

## **LICENSED PRACTICAL NURSES**

A Meeting of the Georgia Board of Examiners of Licensed Practical Nurses was held on September 7, 2005 at 9:00 a.m. in Room 107 of the Office of the Secretary of State, Professional Licensing Boards, 237 Coliseum Drive, Macon Georgia.

### **MEMBERS PRESENT**

Jacqueline Dumas, LPN, President  
Mary Lynn Bellville, Vice President  
Barbara Mitchell, RN, NHA, Cognizant  
Judy Hilliard, LPN  
Grace Taylor, LPN  
Julia Nell Shaw, RN  
Le Ann Tuggle

### **MEMBERS ABSENT**

### **OTHERS PRESENT:**

Mollie L. Fleeman, Division Director, Brig Zimmerman, Executive Director; Serena Gadson, Application Specialist and Pam Candler, Board Secretary.

President Dumas established that a quorum was present and called the Board meeting to order at 9:06 a.m.

**Agenda:** Ms. Mitchell moved, Ms. Taylor seconded, and the Board approved the Agenda as written.

**Minutes:** Ms. Mitchell moved and Ms. Hilliard seconded and the Board approved the minutes from the July, 2005 Board meeting as written.

### **Executive Director's Report:**

After an introduction to the Board, Mr. Brig Zimmerman reported on the new Goal Oriented program instituted at the Professional Licensing Board, with application turnaround projected at seven days.

He informed the Board that he had received approval to hire an additional Application Specialist, bringing the total to three with Ms. Serena Gadson serving in the capacity as the new Application Specialist 2, replacing Ms. Mackey.

Mr. Zimmerman presented a letter from the Commission on Graduates of Foreign Nursing Schools (CGFNS) seeking an audience with the Board at the November or January meetings. The Board asked Mr. Zimmerman to issue them an invitation.

Mr. Zimmerman asked the Board to consider a new policy for victims of Hurricane Katrina who were formerly licensed in their resident state as Licensed Practical Nurses and how the process could be streamlined for them to obtain their licenses in Georgia.

**Ms. Mitchell moved and Ms. Taylor seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1), (2) and (4); §43-1-19(h)(2), (3) and (4) and O.C.G.A. §43-1-19(h); 50-14-2(1) to deliberate on investigations and applications and**

receive information on application and investigative reports and the attorney general's report. Voting in favor of the motion were Ms. Mitchell, Ms. Hilliard, Ms. Dumas, Ms. Tuggle, Ms. Taylor, Ms. Shaw and Ms. Bellville. The Board concluded executive session in order to vote on these matters and to continue with the public session.

#### **Probation Report:**

**Ms. Hilliard moved and Ms. Bellville seconded and the Board voted to take the following actions on Probation matters:**

**Probation restrictions were removed from the following licenses:**

Angela Davis	Cheryl Simpson	Linda Simpkins	Abigail Thornton
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#### **Other Matters Discussed**

Stout, Kathy	The Board voted to deny CPR class as fulfillment of Emergency Coursework portion of Consent Order
Ward, Michelle	The Board voted to remove narcotics limitations from license

The Board discussed measures to be taken for non-compliant nurses with multiple incidences of non-compliance. The Registered Nursing Board is considering instituting a fine and possible licensure revocation or suspension for their non-compliant nurses and the Board elected to wait until the Registered Nursing Board completes the steps necessary for instituting these changes. The Consent Order needs to have a paragraph concerning non-compliance with filing of quarterly reports and the restrictions that can be imposed upon a repeat offender.

#### **Renewal Applicants:**

**Ms. Taylor moved and Ms. Shaw seconded and the Board voted to remove the following licenses from Renewal Pending status to Lapsed status because of their failure to respond to requests for letters of explanation for a "Yes" response on their renewal forms:**

LPN065870	Jennifer B. King	LPN047186	Cynthia R. Petty
LPN057730	Scott Sanford	LPN064223	Angela C. Cline
LPN057332	Melanie L. Morgan	LPN066706	Melissa R. Reeves
LPN058820	Rhonda Findley	LPN059175	Letitia Scott

#### **Division Director's Report:**

Ms. Fleeman entered the meeting to discuss the vacant Nursing Education Consultant Position. Due to the length of time the position has been vacant at the salary offered, Ms. Fleeman proposed to the Board that the position be filled with two personal services contractors who would serve on a part-time basis. The Board would like to be kept informed and would like to have at least one board member to be present during the interview process.

#### **Cognizant Member Report:**

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to refer the following complaints to the Enforcement Department for investigation:**

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LPN060003 LPN060005 LPN060009 LPN060010 LPN060012 LPN060013  
LPN060014 LPN060017 LPN060019 LPN060022 LPN060023 LPN060024  
LPN060025 LPN060027 LPN060028 LPN060029 LPN060030 LPN060031  
LPN060032

**Ms. Hilliard moved and Ms. Bellville seconded and the Board voted to close the following complaints:**

LPN050282 LPN060004 LPN060006 LPN060015 LPN060018 LPN060026

**Review of Mental/Physical Examinations:**

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to take the following action on Mental/Physical Examinations:**

<u>L2K Case Number(s)</u>	<u>Action to be taken</u>
LPN043657	Request a current 7 panel drug screen
LPN050011	Accept MPE and send to Attorney General for a Consent Order
LPN040183	Board reviewed letter and requested that MPE still be completed
LPN040156/50130	Accept MPE and send to Attorney General for a Consent Order
LPN022159/30294	Extension of 30 days granted
LPN040141	Accept MPE and send to Attorney General for a Consent Order

**Correspondence:**

D. S. Would like to receive a copy of all the clinical duties that an LPN is allowed to perform.

**Board Response:** Send the standard Nurse Practice Letter directing individual to the Laws and Rules section on the internet.

C.S. Wanted to know if LPN's can administer immunizations in a clinic/health fair setting under MD orders without direct RN supervision?

**Board Response:** Send the standard Nurse Practice Letter directing individual to the Laws and Rules section on the internet.

V.R. Seeking definitions of "Nursing Faculty", whether or not a registered nurse would be required to teach allied health classes and questions about the ratio of full time nursing faculty vs. allied health core.

**Board Response:** Advise that drug calculation and administration course can be taught by a pharmacist, diet/nutrition can be taught by a dietitian or nutritionist and that courses beginning with NSG and NPT should be taught by Registered Nursing Faculty. In calculation of ratio of full time faculty, allied health core classes should be excluded.

G.J. Requesting license restrictions for starting IV for blood or blood products and chemotherapy.

**Board Response:** Send the standard Nurse Practice Letter directing individual to the Laws and Rules section on the internet.

**Board Policy Review:**

Mr. Zimmerman presented Board Policies voted on in September 2004, January 2005 and March 2005 in an effort to clarify some issues and to ascertain that there have been no further additions, deletions or changes to policy.

**Ms. Mitchell moved and Ms. Taylor seconded and the Board voted to approve the following Board Policies to remain in effect until annual review in September 2006.**

**GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES**

**POLICIES**

**APPLICATIONS:**

The Board voted to have a committee to handle applications between meetings on an “as needed” basis.

The Board voted to issue licenses between meetings to applicants determined to have met licensure requirements.

The Board voted to continue processing applications for licensure when the applications indicate a single conviction before five (5) years of the date of the application for misdemeanor, DUI, battery, assault, theft and shoplifting.

The Board voted that pending applications will be designated with a first name and initial for the last name in the minutes and denied applications will be listed with full first and last name.

