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Please refer to our website to check for the most updated information at www.psiexams.com

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Revised 8/1/2011
This Candidate Information Bulletin provides you with information about the examination and application process for becoming licensed as a psychologist in the State of Georgia.

Georgia state law requires psychologists to be licensed and regulated by the Professional Licensing Board. Eligibility for examination is determined by the Board.

The Board has contracted with PSI Services LLC (PSI) to conduct the Georgia Psychology Jurisprudence Examination. PSI provides examinations through a network of computer examination centers in Georgia. The examination is developed through a collaboration of PSI and the Georgia State Board of Examiners of Psychologists to meet local as well as national requirements in basic principles and examination development standards.

HOW TO OBTAIN A LICENSE

1. Candidates should contact the Georgia State Board of Examiners of Psychologists to request an application for licensure.
2. Board staff will process the application for licensure and will notify candidates once they have been approved for the examinations.
   a. The EPPP
      In addition to meeting other Board requirements, candidates for licensure are required to pass the EPPP before sitting for the Georgia Psychology Jurisprudence Examination.

      A description of the EPPP examination development and content can be found in the Candidates Information Booklet developed by ASPPB and available on the Internet at www.asppb.org.

   b. The Georgia Psychology Jurisprudence Examination
      After passing the EPPP, you will receive information with instructions for registering for the Jurisprudence Examination.

   c. The Psychology Board Oral Examination.
      Once candidates have attained a passing score on the EPPP Examination and the Georgia Jurisprudence Examination and are otherwise qualified for licensure, they must contact the Board for the date and time of their Oral Examination. General information about the Oral Examination is available at http://sos.georgia.gov/acrobat/examboards/Psychology/cib_oral_exam.pdf

3. Any questions concerning licensure should be directed to the Board office or website listed below:
   Professional Licensing Boards Division
   Georgia State Board Examiners of Psychologists
   237 Coliseum Drive
   Macon, GA 31217-3858
   (478) 207-2440
   www.sos.georgia.gov/plb/psych

EXAMINATION REGISTRATION AND SCHEDULING PROCEDURES FOR THE PSYCHOLOGY JURISPRUDENCE EXAMINATION

The following fee table lists the applicable fee for the examination. The fee is for each registration, whether you are taking the examination for the first time or re-examination. If you fail the examination, you must wait 30 days before you can retest.

<table>
<thead>
<tr>
<th>Examination Fee</th>
<th>$85</th>
</tr>
</thead>
</table>

NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE

INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their exams using the Internet. In order to register over the Internet, candidates will need to have a valid MasterCard or Visa. Candidates register online by accessing PSI’s registration website at www.psiexams.com. Internet registration is available 24 hours a day. In order to register by Internet, complete the steps below. For Internet registration, you will need a valid VISA or MasterCard.

1. Log onto PSI’s website and complete the associated registration form online and submit your information to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available exam dates and locations for scheduling your examination. Select your desired testing date

TELEPHONE REGISTRATION

The second fastest method of scheduling is via the telephone with PSI’s Interactive Voice Response system (IVR) during non-business hours or through live registrars during business hours. For telephone registration, you will need a valid VISA or MasterCard.

Complete the Examination Registration Form, including your credit card number and expiration date, so that you will be prepared with all of the information needed to register by telephone.
Call (800) 733-9267, 24 hours a day and register using the Automated Registration System. Otherwise, PSI registrars are available Monday through Friday, between 7:30 am and 8:00 pm and Saturday, between 11:00 am and 5:00 pm, Eastern Time, to receive the information listed on your Examination Registration Form and schedule your appointment for the examination.

**FAX REGISTRATION**

For Fax registration, you will need a valid VISA or MasterCard.

Complete the Examination Registration Form, including your credit card number and expiration date.

1. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.

2. If your information is incomplete or incorrect, it will be returned for correction.

Please allow 4 business days to process your Registration. After 4 business days, you may call PSI to schedule the examination, (800) 733-9267.

