

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
MINUTES OF BOARD MEETING
September 21, 2007**

A meeting of the Georgia State Board of Occupational Therapy was held on September 21, 2007 at the Secretary of State Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia with the following members present:

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Donna J. Domyslawski, OTR/L
Karen L. Cadaret, COTA/L

Absent:

Mary Louise Austin, Consumer

Others Present:

Brig Zimmerman, Executive Director
Wylencia Monroe, Assistant Attorney General
Serena Gadson, Application Specialist II
Amanda Allen, Board Secretary
Bikram Mohanty, Liaison

Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:10 a.m.

Agenda:

Ms. Cadaret moved, Ms. Conyers seconded and the Board voted to accept the agenda as presented.

Announcements:

No Announcements

Minutes:

Ms. Domyslawski moved, Ms. Conyers seconded, and the Board voted to approve the minutes from the July 20, 2007 meeting with corrections.

Correspondence:

The Board considered the following correspondence and matters of interest:

Ms. Jena Cowan – Do I need a referral or prescription from a physician to treat school students for occupational therapy?

Board Response – Review the American Occupational Therapy Association's website for their guidelines and procedures pertaining to your question. In addition, please review the school's policy and procedures on providing occupational therapy services to the students.

Mr. Edward T. Toe, Jr. COTA/L – Requesting interpretation on the Occupational Therapy Practice Act and how it affects Medicare Transmittal 63.

Board Response - This is a Medicare billing issue; contact them directly for further clarification. In addition, refer to the American Occupational Therapy Association, Inc. policies and guidelines for more information

and review and become familiar with the Georgia Occupational Therapy laws (O.C.G.A. § 43-28-3(7)) and the Board's rules and policies.

Mr. Paul Fontana, OTR, FAOTA- Can an Athletic Trainer perform functional capacity evaluations under an Occupational Therapist?

Board Response - Licensure Laws and Practice Acts are different in each state or jurisdiction; the Board recommends checking with the appropriate state regulatory agencies to determine who is qualified to perform functional capacity evaluations. In Georgia, an FCE is not specific to OT's; other disciplines are qualified to jointly complete an FCE; all collaborating parties should sign an FCE. Questions regarding the Athletic Trainers should be addressed to the Georgia AT Board.

Ms. Jelaine Westfall, RN – Can OT's take verbal or telephone orders from a licensed physician?

Board Response – Yes. In addition, refer to the Scope of Practice Act, O.C.G.A. § 43-28

Ms. Kimberley Hightower, MS, OTR/L – Questions regarding Medicare billing and reimbursement.

Board Response – Not in the Board's jurisdiction; contact Medicare for information; also suggest contact AOTA and GOTA. (NOTE: 10/10/07 - Correspondence to author returned by USPO as RTS/Forward time expired. bz)

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to direct the administrative staff to respond back to all correspondences that were presented to the Board as directed above.

Probation Report:

No report presented.

Liaison Report: Mr. Bikram Mohanty

Mr. Mohanty requested that the Board answer the following questions that are frequently asked of him:

1. Do the supervision guidelines differ from setting to setting?

Board response - Supervision guidelines do not change from one setting to the other. OT aides and/or assistants must be supervised in accordance with O.C.G.A. § 43-28-3(6)(7).

2. Is there a limit to the number of patients an OT or OTA can be assigned?

Board Response – No; review the policies and procedures of employing facility. Practice Act does not address number of assigned patients and/or clients.

Executive Director's Report:

1. Mr. Zimmerman informed the Board that the annual National Board for Certification in Occupational Therapy Conference will be held on October 26-27th 2007. Ms. Cadaret stated that she would like to attend this year's conference and Ms. Conyers stated she will be available to attend if Ms. Cadaret is unavailable.

Ms. Domyslawski moved, Ms. Conyers seconded and the Board voted on Ms. Cadaret to attend the annual NCBOT Conference with Ms. Conyers as a substitute if needed.

2. Mr. Zimmerman informed the Board of notification to suspend the professional Georgia OT license of Ms. Misty Goodroe in accordance with the law due to default on repayment of a student loan.