The Board voted that the Executive Director shall receive and review all applications for licensure by endorsement or reinstatement. If the application is complete, signed and notarized, and all supporting documents are complete and there is an admission of the unlicensed practice on the application, then the Executive director could offer the applicant a consent agreement for licensure. If the applicant accepts the consent agreement, the Executive Director would present both the application and the consent agreement at one time to the Board for licensure consideration.

The Board voted that minor traffic misdemeanor convictions will not be reviewed. Applications for licensure must exclude questions regarding minor traffic violations.

The Board voted that all fees must be paid by cash, money order, personal check, certified funds or credit card via the internet.

The Board voted that the Executive Director may license endorsement applicants without examination if the applicant is 18 years or older, has a General Education Diploma or High School diploma and is currently in another state to perform similar services when the license

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was issued by the other jurisdiction upon completion of an approved program and passage of an examination, which program and examination have been determined by the Board to be substantially equal to or greater than the requirements for licensure in Georgia. An applicant must submit proof of successful passage of the NCLEX-pn Examination or its predecessor. The Board does not accept the following examinations as equivalent:

New York State Board Constructed Exam.  
California State Board Constructed Exam.

The Board voted that the Executive Director has the discretion to license or reinstate applicants. The Board has found that an application that is incomplete for one year or more from the date of receipt does not contain current, valid information and will not be accepted by the Board as an application. The Executive Director of the board shall receive and review all applications for licensure. The date on the application is the date it is received in the office and this date should be stamped on each application. If the application is incomplete or any supporting documents are incomplete, then the Executive Director shall close the application as incomplete and the application will receive no further consideration by the Board. The applicant will not receive a refund and must submit a new application for licensure and fee, along with supporting documents. The following documents, may, at the discretion of the Board, be used for the new application:

1. High school diploma or General Education Diploma
2. Calculation of Contact Hours
3. Final dispositions of a criminal offense
4. Credential evaluations by currently approved agencies

The following documents cannot be used for the new applications:

1. Verification of licensure
2. Application for licensure
3. Other documents as determined by the Board
4. Army, Navy, Med-Core Schools. The only program accepted is Army 91-C.

The Board voted to allow staff to make examination applicants eligible to sit for the examination reserving the right to discipline any license issued or to deny issuance when there is a disciplinary conviction.

The Board voted to allow staff to make all examination applicants eligible to sit for the examination if the applicant has completed a Georgia board approved LPN program and there is no disciplinary conviction history.

#### **ATTORNEY GENERAL:**

The Board may refer directly to the Attorney General's Office, without first going through Enforcement:

1. Disciplinary actions in another state that have resulted in a final order by the other State Board.

2. Criminal Convictions reported to the Board where a copy of the actual conviction has been provided (i.e. in conjunction with a renewal application)
3. Violations of consent orders in which the only allegation is the absence of quarterly reports. In such cases, the Board will forward to the attorney general:
  - a. Copy of the Consent Order
  - b. Proof of respondent's receipt of Consent Order
  - c. A copy of all reports received to date
  - d. Certificate of active licensure
  - e. Copies of Non-compliance letters (with postal cards indicating receipt)

## **BOARD APPROVAL**

All administrative action must be ratified by the Board.

## **COGNIZANT:**

The Board wishes to promptly initiate the investigation of alleged violations of the laws and rules. The Executive director of the Board shall receive and review all complaints and requests for enforcement. Complaints not otherwise disposed of through the November 2000 policy statement of the Board shall be forwarded to the Cognizant Member. The Cognizant Member of the Board may refer the matter for investigation. The Cognizant Member must report to the Board at the next regularly scheduled meeting the matters referred for an investigation.

## **COMPLIANCE/PROBATION**

Narcotics Anonymous and Alcoholics Anonymous are not acceptable to fulfill the requirements of structured aftercare. The nurse shall participate in a structured aftercare program acceptable to the Board. Nurse's participation in such a program will be viewed as a condition precedent to all other provisions set forth in the Consent Order and the nurse's failure to comply with this requirement shall subject the nurse's license to revocation.

## **CONTINUING EDUCATION – DISCIPLINED NURSES**

The Board voted to recommend that letters of concern require that nurses complete some type of further education and that in future Consent Orders, that each nurse submit to further training, i.e. patient's rights, resident abuse or other coursework germane to the initial complaint.

Criteria for Ethics and Decision Making:

1. Discussion on ethical decision making
2. Define concepts of beneficence, justice, autonomy, veracity and care
3. Discussion of history of ethics in the profession of nursing
4. Identification of personal values
5. Identification of common ethical issues in healthcare today
6. Discussion on components of ethical decision making
7. Identify resources to assist in ethical decision making
8. Apply the ethical decision making model to your practice.

Other approved coursework can be accessed through the NURSYS101 website, and all nurses should be referred to this website.

## **CORRESPONDENCE:**

The Board desires to respond to correspondence in a timely manner and wanted to establish a committee to handle correspondence between board meetings. Ms. Taylor moved and Ms. Shaw seconded and the Board voted that Ms. Mitchell would handle correspondence. The Board voted that all correspondence, including e-mail, would be answered by United States Postal Service on Board letterhead. E-Mail or other correspondence which requires the standard Nurse Practice Act letter may be generated by Board Staff.

## **ENFORCEMENT:**

The Board wishes to promptly initiate the investigation of alleged violations of the law (O.C.G.A. §§43-26-41 and 43-1-19). The Executive Director of the Board shall receive and review all complaints and requests for enforcement. Complaints not otherwise disposed of through the November 2000 policy statement of the Board shall be forwarded to the Cognizant member. The Cognizant Member must report to the Board at the next regularly scheduled meeting the matters referred for an investigation.

The Board voted that the Executive director shall receive and review all complaints and requests for enforcement. Upon a determination that the complaint or request for enforcement is related to possible violations of O.C.G.A. §43-26-40(a)(1) involving controlled substances or dangerous drugs or marijuana or alcohol or O.C.G.A. §43-1-19(a)(10) or O.C.G.A. §16-13-111, the Executive Director may refer the matter for investigation.

The complaint or request for enforcement must be accompanied by:

1. An Original document
2. the Name, address, and telephone number of the complainant
3. the name, license number, social security number or other method of identification of the licensee.

The Executive director must report to the Board at the next regularly scheduled meeting the matters referred for an investigation.

## **FEDERAL STUDENT LOAN DEFAULTS**

The Board voted pursuant to O.C.G.A. § 43-1-29 after receiving notification of nonpayment status or default or breach of repayment of service obligation for federal education loan, service conditional loan repayment program to suspend the license of any individual to practice as a Licensed Practical Nurse thirty days from the notice of suspension.

## **MENTAL/PHYSICAL EXAMINATIONS**

The Board voted that Mental/Physical Evaluations must be conducted by a certified addictionologist or psychiatrist **or otherwise qualified M.D.** The examiner shall complete a written report and include a release of information and must include, but not be limited to:

History and Physical  
Results of Drug Screens (10 panel preferred)  
Psychiatric diagnostic interview

Manner in which information was collected and time extended in interview  
Psychosocial history obtained from family members  
DSM IV and/or ICD9 Diagnosis/Prognosis  
Treatment recommendations  
Statement as to whether the examiner considers the licensee capable of practicing nursing with reasonable skill and safety and whether any conditions are necessary to ensure safe practice.

**MEETING TIME:**

The Board voted to begin meetings at 9:00 a.m.

**NON-COMPLIANCE LETTER:**

The Board voted to request the Board Secretary to automatically send Non-Compliance letters to those individuals who were in excess of 15 days late in returning any of their quarterly reports. Non-compliance letters will be reviewed on the Quarterly Reports listing at the next board meeting.

