

# Georgia State Board of Funeral Service

## Board Meeting

### October 5, 2010

A meeting of the Georgia State Board of Funeral Service was held on October 5, 2010 at the Professional Licensing Boards office in Macon, GA. Chairman, Lauren McDonald called the meeting to order.

A quorum was established with members present being: Lauren McDonald, Chairman; Terry Daviston, Vice Chair; David Roach, Linda Ware, Nancy Kennedy and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Deborah Beard, Licensing Supervisor; Melanie Brown, Board Support Specialist; Reagan Dean, Assistant Attorney General via video conference, and Ryan Kolp, Intern.

#### **Approval of Minutes:**

Linda Ware moved, Nancy Kennedy seconded, and the Board voted to approve the minutes of the September 14, 2010 meeting.

#### **Executive Session:**

Nancy Kennedy moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Linda Ware seconded the motion. The motion was carried by Lauren McDonald, Chairman; Terry Daviston, Vice Chair; Linda Ware, Nancy Kennedy, David Roach and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

#### **Applications:**

Linda Ware moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the September 14, 2010 meeting:

1.	CREM000089	Omni Cremation Service	Crematory	Jasper	GA
2.	EMB004695	Spain, John Thomas	Embalmer	Rome	GA
3.	EMB004696	Price, James Wayne	Embalmer	Abbeville	SC
4.	EMB004697	Boston, Clarence Javon	Embalmer	Greensboro	NC
5.	EMB004698	Bowser, Vera Martin	Embalmer	Snellville	GA
6.	EMB004699	Young, Crystal Gayle	Embalmer	Hiram	GA
7.	FD005105	Spain, John Thomas	Funeral Director	Rome	GA
8.	FD005106	Boston, Clarence Javon	Funeral Director	Greensboro	NC
9.	FD005107	Bowser, Vera Martin	Funeral Director	Snellville	GA
10.	FD005108	Young, Crystal Gayle	Funeral Director	Hiram	GA
11.	FEST001770	Chapman Funeral Home	Funeral Establishment	Swainsboro	GA

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12.	FEST001771	Ivie Funeral Home/Danielsville Chapel	Funeral Establishment	Danielsville	GA
13.	FEST001772	Lord and Stephens Brown Chapel	Funeral Establishment	Danielsville	GA
14.	FSA005179	Green, Sedale Jerrod	Funeral Service Apprentice	Douglasville	GA
15.	FSA005180	Gladys, Christopher	Funeral Service Apprentice	Atlanta	GA
16.	FSA005181	Howard, Ritchie Edwin	Funeral Service Apprentice	Thomson	GA

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for licensure:

1.	Higdon, Maurice Dale	1245301 1245309	Embalmer Funeral Director	Andrews, NC
2.	Buggs, Jared Quentin	1253908 1253912	Embalmer Funeral Director	Attalla, AL
3.	Roughton, Mark	1254334 1254337	Embalmer Funeral Director	Salem, AL

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for licensure pending proof of a passing exam:

1253181      Embalmer  
1253186      Funeral Director

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to deny the following applications for licensure:

- West, Helen Marie      1254255      Embalmer      McDonough, GA  
   1254256      Funeral Director

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to deny the following request for appointment as Funeral Director in Full & Continuous Charge:

- 1254964      Wilkinson County Mortuary      Montrose, GA  
   FDFCC: Kendrick Koron Mack

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Thelon Hamby moved, Linda Ware seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Linda Ware seconded, and the Board voted to accept a cease and desist for unlicensed practice as follows:

- Marty Byars  
Byars Shipping and Cremation  
Services  
Cumming, GA

Lauren McDonald and Thelon Hamby both recused themselves from the Board action with respect to the case listed above.

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to accept the Cognizant Member's recommendations on the following cases:

- FUN080104  
Close
- FUN090120  
Close, civil matter
- FUN100034  
Close
- FUN100035  
Refer to enforcement, again, to obtain specific items requested
- FUN100101  
FUN110017  
Tabled for further review by D.R., request additional information from Funeral Home regarding business arrangements and business details, and request a copy of the embalming report
- FUN100124  
DR will draft a letter to be sent to the Complainant detailing what the board will be addressing
- FUN110002  
Send inspector and advise that the C&D should be for the Apprentice's unlicensed practice

Thelon Hamby recused himself from all discussion and any Board decision with respect to case number, FUN100124.

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Thelon Hamby moved, Linda Ware seconded, and the Board voted to accept the following order to accept fine money for inspection violations:

- Moore Funeral Home of Harlem, GA: \$50 for failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.
- Sunset Funeral Home of Kingsland, GA: \$200 for failure to maintain a sink with drain opening and non porous sanitary cover into a sewerage or septic tank.

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to approve the following recommendations for continuing education course approval requests:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
NFDA Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax	Advanced Cremation Arranging	2	2
	Simple and Practical Best-Practice Ideas of Leading Funeral Homes	1	1
	Creating Home Funerals: Your Role as Funeral Director	2	2
	Drugs and Alcohol in the Workplace: What Employers Need to Know	1	1
	FTC Funeral Rule Coordinator Speaks Out on How to Avoid Findings and Fines	2	2
	Maximizing Preneed Profitability in Small Firms	1	1
	Developing a Payment-in-Full Policy	1	1
	Recession-Friendly Ideas to Accelerate Innovation at Your Firm	1	1
	Eliminating Potential Wage and Hour Violations at Your Firm	2	2

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Thelon Hamby moved, Linda Ware seconded, and the Board voted to approve the following request for a grace period to replace the facility's Funeral Director in Full and Continuous Charge:

- McGuire Jennings Miller Oaknoll Chapel                      Rome, GA  
Funeral Home and Cremation Services

The next meeting of the Board will be November 9, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 12:58 p.m.

Minutes were approved at the November 9, 2010 board meeting.