FY2017 August Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	114,058	113,596	107,274	123,921	327,283	23,162	809,293
Annual Leave Pay Out				6,990	557		7,547
Board Member Per Diem					6,720		6,720
Other Supplemental Pay	1,488				1,995		3,483
Overtime							-
Temporary Labor			65,472		2,475	1,285	69,232
FICA	8,456	8,245	7,910	9,722	24,231	1,765	60,329
Retirement	27,399	27,739	25,976	30,432	79,223	5,599	196,368
Health Insurance	35,188	34,594	32,669	39,868	99,841	7,054	249,214
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check		17					17
Total Personal Services	**186,589**	**184,192**	**239,301**	**210,932**	**542,325**	**38,865**	**1,402,203**
Total Postage	**227**	**5**	**-**	**997**	**32,204**	**939**	**34,367**
Employee Postage Reimbursement		5					
Metered Postage	27				32,022	939	32,988
Reminder/Certificate Postage							-
UPS Shipping	200			997	182		1,379
Total Motor Vehicle Expense	**2,943**	**2,476**	**-**	**42**	**37**	**-**	**5,498**
Fuel for Agency Vehicles							-
Repairs/Maintenance	2,943	2,416		42	37		5,438
Tags/Decals		60					60
							-
Total Printing and Publications	**118**	**22**	**-**	**3,161**	**37,250**	**710**	**41,261**
Envelopes, Letterhead, Business Cards	118	22			2,250		2,390
Reminder Postcards, Certificate, and Letters					35,000	710	35,710
Voter Registration Applications, Precinct Cards				3,161			3,161
Total Supplies and Materials	**6,282**	**245**	**398**	**5,652**	**1,089**	**-**	**2,290**
General Office Supplies	98	245	398	385	1,089		2,214
Maintenance/Lavatory/Cleaning Services				75			75
Light Bulbs							-
Outreach	6,184			5,192			
Postage Machine Ink							-
Total Repairs and Maintenance	**22,711**	**10**	**26**	**666**	**11,092**	**-**	**34,504**
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	20,579			257	299		21,134
Fire Alarm Monitoring							-
Repairs/Moving	599	10	26	169	15		819
Ground Maintenance					533		533
HVAC Maintenance					824		824
Janitorial Services	1,533			240	4,062		5,835
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					4,420		4,420
Supplemental Cooling							-
Total Equipment < $5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	**-**	**-**	**-**	**11**	**149**	**-**	**160**
Total Energy	**-**	**-**	**201**	**771**	**15,951**	**-**	**16,923**
Georgia Building Authority-After Hours Utilities			201	133			334
Natural Gas				638			638
Power					15,951		15,951
Total Rents - Other than Real Estate	**491**	**-**	**-**	**-**	**-**	**-**	**491**
Agency Parking							-
Mail Meter Rent	491						491
Post Office Box							-
Printer/Copier							

Total Insurance and Bond	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Other Operating Expense	**4,758**	**729**	**-**	**929**	**5,134**	**1,006**	**12,306**
Cable	241						241
Document Destruction				108	1,160	160	1,428
Fire System Monitoring	250						
Mailing & Postage							
Garbage Collection	158				1,280		1,438
GPS Vehicle Monitoring Service							-
Investigations						24	24
LexisNexis Legal Subscription	179			179	358	179	895
Meeting Expenses	145						145
National Professional Dues	3,606	575		538	1,223	643	6,585
Notary Renewals		43			42		85
Professional Subscriptions	180	111			733		1,024
Secretary of State - Record Center Storage							-
Security System				104			104
US Citizenship Immigration Services					337		337
Water Service							-
Total Employee Travel	**1,579**	**2,127**	**658**	**4,652**	**1,052**	**1,268**	**-**
Total Board Member Travel	**-**	**-**	**-**	**-**	**8,467**	**-**	**8,467**
Total Regular Operating Expenses	**39,110**	**5,613**	**1,283**	**16,880**	**112,424**	**3,923**	**179,233**
Total Motor Vehicle Purchase	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Equipment	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total IT Supplies	**-**	**-**	**326**	**34**	**501**	**-**	**861**
IT Materials				34	501		536
Printer Toner			326				326
Total IT Repairs and Maintenance	**-**	**-**	**-**	**1,200**	**-**	**-**	**1,200**
Phone System Maintenance							-
Network Updates				1,200			1,200
Total IT Equipment	**49**	**634**	**-**	**-**	**2,311**	**-**	**2,994**
Computer Supplies	49	634			2,311		2,994
Total Centralized Accounting Systems Fees	**-**	**-**	**-**	**-**	**-**	**-**	**-**
PeopleSoft							-
Total Software - Non Capitalized	**-**	**521**	**1,457**	**-**	**497**	**-**	**2,474**
Annual Microsoft Enterprise Agreement							-
Service Agreements		521	1,457		497		2,474
Total IT Maintenance and Support	**-**	**-**	**30,000**	**59,000**	**5,100**	**-**	**94,100**
Software Maintenance/Service Agreements			30,000	59,000	5,100		94,100
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	**49**	**1,154**	**31,783**	**60,234**	**8,409**	**-**	**101,629**
Board of Regents - Record Center Storage							-
Georgia Building Authority	4,865	(16,441)	6,543	3,813		1,220	-
Cobalt Industrial Reit - Elections Warehouse				3,859			3,859
Lee Building Partners - Tifton Office			1,901				1,901
City of Macon					16,182		16,182
Total Real Estate	**4,865**	**(16,441)**	**8,443**	**7,673**	**16,182**	**1,220**	**21,942**
Total Infrastructure - GTA	**425**	**34**	**98**	**2,757**	**366**	**15**	**3,695**
Telecommunications/Data	425	34	98	2,757	366	15	3,695

Total Data/Voice - Non GTA Vendors	**5,550**	**3,298**	**1,442**	**1,559**	**3,406**	**513**	**15,767**
Cell/Blackberry Service	979	2,230	318	837	232	282	4,878
Non-Voice Lines	694	529	599	357	1,571	114	3,864
Nexus - Cisco							
Server Monitoring	3,877	539	525	364	1,603	117	7,025
Total Voice/Data Comm	**5,975**	**3,332**	**1,539**	**4,316**	**3,772**	**528**	**19,462**
Total Per Diem & Fees	**-**	**-**	**-**	**3,033**	**7,060**	**-**	**10,094**
Adjudication Services							-
Courier Services							-
Court Reporting/Transcription Services				2,043	6,856		8,899
Exam Proctor							-
Legal Services				990	105		1,095
Legislative Consultant							-
Peer Reviews					100		100
Site Evaluations							-
Travel Report							-
Witness Expenses							-
Total Other Contract Svcs	**-**	**-**	**-**	**2,551**	**-**	**-**	**2,551**
Consulting Services							-
IT Services							-
Voter ID Cards				2,551			2,551
Total Contracts - State	**-**	**-**		**-**			**-**
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	**523**	**-**	**907**	**-**	**-**	**-**	**1,430**
IT Support	523		907				1,430
Total Contractual Svcs	**523**	**-**	**907**	**5,584**	**7,060**	**-**	**14,075**
Total Grants and Benefits	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Election Expenses	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL	**237,111**	**177,850**	**283,256**	**305,620**	**690,172**	**44,536**	**1,738,545**