**NURSING PROGRAMS:**

The Board voted to consider that evening programs of a practical nursing school be under the same National Council of State Boards of Nursing Code Number as the main campus program and to have the same approval status, regardless of the Evening Program's location.

The Board voted to permit the Education Consultant to conduct site visits on behalf of the Board and without a Board member.

The Board voted to permit the Executive Director and Nursing Education Consultant to respond to general correspondence from the practical nursing programs.

The Board voted that the Executive Director and Nursing Education Consultant may notify nursing programs of changes of status pursuant to Board rules between board meetings.

The Board authorizes the Education Consultant to review updates on the practical nursing programs and to officially process those updates that demonstrate compliance with the Laws and/or Rules.

The Board authorizes the Education Consultant to review updates on the practical nursing programs and to request clarification and/or correction of those updates that fail to demonstrate compliance with the Laws and/or Rules.

New programs that meet requirements for Full Approval status may receive notice of Full Approval upon meeting those requirements. New programs that fail to meet requirements for full approval status may receive notice of conditional approval status upon failing to meet the requirement for full approval status.

The Board allows proposed new education program sponsors two years from their initial "letter of intent" to the Board to the attainment of the proposed new program's Provisional Approval status, or they must restart the entire education program development process.



Non-Licensed Practical Nurses Program: Policy Adopted 11/13/03:

The Board has determined that the contents of *certain* courses in the practical nursing education program's standard curriculum plan are "practical nursing practice." Therefore, those specific courses may not be taught as a part of any "Technical Certificate of Credit" exit point program other than a Practical Nursing Diploma.

These courses are: AHS 102 Drug Calculations and Administration; AHS 103 Nutrition and Diet Therapy; NSG 110 Nursing Fundamentals; NSG 112, and 113 Medical / Surgical Nursing I and II; NPT 112, and 113 Medical / Surgical Nursing Practicum I and II; NSG 212 Pediatric Nursing; NPT 212 Pediatric Nursing Practicum; NSG 213 Obstetrical Nursing; NPT 213 Obstetrical Nursing Practicum; NSG 215 Nursing Leadership; NPT 215 Nursing Leadership Practicum; and Practical Nursing Review.

Acceptable core courses that *may be included* in the "Technical Certificate of Credit" exit point program are: ENG 101 English; MAT 101 Mathematics; PSY 101 Psychology; SCT 100 Introduction to Computers; AHS 104 Introduction to Health Care; AHS 101 Anatomy and Physiology; AHS 109 Medical Terminology; Sociology; and Chemistry

**REFRESHER PROGRAMS: (Adopted on January 15, 2004)**

**POLICIES REGARDING OUT-OF-STATE REFRESHER PROGRAMS;**

Out-of-state LPN Refresher Programs must provide evidence that they are either approved by the Nursing Board in that state, or that they meet the LPN Refresher Program requirements of that state's Nursing Board; AND Out-of-state LPN Refresher Programs that have been reviewed and approved by the Georgia Board of Examiners of Licensed Practical Nurses will be listed on the "office use only" list; not on the public-accessible list. Office staff may then continue to recognize these courses for other individual licensure candidates at a later time; AND Individual LPN licensure candidates who have taken an out-of-state LPN Refresher / Re- Entry Program must provide adequate documentation to this Board about that program to verify that the course meets requirements of the Georgia Board of Examiners of Licensed Practical Nurses.

**POLICIES REGARDING REFRESHER PROGRAMS THAT ARE GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES – APPROVED**

The Georgia Department of Technical and Adult Education's LPN Standard NSG 112 and NPT 112 Medical – Surgical Nursing I (Theory and Clinical Practicum) Courses have been approved to serve as a LPN Refresher Course. However, the Georgia Board of Examiners of Licensed Practical Nurses require the RN Director of the program to complete the Refresher Course Approval Application process, and to verify in a statement on school letterhead that the minimum six (6) required content areas will be specifically reviewed with the licensure candidate(s). The N.E.C. may then send an approval letter to the program, and add them to the Board-approved course list. Licensure candidates are to be reminded that if they have taken this course, and then accepted licensed employment outside the Medical – Surgical area, they are personally and professionally required to request additional specialty theory review and clinical preceptorship from their employers.

Applicants who are unable to provide proof of Licensed Practical Nursing practice within the last ten years from the date of application must return to an approved Practical Nursing Program for full training and successfully pass the NCLEX-PN examination.

Applicants who have not practiced in the previous 7 or more years must complete a refresher program and pass the NCLEX-PN examination.

Applicants who have not practiced in the previous 5 to 7 years must complete a refresher program acceptable to the Board.

### **PATIENT ABUSE/UNPROFESSIONAL CONDUCT**

The Board voted that in cases involving verbal patient abuse, the disciplinary action will include one year probation, completion of a course in patients' rights and professionalism, a public reprimand and quarterly employer and personal reports.

### **POSITIVE DRUG SCREENS:**

All positive drug screens must be reported to the Board office for Review.

### **RENEWAL LICENSES**

The Board wishes to promptly issue licenses to renewal applicants who have been convicted for the first time for the following offenses:

1. Misdemeanor bad check conviction
2. Disciplinary action in another state for unlawful practice
3. Non-drug related misdemeanor conviction
4. Non-employment related conviction for driving under the influence of alcohol

Upon a determination that the applicant has been a first time offender, the Executive Director may renew the license with an accompanying letter of concern.

### **Applications:**

**Ms. Mitchell moved and Ms. Hilliard seconded and the Board voted to take the following actions on applications for licensure:**

#### **By Examination:**

Barrett, Efrem Lewis	Approved
Battle-Cuff, Matoya Melissa	Approved
Choice, Victor Cortez	Approved
Ergle, Dennis Lee Jr.	Approved
Kight, Karen Renee	Approved
L. Cynthia	Refer to AG's office
Morales, Catalina Maria	Approved
N. Kelly	Refer to AG's office

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N. Meredith	Approved pending
Owens, Katrina Patrice	Approved
R. Shannon	Approved MPE; issue license upon receipt of <b>(negative)</b> urine drug screen
Vilaire, LaToya Simone	Approved

**By Equivalency:**

Coimin, Sulette	Denied
Ol. Oluwakemi	Approved pending

**By Endorsement:**

Cramer, Vera Melinda	Approved
D. Vincent	Approved pending
Jackson, Crystal	Approved
Jean-Leger, Gilberte S.	Denied
L. Elvie	Approved pending
Montgomery, Stefani Lyvette	Approved
Parks, Joshua Daniel	Approved
P. Sharon	Approved pending; must complete refresher program
Schubarth, Shamim E.	Approved

**By Reinstatement:**

Bearden, Brandy A.	Denied
Chandler, Ashrina	Denied
Dennard, Iris Marlene	Approved
Greene, Paris Rose	Approved
Hales, Jane Denise	Denied
M. Tammy	Refer to AG's office
P. Victoria	Refer to AG's office
Riley, Scarlett Diane	Approved

**By Reinstatement: Consent Agreements**

Johnson, Tracie B.	Accepted
Jones, Deborah Kaye	Accepted
Taylor, Winifred Laverne	Accepted

**Ms. Taylor moved and Ms. Shaw seconded and the Board voted to approve applications for licensure by examination as follows:**

License #	Name	License #	Name
LPN070170	Henderson, N'Gall	LPN070327	Carver, Michelle Antonitte
LPN070171	Morgan, Jennifer Ashley	LPN070328	Anderson, Pamela Sue
LPN070173	Dowling, Tina E.	LPN070329	Sellers, Christine Marie
LPN070174	Brown, Alisa Dudley	LPN070330	Nelms, Tashia Marie
LPN070175	Wood, Traci Rena	LPN070331	Miller, Matthew Scott
LPN070183	Jackson, Brandy Michelle	LPN070332	King, Autumn Elizabeth
LPN070184	Womack, Teresa Gail	LPN070333	Johnson, Krista Andrea
LPN070185	Madison, Becky L.	LPN070334	Garner, Linda Faith
LPN070186	Wilson, Jennifer Lee	LPN070335	Dupree, Cynthia Gale
LPN070187	Siever, Veronda Noreen	LPN070336	Caldwell, Alisa Elwanda

