

**FY2018 January Zero-Based Budget for Secretary of State Core Divisions**

	<b>Administration</b>	<b>Investigations</b>	<b>Corporations</b>	<b>Elections</b>	<b>PLB</b>	<b>Securities</b>	<b>Total</b>
Regular Salaries	132,617	133,298	124,379	122,850	345,116	27,774	886,034
Annual Leave Pay Out							-
Board Member Per Diem					6,720		6,720
Other Supplemental Pay			208		105		313
Overtime							-
Temporary Labor			43,890	1,660	32,528	1,598	79,675
FICA	9,717	9,720	8,761	8,919	24,767	2,064	63,949
Retirement	32,536	32,302	29,982	28,254	83,287	6,698	213,059
Health Insurance	40,387	40,595	37,942	37,413	105,102	8,458	269,896
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check							-
<b>Total Personal Services</b>	<b>215,258</b>	<b>215,915</b>	<b>245,162</b>	<b>199,097</b>	<b>597,624</b>	<b>46,591</b>	<b>1,519,646</b>
<b>Total Postage</b>	<b>36</b>	<b>15</b>	<b>-</b>	<b>55</b>	<b>319</b>	<b>-</b>	<b>410</b>
Employee Postage Reimbursement		15					-
Metered Postage							-
Reminder/Certificate Postage							-
UPS Shipping	36			55	319		410
<b>Total Motor Vehicle Expense</b>	<b>278</b>	<b>1,649</b>	<b>-</b>	<b>5</b>	<b>39</b>	<b>-</b>	<b>1,971</b>
Fuel for Agency Vehicles							-
Repairs/Maintenance	278	1,649		5	39		1,971
Tags/Decals							-
<b>Total Printing and Publications</b>	<b>280</b>	<b>492</b>	<b>-</b>	<b>12,986</b>	<b>633</b>	<b>70</b>	<b>14,462</b>
Envelopes, Letterhead, Business Cards	280				483	70	833
Reminder Postcards, Certificate, and Letters		492			150		642
Voter Registration Applications, Precinct Cards				12,986			12,986
<b>Total Supplies and Materials</b>	<b>3,385</b>	<b>-</b>	<b>185</b>	<b>4,035</b>	<b>1,280</b>	<b>-</b>	<b>6,540</b>
General Office Supplies	1,225			4,035	1,280		6,540
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach	2,160		185				-
Postage Machine Ink							-
<b>Total Repairs and Maintenance</b>	<b>64</b>	<b>-</b>	<b>814</b>	<b>2,679</b>	<b>660</b>	<b>-</b>	<b>4,217</b>
Elevator Inspection/Maintenance							-
Equipment Maintenance			161				161
Fire Alarm Monitoring					475		475
Repairs/Moving	64		653	2,679			3,396
Ground Maintenance							-
HVAC Maintenance					185		185
Janitorial Services							-
Maintenance Building Fund							-
Pest Control							-
Security System							-
Supplemental Cooling							-
<b>Total Equipment &lt; \$5000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Investigator Protective Gear							-
<b>Total Water and Sewer</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11</b>	<b>588</b>	<b>-</b>	<b>599</b>
<b>Total Energy</b>	<b>-</b>	<b>-</b>	<b>257</b>	<b>936</b>	<b>19,353</b>	<b>-</b>	<b>20,547</b>
Georgia Building Authority-After Hours Utilities							-
Natural Gas				770			770
Power			257	166	19,353		19,776
<b>Total Rents - Other than Real Estate</b>	<b>2,968</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(406)</b>
Agency Parking							-
Mail Meter Rent	(406)						(406)
Post Office Box							-
Printer/Copier	3,374						-