**STANDARD MAIL REGISTRATION**

For those desiring to make payment for their examination using cashier's checks or money orders, or for those that simply do not wish to provide credit card information over the phone or Internet, you must use the Standard Mail Registration. In order to register, please follow the steps below.

1. Complete the PSI registration Form, and appropriate examination fee to PSI. Payment of fees can be made by money order or cashier’s check. Money orders or cashier’s checks should be made payable to PSI. Print your ID number on your cashier’s check or money order to ensure that your fees are properly assigned. **CASH, COMPANY CHECKS, PERSONAL CHECKS ARE NOT ACCEPTED.**

2. If your application or fees are not correct, we will return them to you immediately with instructions on correct application procedures.

3. Please allow 2 weeks to process your Registration. After 2 weeks, you may call PSI to schedule the examination after 7:30 a.m., Eastern Time, (800) 733-9267.

**CANCELING AN EXAMINATION APPOINTMENT**

You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day in order to cancel and reschedule your appointment.

Note: A voice mail message is not an acceptable form of cancellation. Please use the Internet, automated telephone system (IVR), or call PSI and speak to a Customer Service Representative.

**MISSED APPOINTMENT OR LATE CANCELLATION**

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

**SCHEDULING A RE-EXAMINATION**

In order to retest, you must re-register following the steps for registration and scheduling as outlined earlier. You may re-register over the Internet, telephone or by mail. Once registered, you can reschedule for your re-examination.

**SPECIAL EXAMINATION ARRANGEMENTS**

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate’s needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must fill out the form at the end of this Candidate Information Bulletin and fax to PSI (702) 932-2666.

**EXAMINATION SITE CLOSING FOR AN EMERGENCY**

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.
EXAMINATION SITE LOCATIONS

The PSI examinations are administered at the examination centers listed below:

PSI Atlanta
Circle 75 Office Park
1000 Circle 75 Parkway, Suite 720
Atlanta, GA 30339
From the North of Atlanta (I-75 Southbound) exit onto Cobb Parkway and then turn right onto Circle 75 Parkway. From I-285 Southbound take exit 20 and stay right to exit onto Cobb Parkway and then go right onto Circle 75 Parkway. From the Atlanta and South of Atlanta (I-75 N), take exit 259B (this exit is a 270 degree turn). Stay right to exit onto Cobb Parkway. From 285 Northbound, take exit directly onto Cobb Parkway but at Exit 19 and go left toward Circle 75 and turn right. You must park on Level P-2 in the parking deck.

PSI Macon
3902 Northside Dr, Suite C5
Macon, GA 31210
From the North, take I-75 South to exit 169. Turn right onto Arkwright Road. Turn right at the second traffic light. Turn left at Ashley Park Office Building (where 2 American Flags hang). You must enter and park from rear of buildings.
From the South, take I-75 North to exit 169. Turn left onto Arkwright Road. Turn right at the second traffic light. Turn left at Ashley Park Office Building (where 2 American Flags hang). You must enter and park from the rear of buildings.

PSI Tifton
251 Southwell Blvd. Suite A
Tifton, GA 31794

Additionally, PSI has examination centers in many other regions across the United States. You may take this examination at any of these locations by calling (800) 733-9267. You will need to speak with a Customer Service Rep to schedule outside of Georgia.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in and identification. If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver’s license, state ID, passport), which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Examination Registration Form and your Registration Confirmation Notice.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- NO conversing or any other form of communication among candidates is permitted once you enter the examination area.
- Please be advised that children, cell phones, pagers, cameras, programmable electronic devices and recording devices of any kind are NOT allowed to enter PSI testing centers. Additionally, NO personal items are to enter the testing centers. PSI will not be responsible for any personal items, and suggests that you leave such items in another safe place, of your choosing.
- No smoking, eating, or drinking will be allowed at the examination site.
- You may not exit the building during the examination.
- Copying or communicating examination content is a violation of PSI security policy and the State Law. Either one may result in the disqualification of examination results and may lead to legal action.

