

**GEORGIA BOARD OF PRIVATE DETECTIVE AND SECURITY AGENCIES  
237 COLISEUM DRIVE  
MACON, GA. 31217**

**WEAPONS DISCHARGE REPORT FORM**

*Please Note: All information must be provided.*

<b><i>EMPLOYEE AND COMPANY INFORMATION:</i></b>				
Employee's Name:			License Number:	
Type of Weapon Permit:	Exposed:	Yes      No	Concealed:	Yes      No
Employer's Name:			Co. License Number:	
Employer's Address:			City, State:	
Supervisor's Name:			Phone Number:	
<b><i>WEAPON DISCHARGE INFORMATION:</i></b>				
Date of Discharge:			Time of Discharge:	
Time Supervisor Notified:			Supervisor Notified:	
Give exact location including city where weapon was discharged:	Location:			
	Street:			
	City:			
Type of Weapon:				
Give a detailed account of the circumstances surrounding the discharge of weapon. Use additional pages as needed.				
<b><i>Please attach in-house report with witness statements.</i></b>				
Were the police notified?			Yes	No
If yes, include jurisdiction and case number of incident report:				
Were there any injuries resulting from the weapon discharge?			Yes	No
If yes, explain:				
Name of Injured Party:				
Address of Injured Party:				

<b>DISCIPLINARY ACTION, FIRING RANGE SCORES AND RE-TRAINING</b>		
Was disciplinary action taken?	Yes	No
If so, what action was taken: Use additional pages as needed.		
Submit certification of most recent firing range scores:	Date:	Score:
Firearms Instruction: (re-training is required)	Date: Firearm Instructor:	
	Firearm Instructor's Signature:	

***I certify and declare that the above information is true and correct. I further declare that I have recounted the weapons discharge incident to the best of my knowledge.***

Date of Report:	
Employee Signature:	
Supervisor's Signature:	

**Attachments:**    **Company Incident Report**  
                           **Witness Statements**  
                           **Police Report (if notified)**  
                           **New Range Scores**  
                           **Training Certification**

Sworn and subscribed to before me this  
 \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
 \_\_\_\_\_  
 NOTARY PUBLIC

**Do Not Write in this Section: Board Office Use Only:**

<b>Presented to Board:</b>	
<b>Action Taken:</b>	