Ms. Cadaret moved, Ms. Domyslawski seconded and the Board voted to suspend Ms. Goodroe's license to practice as an OT, license OT003457, for failure to repay a student loan, and further move that this suspension will cease upon receipt of "Notice to Release" from GHEAC.

3. Mr. Zimmerman requested that the Board consider a policy allowing him the administrative authority to suspend a licensee's license once he has received the proper notification from the SOS Legal department and GHEAC, informing him that a licensee has failed to comply with the reimbursement payments on their student loans. Mr. Zimmerman will notify the Board of any/all suspended licenses' at the next scheduled Board meeting.

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to adopt a policy allowing Mr. Zimmerman to suspend a license for nonpayment of student loans, upon proper notification, between board meetings, and, further move that the listing be ratified at each subsequent board meeting. Mr. Zimmerman will prepare the policy in draft form for the Board's review/adoption next meeting.

4. Mr. Zimmerman presented correspondence to the Board from the Department of Community Health regarding the "Volunteer Health Care Program" and retired OT's and OTA's.

Ms. Domyslawski moved, Ms. Conyers seconded and the Board voted to table any further discussion until the next scheduled meeting date

5. Re-Appointment of Board members: Mr. Zimmerman reported the Governors office had been in contact regarding the reappointment of Board members. In particular, the representative asked Mr. Zimmerman to inquire as to whether Ms. Cadaret and Ms. Conyers would like to remain on the Board.

Ms. Conyers expressed the desire to be re-appointed to the Board; Ms. Cadaret expressed the desire to retire. Mr. Zimmerman will report this information back to the Governors office.

6. Board Rules and Policies- Continued Discussion

The Board discussed in-depth the repeal of rule 671-2-.05 – "In Association With" based on the advice of the AAG in her memo of September 20, 2007 presented to the Board this date.

In addition, existing rules 671-3-.08 Renewal of License/Penalties/Continuing Education Requirements and 671-3-.09 Restored License were reviewed by the Board due to questions raised in the field to board members and through the association liaison. Following discussion and advice from the AAG, the Board determined there is no need at this time to amend these two rules with the exception of one noted update in rule 671-3-.09

Ms. Domyslawski moved, Ms. Conyers seconded, and the Board voted to allow Mr. Zimmerman to work on amending rule 671-3-.09 and to present a draft to the Board during the next scheduled Board meeting.

Ms. Conyers moved and Ms. Domyslawski seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), and O.C.G.A. §50-14-2(1) to deliberate on Applications, and to receive the Attorney General's Reports. Voting in favor of the motion were those present who included Board Members Brock, Domyslawski, Conyers, and Cadaret. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Attorney General's Report: Wylencia Monroe, AAG

1. Amended Consent agreement for Ms. Dixie Farrell received.
2. September 20, 2007 Assistant Attorney General's memo regarding Rule 671-2-.05 "In Association With"; following discussion, Board directed Mr. Zimmerman to draft the revisions as discussed by the Board.
3. Complaint: OT060012:

Assistant Attorney General's memo dated September 18, 2007 received regarding options to the Board in reference to complaint OT060012; following discussion, Board directed Mr. Zimmerman, Executive Director to follow the Assistant Attorney General advice as presented.

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to accept the Attorney General's report as presented and discussed above.

Applications:

Ms. Domyslawski moved and Ms. Cadaret seconded and the Board voted to take the following action on Licensure by Application:

D.C.P.	Pending; limited permit approved
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Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to take the following action on Licensure by Application:

C.T.B.	Pending; waiver approved
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Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to take the following action on Licensure by Application:

Cruz, Donna M.	Approved; waiver approved
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Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to take the following action on Licensure by Restoration:

T.B.	Pending
Faircloth, Brandi M.	Approved
K.H.	Pending
Jackson, Melinda W.	Approved
Wise, Zeenat	Approved

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to take the following action on Licensure by Restoration:

T.J.N.	Issue under consent agreement with fine
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Ms. Domyslawski moved and Ms. Cadaret seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Occupational Therapists

