

FY2016 February Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	132,779	112,345	103,196	100,334	321,592	26,821	797,067
Annual Leave Pay Out			140		2,973		3,113
Board Member Per Diem					12,443		12,443
Other Supplemental Pay	588		25		473		1,086
Overtime							-
Temporary Labor	600		84,860	25,509	11,449	133	122,551
FICA	9,760	8,091	7,540	7,448	23,939	1,979	58,757
Retirement	32,138	27,263	25,040	24,498	77,566	6,479	192,984
Health Insurance	40,616	34,214	31,560	30,556	98,843	8,168	243,957
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Pre-Employment Physical/Drug Testing		9					9
Total Personal Services	216,481	181,922	252,361	188,345	549,278	43,580	1,431,967
Total Postage	53	6	6,506	10,259	30,091	1,083	47,998
Metered Postage		6	6,506	10,000	30,000	1,083	47,595
Reminder/Certificate Postage							-
UPS Shipping	53			259	91		403
Total Motor Vehicle Expense	396	2,992	-	54	5	-	3,447
Fuel for Agency Vehicles	247	2,162		44			2,453
Repairs/Maintenance	149	830		10	5		994
Tags/Decals							-
Total Printing and Publications	846	236	30,154	45,481	-	-	76,717
Envelopes, Letterhead, Business Cards	846	236	59				1,141
Reminder Postcards, Certificate, and Letters			30,095	36,247			66,342
Voter Registration Applications, Precinct Cards				9,234			9,234
Total Supplies and Materials	4,491	824	1,956	1,197	301	-	3,825
General Office Supplies	797	824	706	1,158	219		3,704
Maintenance/Lavatory/Cleaning Services				39			39
Light Bulbs					82		82
Outreach	3,694		1,250				-
Postage Machine Ink							-
Total Repairs and Maintenance	1,312	111	467	497	10,429	111	12,927
Elevator Inspection/Maintenance					873		873
Equipment Maintenance	559	111	467	497	1,324	111	3,069
Fire Alarm Monitoring							-
Repairs/Moving							-
Ground Maintenance					533		533
HVAC Maintenance					555		555
Janitorial Services	753				4,062		4,815
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					3,017		3,017
Supplemental Cooling							-
Total Equipment < \$5000			-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	923	-	934
Total Energy	203	-	-	1,964	818	-	2,985
Georgia Building Authority-After Hours Utilities							-
Natural Gas				1,756			1,756
Power	203			208	818		1,229
Total Rents - Other than Real Estate	94	-	-	-	140	-	234
Agency Parking							-
Mail Meter Rent	94				140		234
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-	-
Flood Insurance								-
Property Insurance								-
Auto Insurance								-
Total Freight	-	-	-	-	-	-	-	-
Total Other Operating Expense	2,840	152	90	798	4,820	3,169		10,608
Cable	99							99
Document Destruction					549	65		614
Fire System Monitoring					1,261			
Mailing & Postage								
Garbage Collection					854			854
GPS Vehicle Monitoring Service								-
Investigations							660	660
LexisNexis Legal Subscription	179			179	358	179		895
Meeting Expenses	2,545						465	3,010
National Professional Dues				525	1,500	1,800		3,825
Notary Renewals		37						37
Professional Subscriptions	17	115	90	40				262
Secretary of State - Record Center Storage								-
Security System								-
US Citizenship Immigration Services						298		298
Water Service				54				54
Total Employee Travel	954	45	411	2,664	845	-		-
Total Board Member Travel	-	-	-	-	10,651	-		10,651
Total Regular Operating Expenses	11,189	4,366	39,584	62,925	59,023	4,363		181,450
Total Motor Vehicle Purchase	-	(880)	-	-	-	-		(880)
Total Equipment	-	-	-	-	-	-		-
Total IT Supplies	-	-	-	-	7,054	-		7,054
IT Materials					7,054			7,054
Printer Toner								-
Total IT Repairs and Maintenance	1,282	1,845	2,640	1,230	-	410		7,407
Phone System Maintenance								-
Network Updates	1,282	1,845	2,640	1,230		410		7,407
Total IT Equipment	1,566	-	-	-	-	-		1,566
Computer Supplies	1,566							1,566
Total Centralized Accounting Systems Fees	-	-	-	-	-	-		-
PeopleSoft								-
Total Software - Non Capitalized	-	-	-	1,728	-	-		1,728
Annual Microsoft Enterprise Agreement				1,728				-
Service Agreements								1,728
Total IT Maintenance and Support	1,296	1,866	21,659	60,244	4,924	415		90,404
Software Maintenance/Service Agreements	1,296	1,866	21,659	60,244	4,924	415		90,404
IT Equipment Backup								-
Data Back-up, Destruction								-
Total IT Expenditures	4,144	3,711	24,299	63,202	11,978	825		108,159
Board of Regents - Record Center Storage								-
Georgia Building Authority	10,292	4,574	11,435	9,910		3,049		39,260
Cobalt Industrial Reit - Elections Warehouse				3,762				3,762
Lee Building Partners - Tifton Office			1,901					1,901
City of Macon					16,182			16,182
Total Real Estate	10,292	4,574	13,336	13,672	16,182	3,049		61,105
Total Infrastructure - GTA	1,386	19	3,115	3,094	4,034	22		11,670
Telecommunications/Data	1,386	19	3,115	3,094	4,034	22		11,670
Total Data/Voice - Non GTA Vendors	3,057	4,315	2,472	2,208	1,594	931		14,577

Cell/Blackberry Service	1,218	1,787	249	545	183	282	4,264
Non-Voice Lines	1,839	2,528	2,223	1,663	1,411	649	10,313
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	4,443	4,334	5,587	5,302	5,628	953	26,247
Total Per Diem & Fees	71	-	59,270	795	1,893	-	62,029
Adjudication Services							-
Courier Services	38						38
Court Reporting/Transcription Services					1,307		1,307
Exam Proctor							-
Legal Services	33		59,270	795	11		60,109
Legislative Consultant							-
Peer Reviews					575		575
Site Evaluations							-
Witness Expenses							-
Total Other Contract Svcs	-	-	-	2,821	-	-	2,821
Consulting Services							-
IT Services							-
Voter ID Cards				2,821			2,821
Total Contracts - State	-	-	-	131,877	-	-	131,877
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				131,877			131,877
Total Professional/Technical Services - IT	33	-	9,201	-	-	-	9,234
IT Support	33		9,201				9,234
Total Contractual Svcs	104	-	68,471	135,493	1,893	-	205,961
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	246,653	198,027	403,638	468,939	643,982	52,770	2,014,009