process death certificate. The death certificate request was received January 5, 2010 via fax. Advise Complainant to contact Gwinnett County Probate Court for a copy of death certificate.

Orders Accepting Fine Money:

Alvie Coes Funeral Home	Unadilla	One Operable Hearse	\$100	Accept
Donald Trimble Mortuary	Atlanta	Nonporous Sanitary sink cover	\$50	Accept
Garrer Funeral Home	Louisville	Eight adult caskets in display room	\$100	Accept
Hicks & Sons Funeral Home	Reynolds	Arterial fluid and cavity fluid	\$50	Accept
Litman Funeral Home	Pearson	No hot and cold running water, a permanently installed back flow preventer for the hydro aspirator, Clean and acceptable establishment, one operable hearse, wall certificate & current renewed license	\$600	Accept
Williamson Mortuary, LLC	Riverdale	Sanitary Floors and Walls, Instruments & tables sanitary & clean, Nonporous sink cover, and Caskets meet pricing info requirement	\$650	Accept

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Thelon Hamby moved, David Roach seconded, and the Board voted to approve the following Continuing Education courses:

Program Provider/Sponsor	Course Title	HRS Approved
100 % Education by McKissock	Ethics for Funeral Service Professionals	2
	Bloodborne Pathogens and Needle-stick Safety	2
	Funeral Practices Past and Present	2
	OSHA and The Funeral Director	2
	Professionalism for the Funeral Industry	3
	The FTC Funeral Rule	3
	Formaldehyde Monitoring and the OSHA Standard	3
	Crisis: The Role of Funeral Directors	3
	Marketing for the Funeral Director	3
	AIDS Education	4
	Balancing Your Life: Revitalizing Your Funeral Director Career	4
Gupton-Jones	Mortuary Law: Duties of the Funeral Director	1
	Georgia Eye Bank: Working with Funeral Directors	2
	Licensure and Inspection	2
	Cremation	2
	OSHA	2
	Grief Counseling	1
Matthews International Casket Division	Cremation	3
NFDA	Certified Preplanning Consultant (CPC)	16

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	CPC Correspondence	15
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Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted as follows on the following items of other business:

• 90-Day Grace Period Request	Knox Funeral Home FEST001370	Approve
• 90-Day Grace Period Request	Pope Dickson & Son FEST000116	Approve
• Acquisition of Keystone International, Inc. Correspondence	Sasha Vaikhman, Corporate Council - SCI	Received as information
• Invitation to GFSPA's Annual State Convention	Y'lonne Hodges, Education & Research Director – GFSPA/ Funeral Service Instructor for Ogeechee Technical College	Decline due to budget constraints and moratorium on PLB staff and board member travel.

The next meeting of the Board will be March 9, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 11:40 a.m.

Minutes were approved at the March 9, 2010 board meeting.