

# Georgia State Board of Funeral Service

## Board Meeting

### October 11, 2011

A meeting of the Georgia State Board of Funeral Service was held on October 11, 2011 at the Professional Licensing Boards office in Macon, GA. Vice Chairman Draper Watson called the meeting to order at 10:33 a.m.

A quorum was established with members present being: Draper Watson, Vice Chair; Bryant Hightower, Thelon Hamby, Nancy Kennedy and David Roach.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General and Melanie Brown, Board Support Specialist.

A Public Hearing was scheduled for 11:30 am. on Tuesday, October 11, 2011 at 237 Coliseum Drive, Macon, Georgia for the purpose of determining whether to sanction the licenses of Phyllis Marie Bleckley, to practice funeral directing and embalming in the state of Georgia. The Public Hearing was cancelled at the request of Mrs. Bleckley and will be rescheduled at a later date.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to grant a continuance for the Phyllis Bleckley revocation hearing to be held on November 8, 2011 at 11:30 a.m. in Macon, Georgia at the Professional Licensing Boards office.

#### **Approval of Minutes:**

Thelon Hamby moved, David Roach seconded, and the Board voted to approve the minutes of the September 13, 2011 meeting.

#### **Executive Session:**

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). David Roach seconded the motion. The motion was carried by Vice Chair, Draper Watson; Bryant Hightower, Nancy Kennedy, David Roach, and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

#### **Applications:**

Thelon Hamby moved, Bryant Hightower seconded, and the Board voted to ratify the following licenses issued since the September 13, 2011 meeting:

1.	CREM000093	A .S. Turner & Sons Crematory	Crematory	Decatur	GA
2.	EMB004747	Eidson, Wendy Nicole	Embalmer	Social Circle	GA
3.	FD005156	Eidson, Wendy Nicole	Funeral Director	Social Circle	GA
4.	FEST001801	Haynes and Thomas Funeral Home	Funeral Establishment	Warrenton	GA
5.	FSA005301	Burdett, Richard Brandon	Funeral Service Apprentice	McDonough	GA

# Georgia State Board of Funeral Service

## Board Meeting

### October 11, 2011

6.	FSA005302	Vineyard, Cody Alan	Funeral Service Apprentice	Chatsworth	GA
7.	FSA005303	Robinson, Cornell Wyatt, II	Funeral Service Apprentice	Atlanta	GA
8.	FSA005304	Wheeling, Brent Ryan	Funeral Service Apprentice	Powder Springs	GA
9.	FSA005305	Shepard, Kathy Rachell	Funeral Service Apprentice	Atlanta	GA
10.	FSA005306	Northcutt, Alexander Paul	Funeral Service Apprentice	Marietta	GA
11.	FSA005307	Mckerley, Laura Vickrey	Funeral Service Apprentice	Waynesboro	GA
12.	FSA005308	Turner, Marcus Nelson	Funeral Service Apprentice	Acworth	GA
13.	FSA005309	Price, Nolan Mathew Grady	Funeral Service Apprentice	Kennesaw	GA
14.	FSA005310	Jones, Amanda Sherie	Funeral Service Apprentice	Dahlonega	GA
15.	FSA005311	Cowart, Ralph Edward, Jr	Funeral Service Apprentice	Statesboro	GA

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following requests for appointment as Funeral Director in Full & Continuous Charge:

- 1728340      Baxley Funeral Home, Inc.      Baxley, GA  
FDFCC: Kendrick Koron Mack
- 1730250      Lane Funeral Home, Inc.      Rossville, GA  
FDFCC: Jason Wayne Cox

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following applicants for licensure:

- 1723686      Litesey, Lester Clark, Jr      Embalmer      Cedartown, GA  
1723684      Funeral Director
- 1314296      Jordan, Tremaine Lee      Funeral Service      Snellville, GA  
Apprentice
- 1730243      Southview Mortuary, Inc.      Funeral      Moultrie, GA  
Establishment
- 1727551      Southside Mortuary      Funeral      Commerce, GA  
Establishment

**Georgia State Board of Funeral Service**  
**Board Meeting**  
**October 11, 2011**

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following applicant for licensure reinstatement, pending a passing exam score on the Georgia Laws and Rules examination:

- 1730020 Embalmer Columbus, GA
- 1730019 Funeral Director
- By Reinstatement

Thelon Hamby moved, Bryant Hightower seconded, and the Board voted to approve the following establishments for reinstatement of licensure by consent order:

- 1727636 B & S F H Funeral Establishment  
by Reinstatement
- 1727632 B & S F H Funeral Establishment  
by Reinstatement
- 1728343 W M I Funeral Establishment  
by Reinstatement

The consent agreements provides for a public reprimand, reinstatement of licensure, a fine in the amount of \$250.00 for both the establishment and the Funeral Director in Full and Continuous Charge for each month the facility was in operation without an active license and 24 months probation.