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LPN070197	Scarborough, Lisa Kay	LPN070337	Wilder, Karen Elizabeth
LPN070198	McLendon, Victoria D.	LPN070338	Whitlow, Rhonda Ann
LPN070199	Liu, Sarah Elizabeth	LPN070339	Sanders, Ronald Eugene
LPN070200	Glynn, Angel Regina	LPN070340	Koepke, Erin K.
LPN070201	Frederick, LaShonda	LPN070341	Chancey, Leslie Dawn
LPN070202	Harper, Tiffani Love	LPN070342	Phillips, Jennifer Lynn
LPN070203	Hannans, Barbara Ann	LPN070343	Dean, April Gwen
LPN070204	Griffin, Linda Kay	LPN070344	Daniel, Jalita Lauren
LPN070205	Gay, Gwynnera D.	LPN070355	Lee, Melinda Tyra
LPN070206	Strickland, Brenda Marie	LPN070356	Minella, Shellee Watson
LPN070207	Rooks, Georgia	LPN070357	Henson, Rachel Riggs
LPN070208	Miller, Myesha S.	LPN070358	Gadson, Angelina Denise
LPN070209	Green, Michelle J.	LPN070359	Watson, Minyonna Pearcey
LPN070210	Rodriquez, Veronica	LPN070360	Teague, Esta Annette
LPN070211	Hicks, Harmony Delaine	LPN070361	Swartz, Brandy Michelle
LPN070212	Wynn, Precious L.	LPN070362	Smith, Cassandra Levette
LPN070213	Mathews, Regina Ann	LPN070363	Padron, Francisco Franco
LPN070214	Bruner, Jennifer Nicole	LPN070364	Nixon, Chineta Latwan
LPN070215	Yearty, Mellie Laine	LPN070365	Mullis, Kelly Lucille
LPN070216	Sapp, Demetri Lanette	LPN070366	Lee, Charles Kilburn
LPN070217	Ortiz, Elena Lorraine	LPN070367	Kellogg, Tommie Ann
LPN070218	Moses, Valerie J.	LPN070368	Keith, Julie Ann
LPN070219	Lee, Dionne Lakisha	LPN070369	Hobbs, Yvonne
LPN070220	Ivery, Clarissa Lorraine	LPN070370	Green, Christine Nicole
LPN070221	Gilliam, Sharon LaJoyce	LPN070371	Graham, Donald Eschol
LPN070222	Ellis, Stacey Colette	LPN070372	Fair, Teasha Lavern
LPN070241	Tooley, Shrelda Walker	LPN070373	Chafin, Timothy Wayne
LPN070242	Ramey, Lisa Veronica	LPN070374	Blount, Christina Denise
LPN070243	Halstead, Anna Marie	LPN070375	Nelson, Amy Mimz
LPN070244	Bruce, Alice Marie	LPN070376	Hooper, Ashley Renee
LPN070245	Tuft, Aisa Brittnae	LPN070377	Enos, Wanda M.
LPN070246	Thomas, Tiffany Necole	LPN070378	Wiggs, Sheila D
LPN070247	Rambeau, Leshawn Rena	LPN070379	Pruitt, Shelia Ann
LPN070248	Copeland, Venita Yvonne	LPN070380	Curtis, Melita Hadiya
LPN070249	Cobb, Caron Denise	LPN070381	Copeland, Tilicia Annette
LPN070250	Staples, Christina Marie	LPN070382	Burgess, Christy McFarlin
LPN070251	Murphy, Stacey L.	LPN070431	Ward, Dottie Joan
LPN070252	Lovett, Karen Lynn	LPN070437	Smith, Melissa Sue
LPN070253	Jones, Anthony Lamar	LPN070438	Sheffield, Pamela H.
LPN070254	Evans, Felicia Renee	LPN070439	Roberts, Cindy Denise
LPN070255	Cox, Dana D.	LPN070440	Marcou, Tracie Elaine Reed
LPN070256	Willingham, Connie Lynn	LPN070441	Poff, Judith Westmoreland
LPN070257	Till, Stephen Jacob	LPN070442	Johnson, Davene Rena'
LPN070258	Keen, Julie Anna	LPN070443	Jeffery, Akiera Lackia
LPN070259	James, Annie Laree	LPN070444	Hodges, Shalinda M.
LPN070260	Hudgens, Daniel Dorian	LPN070445	Giordano, Sher Louise
LPN070261	Hadley, Jennifer Brooke	LPN070446	Gates, Sonya R.
LPN070262	Estus, Janna L.	LPN070447	Cole, Jessica Page
LPN070263	Carrier, Margaret Ida	LPN070448	Burton, Micah Daniel
LPN070294	Watkins, Martha Jennifer	LPN070449	Alexander, Lynn Bennett
LPN070295	Tyson, Stacey Ann	LPN070450	Sullivan, Jessica Michelle

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LPN070296	Parham, Heidi Swint	LPN070451	Smith, Donna Jean
LPN070297	Henson, Carrie Suzanne	LPN070452	Munn, Linda La Verne
LPN070298	Few, Adrienne Lynette	LPN070453	Drake, Allison Marie
LPN070299	Childers, Sharon Lajoyce	LPN070454	Cobb, April Renea
LPN070300	Asberry, Regina Lecree	LPN070455	Adams, Lanna Denise
LPN070301	Thigpen, Lisa Maria	LPN070456	Villette, Withny
LPN070302	Roney, Frank James	LPN070457	Sinnott, Alison L.
LPN070303	McCarty, Crystal Rose	LPN070458	Maples, Amanda D.
LPN070304	Sparrow, Romonia Lonyell	LPN070459	Killian, Melissa Whitener
LPN070305	Van Kampen, Gwen Wood	LPN070460	Harvey, Priscilla Dianne
LPN070306	Tate, Danyelle Rokelle	LPN070461	Gaston, Sonia Lynn
LPN070307	Patrick, Robin S.	LPN070462	Davis, Tressa Gale
LPN070308	Oates, Alisa Denise	LPN070463	Davis, Joyce Lynn
LPN070309	Kilgore, Katrina A.	LPN070464	Burgess, Tammy L.
LPN070310	Freeman, Stephanie H.	LPN070465	Tismanaru, Valerina Olariu
LPN070311	Fowler, Michelle Louise	LPN070466	Miller, Tracy Lynn
LPN070312	Causey, Faith Annette	LPN070467	Berry, Amy R.
LPN070313	Blyden, Mohammed Deilet	LPN070468	Vaughn, Angela Bridget
LPN070314	Allen, Arwen Eleanor Green	LPN070469	Privett, Frances Belinda
LPN070315	Powell, Patricia A.	LPN070470	McCoy, Christina Nicole
LPN070316	Marshall, Charles Mitchell	LPN070471	Maines, Latisha Bernesse
LPN070317	Guemes, Carol Lynn	LPN070472	Jester, Khamarinotesia Monique
LPN070318	Gill, Patricia Retina	LPN070473	Hurst, Alicia Dawn
LPN070319	Dewberry, Misty Lyne	LPN070474	Glenn, Gloria Loretta
LPN070320	Byrd, Shenia Renee	LPN070475	Crane, Linda Bosworth
LPN070321	Veazie, Tomi Jean	LPN070476	Starr, Rebecca Lynn
LPN070322	Sutton, Holly Ann	LPN070477	Roebuck, Cheryl Elaine
LPN070323	Rabideaux, Heather Ashley	LPN070478	Morales, Cheryl Ann
LPN070324	Parker, Tamara L.	LPN070479	Martinez, Dorothy Estelle
LPN070325	Kerckhof, Judy Guerrero	LPN070480	Ladson, Kendrix Machele
LPN070326	Cato, Ricky Eugene	LPN070481	King, Jill Michelle
LPN070482	Hancock, Tammy Cronan	LPN070497	McMahon, Sandra Baker
LPN070483	Bruce, Keely Marie	LPN070498	Loud, Kimberly S.
LPN070484	Wood, Mary Katherine	LPN070499	Lockhart, Sheronda Latasha
LPN070485	Bradford, April Suzanne	LPN070500	Harris, Aletha Holman
LPN070489	Williams, Kathryn Dawn	LPN070501	Dillingham, Sheena Marie
LPN070490	Wehrman, Kimberly Rose	LPN070502	Costa, Tonia J.
LPN070491	Weber, Rebecca Ashley	LPN070503	Coffia, Lois Eilene
LPN070492	Walker, Michelle Lily	LPN070504	Coates, Christy Chappell
LPN070493	Upton, Salina Denese	LPN070505	Reed, Shannon Maria
LPN070494	Summers, Linda Pinkney	LPN070506	Blackwell, Tonya C.
LPN070495	Sobon, Erika Lynn	LPN070507	Bernier, Lee Ann
LPN070496	Meeks, Samantha Lynne	LPN070508	Bell, Alicia Barnett

