

# Georgia State Board of Funeral Service

## Board Meeting

### July 12, 2011

A meeting of the Georgia State Board of Funeral Service was held on July 12, 2011 at the Professional Licensing Boards office in Macon, GA. Chairman Terry Daviston called the meeting to order at 10:02 a.m.

A quorum was established with members present being: Terry Daviston, Chairman; Draper Watson, Vice Chair; Lauren McDonald, Nancy Kennedy, David Roach, Thelon Hamby and Linda Ware.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General via video conference and Melanie Brown, Board Support Specialist.

Linda Ware moved, David Roach seconded, and the Board voted to approve the committee recommendations from the June 7, 2011 meeting.

#### **Approval of Minutes:**

Linda Ware moved, David Roach seconded, and the Board voted to approve the minutes of the June 7, 2011 meeting.

#### **Executive Session:**

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Linda Ware seconded the motion. The motion was carried by Terry Daviston, Chairman; Vice Chair, Draper Watson; Lauren McDonald, Linda Ware, Nancy Kennedy, David Roach, and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

#### **Applications:**

David Roach moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the June 7, 2011 meeting:

1.	CREM000092	Heritage Cremation Service	Crematory	Jasper	GA
2.	EMB004728	Goodson, Kermit Justin	Embalmer	Lake City	FL
3.	EMB004729	Chapman, Rebekah Peoples	Embalmer	Dallas	PA
4.	EMB004730	Murphy, Timothy	Embalmer	North Babylon	NY
5.	EMB004731	Briscoe, Gregory Berton	Embalmer	Marietta	GA
6.	FD005136	Baker, Joseph Patrick	Funeral Director	Norman Park	GA
7.	FD005137	Goodson, Kermit Justin	Funeral Director	Lake City	FL
8.	FD005138	Chapman, Rebekah Peoples	Funeral Director	Dallas	PA
9.	FD005139	Murphy, Timothy	Funeral Director	North Babylon	NY
10.	FD005140	Briscoe, Gregory Berton	Funeral Director	Marietta	GA
11.	FEST001792	Hill-Watson-Peoples Funeral	Funeral Establishment	Columbus	GA

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		Service LLC			
12.	FEST001793	Hill-Watson-Peoples Funeral Service LLC	Funeral Establishment	Columbus	GA
13.	FSA005255	Eppinger, Regjuanta	Funeral Service Apprentice	Atlanta	GA
14.	FSA005256	Chatham, Steven Todd	Funeral Service Apprentice	Hiram	GA
15.	FSA005257	Braud, Crystal Elizabeth	Funeral Service Apprentice	Atlanta	GA
16.	FSA005258	Williams, Willie Frank	Funeral Service Apprentice	Thomasville	GA
17.	FSA005259	Brown, Corinne Faye	Funeral Service Apprentice	Cartersville	GA
18.	FSA005260	Reynolds, Chalise Avantay	Funeral Service Apprentice	Conyers	GA
19.	FSA005261	Woodruff, Brittany Ann	Funeral Service Apprentice	Jackson	GA
20.	FSA005262	Mathews, Charlie Bland	Funeral Service Apprentice	Statesboro	GA
21.	FSA005263	Westberry, John Bryant	Funeral Service Apprentice	Jesup	GA
22.	FSA005264	Staat, Felicia Lee	Funeral Service Apprentice	Richmond Hill	GA
23.	FSA005265	Sandoval, Claudia Lizeth	Funeral Service Apprentice	Jonesboro	GA
24.	FSA005266	Davis, LaTanya Raynette	Funeral Service Apprentice	Atlanta	GA

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following requests for appointment as Funeral Director in Full & Continuous Charge:

- 1299757 Community Mortuary, LLC Moultrie, GA  
FDFCC: Charles DeWayne Rox
- 1276994 Vining Ivy Hill Chapel, Inc. Eatonton, GA  
FDFCC: Youbey Gene Arnold
- 1288173 Vincent R. Drummer Funeral Home Vidalia, GA  
FDFCC: Robert Jenkins
- 1288175 Vincent R. Drummer Funeral Home McRae, GA  
FDFCC: Noel Merritt
- 1300458 Southcare Cremation Society Alpharetta, GA  
FDFCC: Renee D. Gazaway
- 1305723 Rollins Funeral Home, Inc. Eastman, GA  
FDFCC: John Harold Rollins

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following applicants for licensure:

- Foggie's Funeral & Cremation Service 1288000 New Establishment Stone Mountain, GA
- Lakeside Funeral Home 1299338 New Establishment Woodstock, GA

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- Cloud Funeral Home 1300155 New Establishment Cairo, GA