Thelon Hamby moved, David Roach seconded, and the Board voted to approve the following establishment for reinstatement of licensure by consent order:

- 1733083 H M C Funeral Establishment  
by Reinstatement

The consent agreement provides for a public reprimand, reinstatement of licensure, a fine in the amount of \$250.00 for both the establishment and the Funeral Director in Full and Continuous Charge for each month the facility was in operation without an active license and 24 months probation. Bryant Hightower recused himself from discussion and abstained from the vote.

# **Georgia State Board of Funeral Service**

## **Board Meeting**

### **October 11, 2011**

Thelon Hamby moved, David Roach seconded, and the Board voted to approve the following establishment for reinstatement of licensure by consent order:

- 1727627      B & S F H      Funeral Establishment  
by Reinstatement

The consent agreement provides for a public reprimand, reinstatement of licensure, a fine in the amount of \$250.00 for both the establishment and the Funeral Director in Full and Continuous Charge for each month the facility was in operation without an active license and 24 months probation.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following establishment for reinstatement of licensure by consent order:

- 1733083      M & H H C      Funeral  
Establishment by  
Reinstatement

The consent agreement provides for a public reprimand, reinstatement of licensure, a fine in the amount of \$250.00 for both the establishment and the Funeral Director in Full and Continuous Charge for each month the facility was in operation without an active license and 24 months probation. Bryant Hightower recused himself from discussion and abstained from the vote.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following establishment for reinstatement of licensure by consent order:

- 1727393      H F H      Funeral Establishment  
by Reinstatement

The consent agreement provides for a public reprimand, reinstatement of licensure, a fine in the amount of \$250.00 for both the establishment and the Funeral Director in Full and Continuous Charge, at the time the license lapsed, for each month the facility was in operation without an active license, approval of a request to change the Funeral Director in Full and Continuous Charge upon receipt of the signed consent agreement and 24 months probation.

# Georgia State Board of Funeral Service

## Board Meeting

### October 11, 2011

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to deny the following applicants for licensure:

- 1727544      Clark, Willie, Jr.      Embalmer      Forest Park, GA  
1727548      Funeral Director  
By Reinstatement
- 1282086      Manning, Michael Scott      Embalmer      Augusta, GA  
1282089      Funeral Director  
By Reciprocity/  
Endorsement

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Bryant Hightower seconded, and the Board voted to accept the Cognizant Member's recommendations on the following cases:

- FUN110115      Close
- FUN120010      Close
- FUN120021      Close
- FUN120020      Send billing letter
- FUN120004      Refer to Attorney General for  
further action
- FUN120028      Table until November  
FUN120029
- FUN120009      Send notice to appear for  
FUN110113      cognizant interview  
FUN110074

# **Georgia State Board of Funeral Service**

## **Board Meeting**

### **October 11, 2011**

Thelon Hamby moved, Bryant Hightower seconded, and the Board voted to approve the following order to accept fine money for inspection violations:

- Meadows Funeral Home of Albany, Inc located in Albany, GA: \$50 for failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.

Thelon Hamby moved, David Roach seconded, and the Board voted to ratify the following cease and desist order issued for unlicensed practice:

- Fox & Weeks Funeral Directors, Inc. Savannah

Thelon Hamby moved, Bryant Hightower seconded, and the Board voted to approve the following request for a grace period to replace the facilities' Funeral Director in Full and Continuous Charge and accepted documents submitted naming Willie Joe Lee as the legal owner of the establishment:

- Moore Funeral Home Harlem

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following request for a grace period to replace the facilities' Funeral Director in Full and Continuous Charge:

- Smith-Steele-Meadows Funeral Home, Inc. Manchester

Thelon Hamby moved, David Roach seconded, and the Board voted to approve the following request for a grace period to replace the facilities' Funeral Director in Full and Continuous Charge:

- Sunset Funeral Home Kingsland

# Georgia State Board of Funeral Service

## Board Meeting

### October 11, 2011

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the following request for a second grace period to replace the facilities' Funeral Director in Full and Continuous Charge to run consecutively with the 1<sup>st</sup> Board approved grace period, and expiring on November 10, 2011:

- Carter Funeral Home                      Hinesville

Thelon Hamby moved, Bryant Hightower seconded, and the Board voted to approve the following request for an additional grace period to operate at a temporary site until reconstruction is complete at the licensed location:

- Melton Funeral Home                      Tifton

Nancy Kennedy moved, Thelon Hamby seconded, and the Board voted to approve the following continuing education courses:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
<b>The Dodge Institute for Advanced Mortuary Studies</b> <b>Debbie Dodge</b> <b>165 Cambridge Park Drive</b> <b>Cambridge, MA 02140</b> <b>800-443-6343</b> <b>800-443-4034</b>	Embalming – The Challenges & The Rewards	10	10
<b>FuneralCE</b> <b>Sue Moore</b> <b>P.O. Box 850127</b> <b>Richardson, TX 75085</b> <b>866-332-8423</b>	Basic Embalming Practices	5	Tabled
<b>Georgia Funeral Service Practitioners Association, Inc.</b> <b>Hope Iglehart</b> <b>P.O. Box 1069</b> <b>Athens, GA 30603</b> <b>706-548-5671</b>	Executing the Strategic Plan for Funeral Professionals	2	Tabled
	The Importance of Strategic Planning for Funeral Professional	2	Tabled
	Your Role Leading GFSPA as an Officer, Update of Procedural	2	Tabled

<p style="text-align: center;"><b>Georgia State Board of Funeral Service</b>  <b>Board Meeting</b>  <b>October 11, 2011</b></p>
---

	Manual and By-laws		
<b>HLB Bereavement Consulting &amp; Training Svcs.</b> <b>Helen L. Bratton</b> <b>3839 Boulder Creek Road</b> <b>Martinez, GA 30907</b> <b>706-860-0954</b> <a href="mailto:h.l.b@comcast.net">h.l.b@comcast.net</a> <a href="mailto:hlbratton@dhr.state.ga.us">hlbratton@dhr.state.ga.us</a>	Volunteering to Assist in a Temporary Morgue at the Site of a Disaster with Multiple Fatalities	3	Tabled
	Volunteering in Family Assistance Center During and After a Disaster with Fatalities	2.5	Tabled
	Identifying Other Local Funeral Home Resources If Sharing Facilities Should Become Necessary Due to Fire, Wind or Water Damage.	3	Tabled
	Preparing for Power Outages, No Water and Other Disruptions that May Occur (during arrangement meetings, embalming, violation and/or services) at Your Facility.	3	Tabled
	Preparing for Emergency and Disaster Needs in the Funeral Home and/or Church: Emergency Evacuations of Families, Visitors and Remains.	2	Tabled
	Becoming Acquainted with Local Emergency Management Personnel and Their Responsibilities and Authorities. Learn How to Volunteer and the Responsibilities When Responding to a Community emergency/Disaster	3	Tabled
	Understanding Chemical Disasters and Decontaminating the Remains	3	Tabled
<b>Selected Independent Funeral Homes</b> <b>Amy Hunt</b> <b>Nicole Donatello Trefilek</b> <b>500 Lake Cook Road</b> <b>Suite 205</b> <b>Deerfield, Illinois 60015</b> <b>800-323-4219-847-236-9968 fax</b>	Selected Independent Funeral Homes 2012 NextGen Seminar	6	6



# Georgia State Board of Funeral Service

## Board Meeting

### October 11, 2011

nicoled@selectedfuneralhomes.org

Nancy Kennedy moved, David Roach seconded, and the Board voted to approve the following continuing education courses:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
International Cemetery and Funeral Association Daniel Osorio 107 Carpenter Drive Suite 100 Sterling, VA 20164 703-391-8400 703-391-8416 fax	Crematory Operator Certification Class	7	7
	Crematory Arranger Certification Class	6	6
	2012 Wide World of Sales Conference	10.5	10.5
Lifelink of Georgia Chuck Gammiu 2875 Northwoods Parkway Norcross, GA 30071 706-296-7293 262-789-6977 fax	Medical Examiner, Coroner and Funeral Home Symposium	7	7

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to approve the following continuing education course:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
Ogeechee Technical College Kathleen Kosmoski One Joe Kennedy Blvd Statesboro, GA 30458 912-486-7409 <a href="mailto:kkosmoski@ogeecheetech.edu">kkosmoski@ogeecheetech.edu</a>	Funeral Directors Conference	5.5	5.5

<p style="text-align: center;"><b>Georgia State Board of Funeral Service</b> <b>Board Meeting</b> <b>October 11, 2011</b></p>
---

The next meeting of the Board will be November 8, 2011, at 10:00 a.m. at the Professional Licensing Boards office in Macon, GA.

There being no further business, the meeting was adjourned at 2:52 p.m.

Minutes approved at the November 8, 2011 meeting.