



The Office of Secretary of State

Brian P. Kemp
SECRETARY OF STATE

Lisa W. Durden
DIRECTOR
PROFESSIONAL LICENSING BOARDS

March 29, 2017

RE: Funeral and Crematory Establishment Renewals

Dear Licensee:

The renewal date for Funeral and Crematory Establishments is being aligned with the renewal date for Funeral Directors and Embalmers. This is in response to the Board’s request and feedback from license holders to streamline the renewal process by having only one renewal date for these license types.

This year’s Establishment renewal period is prorated for 9 months. See below for dates and amounts due for Establishment Renewal, and you may now renew your license online at <https://secure.sos.state.ga.us/mylicense/Login.aspx?process=app>:

License Type	Renew by 6/30/17	Renew between 7/1/17 and 7/30/17	After 8/1/17
Establishment	\$53.00	\$146.00	*Requires reinstatement – fee based on length of time license lapsed.

Establishment licenses will expire again on 3/31/2018 and must be renewed again at that time, along with Funeral Director, Embalmer and Apprenticeship Licenses. See below for 2018 dates and amounts:

License Type	Renew by 3/31/18	Renew between 4/1/18 and 4/30/18	After 4/30/18
Establishment	\$140.00	\$390.00	*Requires reinstatement - fee based on length of time license lapsed.
Apprenticeship	\$ 70.00	\$140.00	*Requires reinstatement to include a \$180.00 fee.
Embalmer	\$100.00	\$200.00	*Requires reinstatement to include a \$300.00 fee.
Funeral Director	\$100.00	\$200.00	*Requires reinstatement to include a \$300.00 fee.

**All reinstatement applications are reviewed by the full Board. Reinstatement of a lapsed license is at the discretion of the Board.*

Once licenses have renewed for the 2017 and 2018 renewal periods as outlined in this notice, all Establishment, Apprentice, Embalmer, and Funeral Director licenses will have the same expiration date and will require renewal every 2 years.

Going forward, this will allow your business to more easily trace renewal periods for your funeral or crematory establishment and for individual license holders associated with your establishment.

Please visit the Board's website at <http://sos.ga.gov/index.php/licensing/plb/25> for additional information on license renewals. Call us toll free at (844) 753-7825 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Lisa W. Durden". The signature is written in a cursive style.

Lisa W. Durden, Director