**Ms. Tuggle moved and Ms. Bellville seconded and the Board voted to approve applications for licensure reinstatement determined to have met licensure requirements as follows:**

License #	Licensee	License #	Licensee
LPN014058	Jones, Larry Edgar	LPN056478	Chin, Lynette Idella
LPN022912	Byrd, Ricky Curtis	LPN056860	Lane, Christina Elizabeth

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LPN028729 Washington, Sherlane R.	LPN059709 Alexander, Stephen Sabinus
LPN033366 White, Sheila Ann	LPN061695 Crook, Robin Francis
LPN035741 Holtzhower, Sheila Ann	LPN062172 Bobbitt, Anita D.
LPN042404 Baugh, Barbara A Ellison	LPN063965 Altfillisch, Jill Nadine
LPN042662 Miller, Leslee P.	LPN064308 Adams-King, Andrea M.
LPN044711 Livingston, Julianne Pierce	LPN064742 Fells, Alicia Bronnell
LPN046784 Mace, Teresa Knight	LPN064974 Duncan, Sherry Ruth
LPN048068 Boulware, Marlene Marie	LPN066987 Veal, Cassie Riner
LPN048297 Broussard, Joyce Ann	LPN067025 Billingsley, Sandra Dianne
LPN048492 Parris, Rita Fay	LPN067874 Giddens, Linda Gale
LPN049039 Grigson, Tamara Gayle Garerick	
LPN053037 Robinson, Tonja Maria	
LPN053230 Harris-Hand, Sara Rebecca	
LPN053965 Washington, Tiffany	

**Ms. Hilliard moved and Ms. Taylor seconded and the Board voted to approve applications for licensure by endorsement determined to have met licensure requirements as follows**

License #	Licensee	License #	Licensee
LPN070163	Aibangbee, Juliet O.	LPN070392	Torbert, Constance LaJuana
LPN070164	Dixon, Lois Janice	LPN070393	Williams, Lenora Elaine
LPN070165	Pope-Lamar, Kimberly Denise	LPN070394	Humphrey, Jessica Nichole
LPN070166	DeStories, Kelly-Jean Todd	LPN070395	Jacob, Margo Renee
LPN070167	Jones, JoVonna Michelle	LPN070396	Adams-Beh, Gbornyonon Sherniel
LPN070168	Hemion, Candice Ann	LPN070397	Caesar, Norman A.
LPN070169	Moore, Brian David	LPN070398	Wilhelm, Amy Leigh
LPN070172	Varnell, Shawuanna W.	LPN070399	Thigpen, Renitta Lynn
LPN070176	Lezon, Lacey Renee	LPN070400	Wilson, Annette Lorraine
LPN070177	Brown-Fraser, Lorna Ann-Marie	LPN070401	Campbell, Deborah Denise
LPN070178	Grant, Alma Angela	LPN070402	Dukes, Jeannie Lynne
LPN070179	Keener, Stephanie Ann	LPN070403	Helenese, Nadine Joy Marie
LPN070180	Watson, James Lee	LPN070404	Wilson, Marie E.
LPN070181	White, Eddie Louise	LPN070405	Aisien, Claudette
LPN070182	Winne, Grace Renee'	LPN070406	Dilworth, Lorene
LPN070188	Darden, Patrick R.	LPN070407	Wilson, Csherdronzeya
LPN070189	Surman, Carolyn Tammy	LPN070408	Brown, Carline Lurline
LPN070190	Gianfala, Malissa Alyean	LPN070409	McFarquhar, Lovina Gregory
LPN070191	Fitzgerald, Kristin Currie	LPN070410	McGowan, Tecola Ro'shelle
LPN070192	Ripley, Brandy L.	LPN070411	Selby, Joan Valencia
LPN070193	Lewis, Kenyotter Takesha	LPN070412	Cole, Deanna Michelle
LPN070194	Thrasher, Lanette S.	LPN070413	Norris, Sabrina Jane
LPN070195	Roberts, Nellie Yvonne	LPN070414	Moore, Sharon Marie
LPN070196	Roberts, Debra Ann	LPN070415	Tonkin, Glynda Sue
LPN070223	Hatchett, Tonya	LPN070416	Denning, Dorothea Elizabeth
LPN070224	Macklin, LaVonne Marie	LPN070417	Litt, Michael Marvin
LPN070225	Miklitsch, Michele A.	LPN070418	Mkpuechina, Juliet N.
LPN070226	Ray, Tina Taylor	LPN070419	Robinson, Karen Y.
LPN070227	Wortham, Letiera Rachelle	LPN070420	Rodriguez, Veta Rhonda
LPN070228	Oliver, Tamara Alisha	LPN070421	Smikle, Mark Anthony, Jr.
LPN070229	Coffee, Victoria Rene'	LPN070422	Wimberley, Karen Elizabeth
LPN070230	Cordero, Marisol	LPN070423	Vines, Phyllis Harris