Arnold, Andrea M.	Approved
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Bawa, Ruchika	Approved
Cross, Kenneshia S.	Approved
Griffin, Autumn	Approved
Hodgson, Melinda T.	Approved
Tennell, Judy E.	Approved
Maguire, Veronica A.	Approved
Neel, April N.	Approved
J.L.R.	Pending

Ms. Domyslawski moved and Ms. Cadaret seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Occupational Therapy Assistants

Alston, Shonna M.	Approved
Taylor-Daverna, Janet	Approved
Green, Richard	Approved
Huggans, Dwana	Approved
Lewis, Lucia D.	Approved

Approved Licensees

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OTA001030	Clayborne, Karey Lynn	Occupational Therapy Assistant	7/20/2007
OTA001031	Bullis, Tina Lee	Occupational Therapy Assistant	7/26/2007
OTA001032	Powell, Albert Jonathan	Occupational Therapy Assistant	7/27/2007
OTA001033	Tedder, Karen Elizabeth	Occupational Therapy Assistant	8/1/2007
OTA001034	Mazik, Pamela Ruth	Occupational Therapy Assistant	8/2/2007
OTA001035	Dalrymple, Rebecca Marie	Occupational Therapy Assistant	8/13/2007
OTA001036	Whitehead, Jennifer Jeanne	Occupational Therapy Assistant	8/15/2007
OTA001037	Bryson, Heather Nicole	Occupational Therapy Assistant	8/22/2007
OTA001038	Pickett, Sheena Felisa	Occupational Therapy Assistant	8/22/2007
OTA001039	White, Kathy Marie	Occupational Therapy Assistant	8/23/2007
OTA001040	Byars, Carla Casey	Occupational Therapy Assistant	8/28/2007
OTA001041	Cross, Kelly Elizabeth	Occupational Therapy Assistant	8/29/2007
OTA001042	Watkins, Diane B	Occupational Therapy Assistant	9/11/2007
OTA001043	Sanders, Angelia	Occupational Therapy Assistant	9/11/2007

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT004592	Oosthuizen, Esmarie	Occupational Therapist	7/26/2007
OT004593	Trahan, Kimberly Sharyn	Occupational Therapist	7/26/2007
OT004594	Veiga, Lorraine A	Occupational Therapist	7/26/2007
OT004595	Chance, Leigh DeLaigle	Occupational Therapist	7/26/2007
OT004596	Mays, Christina L	Occupational Therapist	7/27/2007
OT004597	Sanghvi, Bina Yatish	Occupational Therapist	7/27/2007
OT004598	Provost-Danner, Susan M	Occupational Therapist	8/1/2007
OT004599	Orr, Valerie Ellen	Occupational Therapist	8/2/2007

