

FY2017 December Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	117,529	126,856	114,236	100,689	320,923	22,824	803,056
Annual Leave Pay Out				4,191			4,191
Board Member Per Diem			(25)		14,490		14,465
Other Supplemental Pay	1,712				525		2,237
Overtime							-
Temporary Labor	1,299		89,830	11,898	44,244	5,521	152,792
FICA	8,296	9,187	8,318	7,758	23,520	1,724	58,802
Retirement	28,607	31,087	27,889	24,840	77,797	5,635	195,855
Health Insurance	36,314	38,633	34,789	31,940	97,734	6,951	246,361
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check							-
Total Personal Services	193,757	205,763	275,037	181,315	579,233	42,655	1,477,760
Total Postage	101	7	36	353	100	780	1,370
Employee Postage Reimbursement		7					
Metered Postage	9						9
Reminder/Certificate Postage							-
UPS Shipping	92		36	353	100	780	1,362
Total Motor Vehicle Expense	794	1,885	-	5	24	-	2,708
Fuel for Agency Vehicles							-
Repairs/Maintenance	794	1,885		5	24		2,708
Tags/Decals							-
Total Printing and Publications	1,117	793	-	8,286	420	59	10,675
Envelopes, Letterhead, Business Cards	1,117	793			420	59	2,389
Reminder Postcards, Certificate, and Letters				42			42
Voter Registration Applications, Precinct Cards				8,244			8,244
Total Supplies and Materials	43	319	638	1,844	4,989	-	7,511
General Office Supplies	353	319	638	1,173	4,264		6,748
Maintenance/Lavatory/Cleaning Services				39			39
Light Bulbs							-
Outreach	(310)			633			
Postage Machine Ink					725		725
Total Repairs and Maintenance	687	-	591	240	13,409	44	14,971
Elevator Inspection/Maintenance					873		873
Equipment Maintenance							-
Fire Alarm Monitoring							-
Repairs/Moving	54		91			44	189
Ground Maintenance					533		533
HVAC Maintenance							-
Janitorial Services	633		500	240	8,664		10,037
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					3,088		3,088
Supplemental Cooling					185		185
Total Equipment < \$5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	951	-	962
Total Energy	-	-	120	928	12,064	-	13,111
Georgia Building Authority-After Hours Utilities			120	140			260
Natural Gas				569			569
Power				218	12,064		12,282
Total Rents - Other than Real Estate	-	-	56	-	-	-	56
Agency Parking							-
Mail Meter Rent			56				56
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	4,551	4,277	300	332	3,158	603	13,220
Cable	258						258
Document Destruction					525	169	694
Fire System Monitoring							
Mailing & Postage							
Garbage Collection					448		448
GPS Vehicle Monitoring Service	778	3,315					4,093
Investigations		17			14	66	97
LexisNexis Legal Subscription	183			183	365	183	913
Meeting Expenses	333						333
National Professional Dues	1,500	790	300		1,500	185	4,275
Notary Renewals		42					42
Professional Subscriptions	1,500	113					1,613
Secretary of State - Record Center Storage							-
Security System				104			104
US Citizenship Immigration Services					306		306
Water Service				45			45
Total Employee Travel	2,001	45	25	191	506	1,514	-
Total Board Member Travel	-	-	(454)	-	12,535	-	12,081
Total Regular Operating Expenses	9,293	7,327	1,313	12,189	48,156	3,000	81,278
Total Motor Vehicle Purchase	-	(5,800)	-	-	-	-	(5,800)
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	1,432	1,270	1,492	57	968	-	5,219
IT Materials							-
Printer Toner	1,432	1,270	1,492	57	968		5,219
Total IT Repairs and Maintenance	-	-	-	-	-	-	-
Phone System Maintenance							-
Network Updates							-
Total IT Equipment	(203)	-	-	-	1,064	-	861
Computer Supplies	(203)				1,064		861
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	(844)	-	-	-	-	-	(844)
Annual Microsoft Enterprise Agreement							-
Service Agreements	(844)						(844)
Total IT Maintenance and Support	4,839	7,200	38,842	164,076	32,866	1,550	249,373
Software Maintenance/Service Agreements	4,839	7,200	38,842	164,076	32,866	1,550	249,373
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	5,224	8,470	40,334	164,133	34,898	1,550	254,609
Board of Regents - Record Center Storage							-
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse				3,859			3,859
Lee Building Partners - Tifton Office			950				950
City of Macon					29,627		29,627
Total Real Estate	-	-	950	3,859	29,627	-	34,437
Total Infrastructure - GTA	1,180	1,127	1,018	6,741	3,396	258	13,721
Telecommunications/Data	1,180	1,127	1,018	6,741	3,396	258	13,721

Total Data/Voice - Non GTA Vendors	2,157	4,248	1,651	1,838	4,725	651	15,269
Cell/Blackberry Service	1,141	2,731	82	813	216	323	5,305
Non-Voice Lines	347	526	606	356	1,565	214	3,613
Nexus - Cisco							
Server Monitoring	669	990	964	669	2,945	114	6,351
Total Voice/Data Comm	3,336	5,375	2,670	8,579	8,121	909	28,990
Total Per Diem & Fees	54	-	-	7,186	12,641	-	19,881
Adjudication Services							-
Courier Services							-
Consultant Fee					300		300
Court Reporting/Transcription Services				1,286	11,918		13,205
Exam Proctor							-
Legal Services				5,900	422		6,322
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Travel Report	54						54
Witness Expenses							-
Total Other Contract Svcs	24,000	-	-	5,707	-	-	29,707
Consulting Services	24,000						24,000
IT Services							-
Voter ID Cards				5,707			5,707
Total Contracts - State	-	-	-	132,064	-	-	132,064
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				132,064			132,064
Total Professional/Technical Services - IT	-	-	13,790	1,320	-	-	15,110
IT Support			13,790	1,320			15,110
Total Contractual Svcs	24,054	-	13,790	146,278	12,641	-	196,763
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	235,665	221,136	334,094	516,354	712,676	48,113	2,068,037