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following applicant for licensure pending proof of passing the Georgia Laws and Rules examination:

- |                       |         |                  |             |
|-----------------------|---------|------------------|-------------|
| • Paul Ellis Kitchens | 1298239 | Embalmer         | Augusta, GA |
|                       | 1298244 | Funeral Director |             |

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to deny the following request for licensure:

- Bryan Melton 1273251 Embalmer Tifton, GA  
1273250 Funeral Director  
Reinstatement

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept the Cognizant Member's recommendations on the following cases:

• FUN110065	Close, civil matter
• FUN110071	Refer to Attorney General for violation of probation
• FUN110074	Close, with a letter of concern stating that death certificates should be filed in a timely manner.
• FUN110077	Close
• FUN110089 FUN110097	Close
• FUN110095	Close
• FUN110099	Close
• FUN110101	Notify apprentice that no credit offered towards apprenticeship if not being supervised by a board approved supervising embalmer and funeral director, then close.
• FUN110106	Refer to the Attorney General for revocation.
• FUN110107 FUN110020	Table until further notified by the city that facility is not properly zoned. Director will send letter to complainant.
• FUN110108	Close

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• FUN110109	Recommend we require the FDFCC to send the board proof that these matters have been taken care of and then CLOSE this case.
• FUN110110	Close

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept the following orders to receive fine money for inspection violations:

- Mosby-Litman Funeral Home of Alma, GA: \$550 for failure to have a card or brochure in each casket stating the price of the casket, failure to contain in each embalming room instruments and supplies, such as an embalming machine, or gravity bottle or bulb or hand pump; for the separation and embalming of dead bodies and failure to maintain one operable motor hearse and/or combination hearse/ambulance with current Georgia registration for the transportation of casketed human remains at the establishment
- Simpson and Daughters Mortuary of Douglasville, GA: \$500 for failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following continuing education courses:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
<b>NFDA</b> Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax	Demystifying Succession Planning for the Small Business Owner	1	1
	Information for Funeral Service About Chemical/ Detergent Suicides	1	1
<b>FuneralCE</b> Sue Moore P.O. Box 850127 Richardson, TX 75085 866-332-8423	Green Funerals: What Every Funeral Director Needs to Know	3	3
	The Funeral Director As An Event Planner	5	5
	Intercultural Burials	5	5
<b>International Cemetery and Funeral Association</b> Daniel Osorio	ICCFA University, College of Land Management and Ground Operations	24.5	24.5

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<b>107 Carpenter Drive Suite 100 Sterling, VA 20164</b>			
	ICCFA University, College of Funeral Home Management	24.5	24.5
	ICCFA University, College of Sales & Marketing	25	25
	ICCFA University, College of 21st Century Services	25	25
	ICCFA University, College of Administration & Management	25	25
	ICCFA University, College of Cremation	25	25
<b>Selected Independent Funeral Homes 500 Lake Cook Road Suite 205 Deerfield, IL 60015</b>	Selected Independent Funeral Homes 2011 Annual Meeting	10.25	10.25

Lauren McDonald moved, Thelon Hamby seconded, and the Board voted to approve the following request for a grace period to replace the facility's Funeral Director in Full and Continuous Charge:

- Miller's Family Mortuary, Inc.                      Griffin, GA

Lauren McDonald moved, Nancy Kennedy seconded, and the Board voted to approve the following request for a 2<sup>nd</sup> grace period to replace the facility's Funeral Director in Full and Continuous Charge:

- Holly Hills Funeral Home, Higgins Chapel                      Fairburn, GA

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following request to operate from a temporary site due to structural damage to the facility:

- Moore Funeral Home                      Trenton, GA

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The Board denied a petition to accumulate apprentice hours while attending Ogeechee Technical College. The petitioner stated that core coursework is being completed at this time and not courses towards the Funeral Services program:

- James Williams

The Georgia Code § 43-18-50 ( c ) prohibits the accumulation of apprentice hours while attending school, specifying that the minimum period shall be in addition to the time required to graduate from a college of funeral service or other college pursuant to paragraph (1) of subsection (b) of Code Section 43-18-41.

Thelon Hamby provided the Board with an overview of the new electronic contract system used by SCI, Service Corporation International. The system will be used to draft client contracts and adds a summary page of the agreed upon service fees. After much discussion, the Board posed no objections to the use of the electronic contracting system provided families are notified of all portions of the agreement.

The next meeting of the Board will be August 9, 2011, at 10:00 a.m. at the Professional Licensing Boards office in Macon, GA.

There being no further business, the meeting was adjourned at 2:42 p.m.

Minutes were approved at the August 9, 2011 board meeting.