OT004600	Norris, Sarah Elizabeth	Occupational Therapist	8/2/2007
OT004601	Jackson, Zelda Evette	Occupational Therapist	8/3/2007
OT004602	Morgan, Jaynah Ruth	Occupational Therapist	8/7/2007
OT004603	DePaula, Rebecca Lynn	Occupational Therapist	8/13/2007
OT004604	Derder, Juvy Jane Calunod	Occupational Therapist	8/13/2007
OT004605	Farmer, Gregory T	Occupational Therapist	8/13/2007
OT004606	Gilbert, Stacy Muriel	Occupational Therapist	8/13/2007
OT004607	Sharif Brown, Vanessa Sabreen	Occupational Therapist	8/13/2007
OT004608	Britt, Makeiba T	Occupational Therapist	8/13/2007
OT004609	Brett, Sara Louise	Occupational Therapist	8/15/2007
OT004610	Blake, Karen Jennifer	Occupational Therapist	8/22/2007
OT004611	Harris, Tanisha Renee	Occupational Therapist	8/22/2007
OT004612	Keeton, Tanesha Latre	Occupational Therapist	8/22/2007
OT004613	Thompson, Karen Mizzi	Occupational Therapist	8/22/2007
OT004614	Chatlain, Madeline	Occupational Therapist	8/24/2007
OT004616	Okam, Felix Chiedozie	Occupational Therapist	8/28/2007
OT004617	Holden, Sunni Nicole	Occupational Therapist	8/29/2007
OT004618	Cole, Ebonee Vashun	Occupational Therapist	8/29/2007
OT004619	Akins, Tanisha Lamaria	Occupational Therapist	8/29/2007
OT004620	Wilson, Ashley Patrice	Occupational Therapist	8/31/2007
OT004621	Wing, Kimberlee Starr	Occupational Therapist	9/11/2007
OT004622	Saw, Nathaniel AlCantara	Occupational Therapist	9/11/2007
OT004623	Bowler, Kenya Malisa	Occupational Therapist	9/11/2007
OT004624	Garfield, Susan Elizabeth	Occupational Therapist	9/11/2007
OT004625	Thomas, Jonathan Matthew	Occupational Therapist	9/11/2007
OT004626	Nastasi, Kelly Jeanne	Occupational Therapist	9/11/2007
OT004627	Anderson, Lauren Renee	Occupational Therapist	9/14/2007
OT004628	Legrama, Wallen Joy Clarette	Occupational Therapist	9/18/2007
OT004629	Ocenar, John Andrew	Occupational Therapist	9/18/2007
OT004630	Nemenzo, Ruvelyn Lavarez	Occupational Therapist	9/18/2007
OT004631	Salmorin, Mei Laarnee Calata	Occupational Therapist	9/18/2007
OT004632	Smith, Maresa Evane	Occupational Therapist	9/18/2007

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to ratify the following reinstatements applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT000374	Hollis, Deborah Griffith	Occupational Therapist	7/20/2007
OT002499	Beaty, Kate Grandey	Occupational Therapist	7/20/2007
OT003147	Purohit, Rena Bector	Occupational Therapist	7/20/2007
OTA000873	Jenkins, Lindsay Dara	Occupational Therapy Assistant	7/20/2007
OT003556	Wright, Jada Alene	Occupational Therapist	7/20/2007
OTA000548	Joslin, Valerie Sue	Occupational Therapy Assistant	8/14/2007
OT003226	Riggs, Emily Anne Kryjak	Occupational Therapist	8/23/2007

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to ratify the following applicants approved for limited permit between meetings determined to have met licensure requirements as follows:

Licensee Name	Issue Date
Jones, Henry	7/20/2007

Rozar, Tracie	7/20/2007
Byars, Carla	7/20/2007
Cole, Ebonee V.	7/20/2007
Hardy, Denisa	7/20/2007
Hutcheson, Crystal	8/14/2007
Patterson, Amber	8/23/2007
Fleming, Rachel	8/30/2007
DeMario, Bethany R.	9/11/2007

Cognizant Member's Report:

No Report

Enforcement Report:

No Report

In lieu of an Investigations report, Mr. Zimmerman presented the Board with an updated summary of all open complaint cases. Mr. Zimmerman stated that he would draft a memo to Mr. Lyn Eason, Investigations Supervisor, requesting that they schedule a meeting to review all open complaint cases.

Ms. Domyslawski moved, Ms. Conyers seconded, and the Board voted for Mr. Zimmerman to request a meeting with the Investigations Division in reference to the status of all open complaint cases and report back to the Board.

Additional Business

Board discussed holding the Occupational Therapy Annual Public Meeting on November 30, 2007 at the Georgia Archives Building in Morrow, GA.

Ms. Conyers moved, Ms. Cadaret seconded and the Board voted to hold the annual public meeting on November 30, 2007 at the Georgia Archives building in Morrow, Georgia from 1:00pm until 2:00pm.

With no additional business to be discussed, Ms. Cadaret moved, Ms. Conyers seconded, and the Board adjourned the meeting at 3:25 p.m.

Minutes recorded by:

Amanda M. Allen, Board Secretary

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Kendyl Brock, President

Brig Zimmerman, Executive Director

These minutes were signed and approved on _____.