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LPN070231	Ali, Timajin Ameer	LPN070424	Vinson, Lisa Carol
LPN070232	Forbes, Joan Everdawn Watson	LPN070425	Moody, Larez Davor
LPN070233	Shaw, Miriam	LPN070426	Randall, Arlisha Nicole
LPN070234	Ackerman, Terri Denise	LPN070427	Reid, Allan George
LPN070235	Tamayo, Travis Ryan	LPN070428	Curry, Lorrie Lynn
LPN070236	Bass, Yama T.	LPN070429	Kitching, Shanna Merie
LPN070237	Obas, Marjorie R.	LPN070430	Tidman, Telisha Lynn
LPN070238	Salesman, Claudette Janet	LPN070432	Okafor, Dorothy Chinwe
LPN070239	Burns, Laurie Ann	LPN070433	Fairchild, Carol Louvohn
LPN070240	Brown, Tommie Eugene	LPN070434	Nicholas, Phedeline Luke
LPN070264	Wyatte, Lois Arlene	LPN070435	Parker, Jean Clayton
LPN070265	Palmer, Jennmarie Michaels	LPN070436	Quintero, Elisa Yamile
LPN070266	Tucker, Barry Keith	LPN070486	Louis, Martine Philomene
LPN070267	Fraser, Cynthia E.	LPN070487	Manradgh, Metzie Andrea
LPN070268	Stepp, Russell Arthur	LPN070488	Rhodes, Annette
LPN070269	Steady, Lisa Denise	LPN070282	Dale, Zeries Hyacinth
LPN070270	Jones, Margaret R.	LPN070283	De Veyra, Elisa I.
LPN070271	Wood, Dorothy Jeanette	LPN070284	Thomas, Lynnette Yvonne
LPN070272	Jackson, Dwayne	LPN070285	Barros, Adeline
LPN070273	Muniz, Jennifer Lyn	LPN070286	Brown, Leticia
LPN070274	Roberts, Tonya Crawford	LPN070287	Friedman, Symeca Lynn
LPN070275	Adams, Jessica Rashelle	LPN070288	Garza, Erin Eo
LPN070276	Roskelley, Marisa J.	LPN070289	Mnkandla, Thandy Maureen
LPN070277	Thompson, Sarah Louise	LPN070290	Nixon, Lisa Ann
LPN070278	Campbell, Pamella Maureen	LPN070291	Greene, Yolanda Denise
LPN070279	Jackson, Shemeka Shintay	LPN070292	Wisseh, Beatrice Jua
LPN070280	Norsworthy, Jerrie Denise	LPN070293	Alfred, Rochelle Monique
LPN070281	Coicou-Emile, Francoise Marie	LPN070345	Powell, Medolene Yvonne
LPN070346	Hayes, Lavonda Gail	LPN070384	Richardson, Adrianne Yvette
LPN070347	Welsh, Catherine Miriam	LPN070385	Michel, Joselin
LPN070348	Kuska, Phayvanh Namphong	LPN070386	Oliver, Gem Patricia
LPN070349	Smith, Kimberly Marie	LPN070387	Parker, Tashena M.
LPN070350	Ray Blackmon, Sequetta Masharie	LPN070388	Tyger, Susan Marie
LPN070351	Douglas, Rochelle Shaun	LPN070389	Aldridge, Claire Jane
LPN070352	Shay, Karlene Patricia	LPN070390	Pierre, Marie Nicole
LPN070353	Casper, Sandra Faye	LPN070391	Steele, Norma Jean
LPN070354	Ellsworth, Karen Suzanne		

**2006 Board Meeting Dates:**

Mr. Zimmerman distributed a listing of proposed 2006 Board Meeting Dates for the Board to look over and check their schedules against. Ms. Taylor reminded the Board that LPN Day at the Capitol is scheduled for March 14, 2006. Board meetings are tentatively scheduled for 2006 as follows:

January 11-13, 2006  
March 8-10, 2006  
May 3-5, 2006  
July 12-14, 2006  
September 13-15, 2006  
November 8-10, 2006

**Certified Medication Aides:**

Ms. Mitchell attended the National Council of State Boards of Nursing Summer meeting in Washington, D. C. and had the opportunity to visit with the other State Boards concerning their policies and procedures for Certified Medication Aides. Georgia is one of four states with a separate Licensed Practical Nursing Board and in checking with the other states, she found out that no state allows injections by CMAs. States with the best control were regulated by the Boards.

Concerning her recent meeting with other parties on the Certified Medication Aide program, two representatives from Department of Technical and Adult Education were working on the curriculum. Julia Nell Shaw and possibly Janet Starr will review curriculum. The Georgia Department of Human Resources attorney is working on legislation to be presented in January. Some states are using pilot programs. Some states have regulations in place requiring a Registered Nurse or Medical Doctor to be available within 30 minutes while other states said that the first dose of any medication must be taken in the presence of a Registered Nurse or Licensed Practical Nurse. The regulation and licensure of Certified Medication Aides in Georgia should come under either the Registered Nursing or the Licensed Practical Nursing Boards. Applicants for CMA licensure must undergo a criminal background check. The next meeting is scheduled for September 30<sup>th</sup>.

**Ms. Tuggle moved and Ms. Taylor seconded and the Board voted to adjourn the meeting at 4:15 p.m.**



## **LICENSED PRACTICAL NURSES**

A Meeting of the Georgia Board of Examiners of Licensed Practical Nurses was held on September 8, 2005 at 9:10 a.m. in Room 107 of the Office of the Secretary of State, Professional Licensing Boards, 237 Coliseum Drive, Macon Georgia.

### **MEMBERS PRESENT**

Jacqueline Dumas, LPN, President  
Le Ann Tuggle, Consumer Member  
Julia Nell Shaw, RN, Education Member  
Barbara Mitchell, RN, NHA, Cognizant  
Grace Taylor, LPN, Immediate Past President

### **MEMBERS ABSENT**

Mary Lynn Bellville, LPN Vice President  
Judy Hilliard, LPN

### **OTHERS PRESENT:**

Brig Zimmerman, Executive Director; Janet Jackson, Assistant Attorney General (Via Telephone); Jacqueline Turner, Executive Director of Enforcements; Kathy Harvey, Enforcement Department; Tracy Chraton, Investigator; Pam Candler, Board Secretary, BR Previously denied applicant and her attorney Melvin Goldstein and KB, Previously denied applicant.

President Dumas established that a quorum was present and called the Board meeting to order at 9:15 a.m.

The Board met with each applicant and reconsidered their requests for Licensed Practical Nurse licensure.

**Ms. Mitchell moved and Ms. Taylor seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1), (2) and (4); §43-1-19(h)(2), (3) and (4) and O.C.G.A. §43-1-19(h); 50-14-2(1) to deliberate on investigations and applications and receive information on application and investigative reports and the attorney general's report. Voting in favor of the motion were Ms. Dumas, Ms. Tuggle, Ms. Shaw, Ms. Taylor and Ms. Mitchell. The Board concluded executive session in order to vote on these matters and to continue with the public session.**

### **Attorney General's Report:**

Due to travel restrictions placed on the Attorney General's Office, Ms. Jackson joined the meeting via speakerphone. The Board spoke with her about developing a policy to aid Hurricane Katrina's victims (formerly living in Southern Louisiana, Mississippi and parts of Alabama) in obtaining Georgia licensure since she was primarily responsible for authoring the Registered Nursing Board's new policy.

The Board felt that Orders for Mental/Physical Examinations should specify that the Board requires the nurse to submit to a ten panel drug screen and that consent orders should specify a seven panel drug screen. The Board also discussed the non-compliance with Consent Order situation with Ms. Jackson and the need to set guidelines for staff to follow. Due diligence regulations were discussed concerning the need to send certified letters to non-compliant nurses and Ms. Jackson explained the need for this action.

**Ms. Mitchell moved and Ms. Shaw seconded and the Board voted to approve the following consent orders:**

Docket #	Name	Case #
2005-1373	Kawanda Gaines	LPN040165
2005-1372	Wilma H. Mikell	LPN030218
2005-1374	Alecia Minton	LPN030172
2005-1376	Kenneth Grant	LPN050070

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to request Mental/Physical Examinations on the following cases:**

LPN050269

LPN050121

**Ms. Mitchell moved and Ms. Tuggle seconded and the Board voted to close the following cases:**

Case No. LPN040097	Close
Case No. LPN040162	Close with a letter of concern
Case No. LPN040107	Close with a letter of concern
Case No. LPN050270	Close because license has lapsed
Case No. LPN050161	Close
Case No. LPN040126	Close with a letter of concern

**Rule Revision 400-6-.01 Fees:**

**Ms. Mitchell moved and Ms. Shaw seconded and the Board voted to post proposed changes Rule change 400-6-.01 Fees. Amended as follows:**

400-6-.01 Fees. Amended.