TAKING THE EXAMINATION BY COMPUTER

Taking the PSI examination by computer is simple. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.
YOU WILL BE DIRECTED TO A SEMIPRIVATE TESTING STATION TO TAKE THE EXAMINATION. WHEN YOU ARE SEATED AT THE TESTING STATION, YOU WILL BE PROMPTED TO CONFIRM YOUR NAME, IDENTIFICATION NUMBER, AND THE EXAMINATION FOR WHICH YOU ARE REGISTERED.

TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer or press “MARK” to mark it for later review. You should then press “ENTER” to record your answer and move on to the next question. A sample question display follows:

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

PRETEST ITEMS

In addition to the number of questions per examination, a small number of five to ten “pretest” questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

EXAMINATION REVIEW

PSI, in cooperation with the Georgia State Board of Examiners of Psychologists, will be consistently evaluating the examination being administered to ensure that the examination accurately measures competency in the required knowledge areas. While taking the examination, examinees may submit comments on any questions, by pressing the BLUE comments key on the keyboard. These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, but all substantive comments are reviewed. This is the only review of examination materials available to candidates.

SCORE REPORTING

A scaled score of 70 is required in order to pass the Georgia Psychology Jurisprudence Examination.

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** - your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination; if you are using review features, you will be able to obtain your score immediately when you indicate that you have finished and would like to see your results.
- **On paper** - an official score report will be printed at the examination site.

DUPLICATE SCORE REPORTS

You may request a duplicate score report at www.psiexams.com or you can mail a request to PSI.

PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.

Read study materials that cover all the topics in the content outline.

Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

**EXAMINATION CONTENT OUTLINE**

**Assessment (6 Items)**
- Basis for Assessment
- Informed Consent for Testing
- User Qualifications
- Use of Assessments
- Use of Obsolete or Outdated Tests
- Scoring, Interpreting, and Explaining Test Results

**Test Security**
- Release of Test Data

**Forensic Assessment**

**Competence (9 Items)**
- Competence/Practice within Area of Expertise
- Maintaining Competence and Continuing Education
- Resolving Ethical Issues
- Recognizing Impairment
- Emergency Services
- Electronic Transmission

**Professional Relationships (14 Items)**
- Avoiding Harm
- Multiple Relationships
- Conflicts of Interest
- Therapy Provided to Those Served by Others
- Informed Consent
- Supervisory Relationships
- Sexual Misconduct: Laws
- Sexual Misconduct: Relationships
- Student Disclosure of Personal Information
- Informed Consent to Research
- Research and Publication Relationships
- Definitions of Relationships
- Referrals, Client Consideration
- Services Delivered to or through Organizations
- Third-Party Requests for Services
- Continuity of Care: Interruption/Termination

**Licensure and Regulations (13 Items)**
- License Requirements
- Unlicensed Practice
- Limited Practice
- Temporary/Provisional License
- Refusal to Grant/Revocation of License
- Use of Title

**Privacy and Confidentiality (5 Items)**
- Privileged Communication
- Use of Confidential Information in Research
- Recordings
- Responsibility for Confidential Information
- Limits of Confidentiality

**Recordkeeping and Fees (3 Items)**
- Fees and Financial Arrangements
- Documentation and Maintenance of Records
- Record Retention
- Referrals
- Bartering
- Withholding Records for Nonpayment
- Accuracy in Reports to Payors

**GEORGIA PSYCHOLOGY JURISPRUDENCE EXAMINATION**

**REFERENCE LIST**

The Georgia Psychology Jurisprudence Exam is designed to assure that Georgia licensees possess knowledge at a level which will allow them to practice in a manner consistent with the Laws and Rules of Georgia applicable to the practice of Psychology.

O.C.G.A. 43-39-1 to 43-39-20, 16-6-5.1, 16-13-110 to 114, 19-7-5, 24-9-21, 30-5-4, 31-7-160 to 165, 37-3-41, 43-1-19 to 43-1-27; and Board Rules 510-1 to 510-10. Candidates should be familiar with all the Laws and Rules of Georgia applicable to the practice of Psychology.

