

Georgia State Board of Funeral Service

Board Meeting

January 8, 2013

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, January 8, 2013 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Chairman: Thelon Hamby, Terry Daviston, Nancy Kennedy, David Roach and Bryant Hightower. Lauren McDonald was present via remote satellite from the Secretary of State's office in Atlanta, Ga.

Others present were as follows: Steve Lindsey, Executive Director and Grechelle Blocker, Board Support Specialist. Reagan Dean, Assistant Attorney General was present via remote satellite from the Secretary of State's office in Atlanta, Ga.

Hearings:

A hearing was held at 10:08 a.m. for the purpose of a citation appeal. At the conclusion of comments, Chairman Hamby declared the hearing closed, and the meeting of the Board was called back into Open Session.

Fields & Terry Funeral Home Inc: Bryant Hightower moved, David Roach seconded, and the Board voted unanimously to uphold the fine of \$200 for unsanitary conditions and waive the fine of \$200 for casket.

Executive Session:

Terry Daviston moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Bryant Hightower seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Nancy Kennedy, Bryant Hightower and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following applications for Funeral Director in Full & Continuous Charge:

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| • 1794587 | Holly Hill Funeral Home, Higgins Chapel | William A House |
| • 1800347 | Parkway Garden Chapel | Christopher E Puncko |
| • 1795974 | Heritage Memorial Funeral Home | Jason Moore |

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Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following application for a new Establishment and appointment of the Funeral Director in Full & Continuous Charge:

- 1783124 Elliot Parham Mortuary
 FDFCC: Tori Dixon

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to table the following application for Funeral Service Apprentice until the February 2013 meeting:

- 1785937 J V F

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following application for a new Establishment and appointment of the Funeral Director in Full & Continuous Charge:

- 1801143 Georgia Funeral Care & Cremation Services
- FDFCC: Kevin Robert Marcy

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following application for a Funeral Director:

- 1793437 Jennifer Jones Munford

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following applications for reinstatement of Funeral Director and Embalmer licensures:

- 1793651 & 1793652 C. W. Phelps
- 1790495 & 1798733 Gary Britt

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the following applications for reinstatement of Funeral Director and Embalmer licensures upon Examination:

- 1790735 & 1790738 MVL

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to deny the following application for licensure as a Funeral Service Apprentice:

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- 1790507 DDJ

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to deny the following applications for licensure as a Funeral Director and Embalmer by reciprocity:

- 1790970 & 1790973 THM

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to deny the following application for reinstatement of licensure as a Funeral Director and Embalmer:

- 1273250 & 1273251 BM

Terry Daviston moved, Nancy Kennedy seconded, and the Board voted to accept the updates on pending cases from the Attorney General's report.

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to accept the recommendations on the following cases:

FUN130056	Close with a letter of concern.
FUN130006	Refer to the Attorney General's office to file with FUN120121.
FUN130054	Contact the Establishment in February 2013 to determine if amendment has been made.
FUN120123	Refer to the Attorney General's office for violation of 43-18-46(12).
FUN120043	Refer to Attorney General's office for violation of 43-18-46(8)(13) with disciplinary action of 4 years probation and public reprimand on the Establishment and Funeral Director in Full & Continuous Charge, also with a fine of \$500 imposed on both.
FUN120058	Close

Terry Daviston moved, David Roach seconded, and the Board voted to ratify the following order to accept fine money for inspection violations:

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- McKinney-Neal Mortuary Inc \$100 Elberton

Nancy Kennedy moved, Terry Daviston seconded, and the Board voted to refer the following complaint to the Attorney General's office:

- FUN120067

Approval of Minutes:

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to approve the Official from the December 11, 2012 meeting.

Bryant Hightower moved, Terry Daviston seconded, and the Board voted to approve the Executive Session minutes from the December 11, 2012 meeting.

Nancy Kennedy moved, Terry Daviston seconded, and the Board voted to ratify the following licenses issued since the December 11, 2012 Board meeting:

EMB004818	Hardy, Lisa June	Funeral Service
EMB004819	Sheridan, Luke Trammell	Funeral Service
EMB004820	Carter, Edna Rhena	Funeral Service
EMB004821	Layton, Jeffery Wayne	Funeral Service
FD005225	Hardy, Lisa June	Funeral Service
FD005226	Sheridan, Luke Trammell	Funeral Service
FD005227	Carter, Edna Rhena	Funeral Service
FD005228	Layton, Jeffery Wayne	Funeral Service
FEST001854	Wheeler's Funeral Home	Funeral Service
FSA005500	Martin, Chase Zachary	Funeral Service
FSA005501	Jones, Wayne Alan, Sr.	Funeral Service
FSA005502	Mercer, Troy Edward	Funeral Service
FSA005503	Johnson, Kyle Matthew	Funeral Service
FSA005504	Higgins, Jeffrey Glenn, Jr	Funeral Service
FSA005505	McKinney, Cassie Denise	Funeral Service
FSA005506	Ray, Donald Richard, Jr	Funeral Service
FSA005507	Holloway, Elana Dell	Funeral Service
FSA005508	Philpot, Shontae latrease	Funeral Service

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David Roach moved, Nancy Kennedy seconded, the Board voted to accept the following Continuing Education courses:

Program Provider/Sponsor	Course Title	Hours Approved
Funeral CE Ida Mahorsky P.O. Box 850127 Richardson, TX 75085 (866) 332-8423	Insuring Funeral Homes	6
International Order of Golden Rule Jessica A. Smith, OGR 3520 Executive Center Drive, Suite 300 Austin, TX 78731 (800) 637-8030 jsmith@ogr.org	Growing Your Firm in Today's Economy	1
MKJ Marketing Erica Heuer-Hochberg 1501 Belcher Road Building B Largo, FL 33771 (888) 655-1566	Funeral Home Management: Improving Your Operations	1
	The Power of Price Shoppers	1
National Funeral Directors Association Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 53005 (800) 228-6332 kwalczak@nfda.org	New Insights into Ways Individuals Really Think About Funerals	1

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	Talking With Families About Funeral Natural Burial and Green Funerals	1
	2013 CANA & NFDA Spring Symposium	10.5
South Carolina Funeral Directors Association Mike Squires P.O. 1350 Mount Pleasant, SC 29465 (800) 455-3427 mike@scfd.org	Past, Present and Future of Funeral Service	1
	Funeral Professional Leadership Isn't for Cowards: How To Lead Courageously in a Turbulent Age	2
	Breaking the Consumer Code: Deciphering Myths and Perceptions About Funerals	2
	Cutting Through The Hype: Is Social Media Worthless?	1.5

David Roach moved, Nancy Kennedy seconded, the Board voted to table the following Continuing Education courses until the February 2013 Board meeting:

Program Provider/Sponsor	Course Title	Requested Hours
National Funeral Directors Association	2013 Home Study Program	158

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	2013 Online Learning Program	117
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Other Business:

The Georgia State Board of Funeral Service voted to table the decision on a citation report for the following Establishment until the February 2013 Board meeting:

- FEST001778

The Georgia State Board of Funeral Service offered a voluntary cease and desist for the following applicant applying for reinstatement of licensure for Funeral Director and Embalmer during the January 8, 2013 Board meeting for unlicensed practice:

- 1273251 BM

The cease and desist order was refused by the applicant.

There being no further business, the meeting adjourned at 3:19 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, February 12, 2013 at 10:00 a.m. at the Professional Licensing Board, 237 Coliseum Drive, Macon, GA.