(1) Refer to fee schedule for appropriate fees payable to the Board.

(a) An indebtedness to the Board caused by a returned check will be dealt with in accordance with Code Section 16-9-20 of the Criminal Code of Georgia;

(b) Fees may be reviewed and changed at the discretion of the Board;

(c) Any request for refund must be submitted in writing within 30 days of the payment;

(d) Application fees are non-refundable.

(2) Fees may be charged for the following:

(a) Applications for Licensure

(b) Applications for Practical Nursing School and program fees;

(c) Renewal;

(d) Late Renewal;

(e) Duplicate license and/or identification card. If a name change occurs, the licensee must submit a request for a duplicate card accompanied by a copy of either a marriage certificate or court order and the required fee. Name changes occurring during the renewal period may be processed without additional fee if a copy of the marriage certificate or court order is attached to the application for license renewal;

(f) License verification;

(g) Rosters, Labels and Tapes of Licensees;

(h) Copied Materials;

(i) Any additional fee the Board deems appropriate.

**Authority O.C.G.A., Secs. 43-26-35.**

**Ms. Shaw moved and Ms. Mitchell seconded and the Board voted that the formulation and adoption of 400-6-.01 does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of Official Code of Georgia Annotated §§ 43-26-35(2); 43-26-35(9) and 43-26-35(10).**

**Ms. Mitchell moved and Ms. Shaw seconded and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-26-35(2); 43-26-35(9) AND 43-26-35(10) to adopt or implement differing actions for businesses listed at O.C.G.A. §50-13-4(3)(A) and that the formulation and adoption of Rule 400-6-.01 will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Licensed Practical Nursing.**

**Enforcement Department Report:**

**Ms. Taylor moved and Ms. Mitchell seconded and the Board voted to refer the following cases to the Attorney General's office:**

LPN040170	LPN050068	LPN050118	LPN050125	LPN050140
LPN050141	LPN050178	LPN050226	LPN050231	LPN050249
LPN050251	LPN050252	LPN050253	LPN050254	LPN050265

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to close the following cases:**

LPN030063	LPN050013	LPN050190	LPN050214	LPN050246
LPN050260	LPN050059			

**Ms. Tuggle moved and Ms. Mitchell seconded and the Board voted to request that the Enforcement Department hold and monitor the criminal case on LPN050003.**

**Ms. Taylor moved and Ms. Shaw seconded and the Board voted to deny the renewal application submitted on Case No. LPN050060.**

Ms. Shaw asked Ms. Harvey to present the Board with an update on their investigation into the proprietary schools.

**Ms. Shaw moved and Ms. Mitchell seconded and the Board voted to refer the following cases to the Attorney General's office:**

LPN050107	LPN050109	LPN050110
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Ms. Mitchell expressed to Enforcement Department Staff how pleased she was with the progress they have made in investigating these complaints and the Board concurred. M. Zimmerman will prepare a special certificate of appreciation to the Investigative Team for presentation at their upcoming staff meeting.

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to adjourn the meeting at 4:00 p.m.**

## **LICENSED PRACTICAL NURSES**

A Meeting of the Georgia Board of Examiners of Licensed Practical Nurses was held on September 9, 2005 at 9:10 a.m. in Room 107 of the Office of the Secretary of State, Professional Licensing Boards, 237 Coliseum Drive, Macon Georgia.

### **MEMBERS PRESENT**

Jacqueline Dumas, LPN, President  
Mary Lynn Bellville, LPN, Vice President  
Barbara Mitchell, RN, NHA, Cognizant  
Le Ann Tuggle, Consumer Member  
Julia Nell Shaw, RN, Educator  
Grace Taylor, LPN  
Judy Hilliard, LPN

### **MEMBERS ABSENT**

### **OTHERS PRESENT:**

Brig Zimmerman, Executive Director and Pam Candler, Board Secretary.

### **OTHERS PRESENT VIA SPEAKERPHONE:**

Janet Jackson, Assistant Attorney General.

**Ms. Shaw moved and Ms. Taylor seconded and the Board voted to adopt the following natural disaster policy. This policy now applies to those Hurricane Katrina evacuees who formerly lived in the southern portions of Louisiana, Mississippi and Alabama, however, as the Board determines eligibility on any further disasters, then this policy will extend to those victims as well.**

### **Title:**

**Processing Exceptions Due to Natural Disasters for Applications  
For Licensure as a Licensed Practical Nurse by Endorsement**

**Statutory Basis:      OCGA § 43-26-38**

**Rule Basis:**                      GBLPN Rules & Regulations Chapter: 400-2

Each applicant must complete an application for licensure as a Licensed Practical Nurse. All applications can be obtained via verbal request (478-207-2440) or by downloading the forms from our website – [www.sos.state.ga.us/plb/lpn](http://www.sos.state.ga.us/plb/lpn). The Georgia Board of Examiners of Licensed Practical Nurses may identify states affected by natural disaster or emergencies for which exceptions may be made and for the length of time the exceptions may be allowed.

This policy addresses the special circumstances of applicants for licensure whose home state is identified by the Georgia Board of Examiners of Licensed Practical Nurses as being in emergency or disaster status. Applicants from such states may not be able to provide required picture identification or original and current licensure verification as part of the application process.

The intention of the Board is to expedite the application processing and licensure of applicants from states that are experiencing an emergency or natural disaster. To comply with the provisions of

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Rule **400-2-.04**, and, **400-2-.06**, the Board may accept one or more of the following as part of an application for licensure for the purposes of issuing a temporary permit:

- Copies of employer records verifying employment as an LPN
- Copies of an active, unencumbered LPN pocket cards from another NCLEX-LPN jurisdiction
- State or Federal Department of Labor records verifying employment as a LPN
- National Council State Board of Nursing information regarding the applicant's licensure as a LPN
- Documentation from a national certification organization or body for LPNs
- FEMA-GEMA information
- Copies of Continuing Education (CE) certificates from LPN programs or seminars
- Any other information or documentation deemed acceptable by the Board of Examiners of Licensed Practical Nurses.

Upon completion of the application to the Board's satisfaction, the applicant may be issued a temporary permit to practice nursing in Georgia for a 6 month period. All required original licensure verification documents required for issuance of a permanent Georgia LPN licensure must be received by the Georgia Board of Examiners of Licensed Practical Nurses before the expiration of the temporary license. It is the applicant's responsibility to ensure that the Board has received the required documents. If verification of original and current licensure of the applicant by the applicant's home state, or any other original document required for licensure in Georgia, cannot be provided before the temporary permit expires, the applicant shall so inform the Board and the Board may take further action at that time regarding the application.

The Board has the authority to refuse to license an applicant as well as to revoke, sanction or discipline a licensee for providing to the Board any false information for the purposes of obtaining a temporary permit leading to permanent licensure as a LPN in Georgia. The findings of the Board regarding false information may also be reported to other appropriate state or federal agencies for investigation and prosecution.