This examination is closed book. While the reference materials listed below were used to prepare the questions for this examination, the list is not exhaustive. The examination may also contain questions based on trade knowledge or general industry practices.

Candidates may not bring books or any reference material into the examination or use any performance aids during the exam.

VETERAN PREFERENCE POINTS

1. Georgia law (General Provisions Volume 30, Title 43-1-9 (1)(2)(3)) provides that veterans meeting certain conditions are eligible for the addition of five or ten percentage points to their examination scores.

2. To qualify, veterans must have served for a minimum of one year in active duty status, and must have served during a period of conflict or war for a minimum of 90 days. The law provides that you may also qualify for veterans preference points if you were "discharged for injury or illness incurred in [the] line of duty...if [your] disability is rated at 10 percent or above at the time of taking the examination."

3. Points shall not apply in any instance to an applicant who has not been honorably discharged.

To apply for Veterans’ Preference Points candidates must submit a copy of their DD-214 form and documentation of disability if applicable, to the Board office at the time of application.

If you have been approved for Veteran Preference Points, you will receive a final score report which from the Board office once your scores have been received.
Read the Candidate Information Bulletin before filling out this registration form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed. Registration fees are not refundable or transferable.

1. Legal Name: 
   First Name [________] Last Name [________] M.I. [_____]

2. ID Number: 
   (Mandatory, you must provide your ID Number from the State)

3. Mailing Address: 
   Number, Street [________] Apt/Ste [______] 
   City [________] State [______] Zip Code [______]

4. Telephone: 
   Home [_____] Office [_____] 

5. Email: 
   __________________________________________@____________________________________

6. Examination:  Georgia Psychology Jurisprudence Examination ($85)

   ☐ FIRST TIME  ☐ RETAKE

7. Total Fees Included: $[_________]
   (Money Order or Cashier’s Check only. Personal and company checks are not accepted.)
   Credit card (MasterCard or VISA) payment accepted for phone or fax registrations only. (Check One): ☐ MC  ☐ VISA
   Card No: [______________] Exp. Date: [______________]
   Card Verification No: [______________]
   For your security, PSI requires you to enter the card identification number located on your credit card. The card identification number is located on the back of the card and consists of the last three digits on the signature strip.
   Cardholder Name (Print): [____________________] Signature: [____________________]

8. I am requesting Special Accommodations (see page 3 for instructions).  ☐ Yes  ☐ No

9. I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.
   Signature: [____________________] Date: [____________________]

If you are registering by mail or fax, sign and date this registration form on the lines provided.
Complete and forward this registration form with the applicable examination fee to:
PSI Services LLC * ATTN: Examination Registration GA PSYC
3210 E Tropicana * Las Vegas * NV * 89121
Fax (702) 932-2666 * (800) 733-9267 * TTY (800) 735-2929
www.psiexams.com
SPECIAL ARRANGEMENT REQUEST FORM
OR OUT-OF-STATE TESTING REQUEST

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the examination may request special examination arrangements.

Candidates who wish to request special arrangements because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for special arrangement requests

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationary of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date__________________________

Legal Name: ______________________________________________________
   Last Name                                                                     First Name

Address: ________________________________________________________________
   Street                                                                               City, State, Zip Code

Telephone: (____) _________ - ______________  (____) _________ - ______________
   Home                                                                                Work

Email Address:____________________________________________________________

Check any special arrangements you require (requests must concur with documentation submitted):

☐ Reader (as accommodation for visual impairment or learning disability)
☐ Extended Time (Additional time requested:___________)

☐ Large-Print written examination
☐ Other__________________________________________________________

☐ Out-of-State Testing Request (this request does not require additional documentation)
   Site requested:______________________________________________

☐ Complete and fax this form, along with supporting documentation, to (702) 932-2666.
☐ After 4 business days, please call (702) 939-6750 and leave a voice message.
☐ PSI Special Accommodations will call you back to schedule the examination within 48 hours.

DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI SPECIAL ACCOMMODATIONS.