<b>Date Adopted:</b>	<b><u>09/07/2005</u></b>
<b>Date of Last Review:</b>	<b><u>09/09/2005</u></b>
<b>Date Revised:</b>	<b><u>09/09/2005</u></b>
<b>Date Effective:</b>	<b><u>09/07/2005</u></b>

**Ms. Taylor moved and Ms. Bellville seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1), (2) and (4); §43-1-19(h)(2), (3) and (4) and O.C.G.A. §43-1-19(h); 50-14-2(1) to deliberate on investigations and applications and receive information on application and investigative reports and the attorney general's report. Voting in favor of the motion were Ms. Mitchell, Ms. Hilliard, Ms. Dumas, Ms. Tuggle, Ms. Taylor, Ms. Shaw and Ms. Bellville. The Board concluded executive session in order to vote on these matters and to continue with the public session.**

**Nursing Program Annual Reports:**

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SCHOOL & CITY	EXAM PASS RATE	RATING	NCSBN CODE #	ACTION TO BE TAKEN ON:
Albany Technical College, Albany	84.30	Full	05-191	Annual Report
Albany Technical College- Blakely	50.00	W'drawn	05-132	-----
Altamaha Technical College, Jesup	100.00	Full	05-111	Annual Report
Altamaha Technical College-Baxley	90.00	Full	05-110	Annual Report Course Change Self Study
Appalachian Tech Col, Blue Ridge	75.86	Full/Warn	05-140	Annual Report Self Eval <b>not approved</b> 7/05
Athens Tech Col, Athens & Elberton	93.00	Full	05-184	Annual Report Self Study (Required Site Visit)
Atlanta Technical College, Atlanta	88.00	Full	05-197	Annual Report Faculty Changes
Augusta Technical College, Augusta	67.80	Full/Warn	05-105	Annual Report Self Eval approved 7/05
Augusta Technical Col-Waynesboro	84.60	Full	05-145	Annual Report
Augusta Technical Col-Thomson	70.80	Full/Warn	05-177	Annual Report Self Eval approved 7/05
Bainbridge College, Bainbridge	65.60	Full/Warn	05-185	Annual Report Faculty Changes Self Eval approved 7/05 (Required Site Visit)
Central Georgia Technical, Macon	100.00	Full	05-151	Annual Report Faculty Changes
Central Georgia Technical -M'Ville	100.00	Full	05-167	Annual Report Faculty Changes
Chattahoochee Technical, Marietta	92.50	Full	05-172	Annual Report Faculty Changes (Routine Site Visit)
Chattahoochee Technical-Dallas	100.00	Full	05-157	Annual Report Faculty Changes (Routine Site Visit)
Coastal Georgia Comm.-Brunswick	88.50	Full	05-174	Annual Report New Facility Addition
Columbus Tech, Columbus -Richland	91.30	Full	05-136	Annual Report Self Study
Coosa Valley Technical, Rome	82.00	Full	05-153	Annual Report Faculty Changes (Routine Site Visit)
Dalton State College, Dalton	97.40	Full	05-186	Annual Report (Routine Site Visit)
DeKalb Technical, Clarkston	81.48	Full	05-173	<i>Report Not Received</i>
DeKalb Technical-Covington	75.00	Full/Warn	05-125	<i>Report Not Received</i> Extension Requested Clinical Facility Addition
East Central Tech, Fitzgerald	92.30	Full	05-138	Annual Report
East Central Tech- Douglas	93.30	Full	05-156	Annual Report
Flint River Tech, Thomaston	94.00	Full	05-165	Annual Report Faculty Change Curriculum Change

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SCHOOL & CITY	EXAM PASS RATE	RATING	NCSBN CODE #	ACTION TO BE TAKEN ON:
Griffin Technical, Griffin	100.0	Full	05-193	Annual Report Addition Clinical Facilities
Gwinnett Tech, Lawrenceville	90.00	Full	05-119	Annual Report Faculty Change (Routine Site Visit)
Heart of GA Tech, Dublin, & Eastman	96.70	Full	05-113	Annual Report Faculty Change (Routine Site Visit)
Lanier Technical College	89.40	Full	05-126	Annual Report Faculty Changes (Site visit completed)
Lanier Technical College	.00	Provision	05-181	First Class not graduated Letter-Expanding Program
Middle Georgia, Warner Robins	94.44	Full	05-127	Annual Report
Moultrie Technical, Moultrie	100.00	Full	05-144	Annual Report (Routine Site Visit)
Moultrie Technical, Tifton	95.00	Full	05-108	Annual Report (Routine site visit)
North GA Tech, Clarkesville Blairsville	95.40	Full	05-190	Annual Report Faculty Changes
North Metro Technical, Acworth	96.00	Provision	05-100	Annual Report Faculty Changes (Required Site Visit)
Northwestern Technical, Rock Spring	91.90	Full	05-115	Annual Report
Ogeechee Technical, Statesboro	100.00	Full	05-109	Annual Report Faculty Changes
Okefenokee Technical, Waycross	96.70	Full	05-195	Approved 7/05 (Required site visit)
Okefenokee Technical, Bacon Co	81.80	Full	05-103	Approved 7/05 (Required site visit)
Sandersville Tech, S'ville & L'ville	100.00	Full	05-161	Annual Report
Savannah Tech, Sav'h, Hinesville	100.00	Full	05-152	Annual Report
Southeastern Technical, Vidalia	94.40	Full	05-107	Approved 7/05 Faculty Changes
South GA Tech, Americus & Cordele	96.43	Full	05-158	Annual Report
Southwest Georgia, Thomasville	76.00	Full/Warn	05-169	Annual Report Self-Eval approved 7/05 Faculty Changes (Required Site Visit)
Southwest Georgia, Cairo	76.00	Full/Warn	05-120	Annual Report Self-Eval approved 7/05
Southwest Georgia, Camilla	87.50	Closed	05-179	Program Closed 1/05
Swainsboro Tech, Swainsboro	96.00	Full	05-171	Annual Report
	88.48	Full	05-188	Annual Report (Required Site Visit)
Valdosta Tech, Cook County	100.00	Provision	05-208	Annual Report
West Central Tech, Waco	100.00	Full	05-178	Annual Report Faculty Changes New Satellite Program Req. (Routine Site Visit)

**Ms. Mitchell moved and Ms. Shaw seconded and the Board voted to accept and provide certificates to all schools submitting annual report.**

**Ms. Taylor moved and Ms. Tuggle seconded and the Board voted to accept all course changes submitted except for the following schools, which will be approved pending further information:**

**Altamaha Technical College  
Flint River Technical College**

**Baxley Campus  
Thomaston Campus**

Ms. Shaw addressed the board on several issues the Technical Colleges are confronting with the ratio outlined in the rules concerning the number of beds that should be available to each student nurse in the clinical setting as well as the percentage of clinical experience hours. She further stated that the rules for preceptor clinical experience hours should be extended because she felt that one year's experience was not enough. Ms. Shaw proposed that the following rule changes should be sent to Janet Jackson for authority.

**Ms. Mitchell moved and Ms. Taylor seconded and the Board voted to send the following proposed rule changes to the Assistant Attorney General for authority.**

**Rule 400-3-.10      School Requirements: Rules and Policies. Amended**

- (1)(l) The number of students assigned to a clinical affiliate at any given time shall be determined by process of negotiation between the school and the clinical affiliate, taking into consideration the size and patient population of the affiliate, AND;**  
**(m) At least 40% of the total board-required clinical experience hours must be obtained in the hospital setting.**

**Rule 400-3-.09      Preceptor and Preceptorial Learning Activities. Amended**

- (1)(a) The "preceptor" holds a valid Georgia license as a registered professional nurse or licensed practical nurse or medical doctor, with a minimum of three years of clinical experience within the preceding seven years.**

**Ms. Tuggle moved and Ms. Hilliard seconded and the Board voted to adjourn at 12:50 p.m.**

Recorded by:

Approved by:

\_\_\_\_\_  
Pam Candler, Board Secretary

\_\_\_\_\_  
Jacqueline Dumas, President      Date: \_\_\_\_\_

\_\_\_\_\_  
Brig Zimmerman, Executive Director

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Mollie L. Fleeman, Division Director