<b>Total Insurance and Bond</b>	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
<b>Total Freight</b>	-	-	-	-	-	-	-
<b>Total Other Operating Expense</b>	<b>4,314</b>	<b>167</b>	<b>-</b>	<b>470</b>	<b>4,600</b>	<b>505</b>	<b>10,055</b>
Cable							-
Document Destruction					439		439
Fire System Monitoring							-
Mailing & Postage							-
Garbage Collection							-
GPS Vehicle Monitoring Service		56					56
Investigations						44	44
Legal Notices							-
LexisNexis Legal Subscription							-
Meeting Expenses							-
National Professional Dues					3,880	250	4,130
Notary Renewals						210	210
Professional Subscriptions	4,314	111		470			4,894
Secretary of State - Record Center Storage							-
Security System							-
US Citizenship Immigration Services					281		281
Water Service							-
<b>Total Employee Travel</b>	<b>639</b>	<b>737</b>	<b>1,032</b>	<b>33</b>	<b>36</b>	<b>-</b>	<b>-</b>
<b>Total Board Member Travel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,718</b>	<b>-</b>	<b>4,718</b>
<b>Total Regular Operating Expenses</b>	<b>11,965</b>	<b>3,060</b>	<b>2,288</b>	<b>21,211</b>	<b>32,225</b>	<b>575</b>	<b>71,323</b>
<b>Total Motor Vehicle Purchase</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total IT Supplies</b>	<b>162</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>162</b>
IT Materials	162						162
Printer Toner							-
<b>Total IT Repairs and Maintenance</b>	<b>-</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>90</b>
Phone System Maintenance							-
Network Updates		90					90
<b>Total IT Equipment</b>	<b>324</b>	<b>-</b>	<b>1,507</b>	<b>1,280</b>	<b>4,338</b>	<b>-</b>	<b>7,450</b>
Computer Supplies	324		1,507	1,280	4,338		7,450
<b>Total Centralized Accounting Systems Fees</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PeopleSoft							-
<b>Total Software - Non Capitalized</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,512</b>	<b>-</b>	<b>-</b>	<b>3,512</b>
Annual Microsoft Enterprise Agreement							-
Service Agreements				3,512			3,512
<b>Total IT Maintenance and Support</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,582</b>	<b>-</b>	<b>-</b>	<b>4,582</b>
Software Maintenance/Service Agreements				4,582			4,582
IT Equipment Backup							-
Data Back-up, Destruction							-
<b>Total IT Expenditures</b>	<b>486</b>	<b>90</b>	<b>1,507</b>	<b>9,374</b>	<b>4,338</b>	<b>-</b>	<b>15,795</b>
Bartow County - Cartersville Office							-
Board of Regents - Record Center Storage							-
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office							-
City of Macon							-
<b>Total Real Estate</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Infrastructure - GTA</b>	<b>1,130</b>	<b>1,127</b>	<b>1,018</b>	<b>775</b>	<b>3,388</b>	<b>258</b>	<b>7,697</b>

Telecommunications/Data	1,130	1,127	1,018	775	3,388	258	7,697
<b>Total Data/Voice - Non GTA Vendors</b>	<b>2,516</b>	<b>2,197</b>	<b>876</b>	<b>820</b>	<b>265</b>	<b>275</b>	<b>6,948</b>
Cell Service	1,506	2,197	564	820	265	275	5,626
Non-Voice Lines	1,010		312				1,322
Nexus - Cisco							
Server Monitoring							-
<b>Total Voice/Data Comm</b>	<b>3,646</b>	<b>3,324</b>	<b>1,894</b>	<b>1,595</b>	<b>3,653</b>	<b>533</b>	<b>14,645</b>
<b>Total Per Diem &amp; Fees</b>	<b>281</b>	<b>-</b>	<b>-</b>	<b>1,123</b>	<b>3,398</b>	<b>-</b>	<b>4,801</b>
Adjudication Services					825		825
Courier Services							-
Court Reporting/Transcription Services				1,123	2,467		3,589
Exam Proctor							-
Legal Services	281				106		387
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Travel Report							-
Witness Expenses							-
<b>Total Other Contract Svcs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,536</b>	<b>-</b>	<b>-</b>	<b>1,536</b>
Consulting Services							-
IT Services							-
Voter ID Cards				1,536			1,536
<b>Total Contracts - State</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(407,660)</b>	<b>-</b>	<b>-</b>	<b>(407,660)</b>
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				(407,660)			(407,660)
<b>Total Professional/Technical Services - IT</b>	<b>-</b>	<b>-</b>	<b>25,762</b>	<b>1,760</b>	<b>-</b>	<b>-</b>	<b>27,522</b>
IT Support			25,762	1,760			27,522
<b>Total Contractual Svcs</b>	<b>281</b>	<b>-</b>	<b>25,762</b>	<b>(403,242)</b>	<b>3,398</b>	<b>-</b>	<b>(373,801)</b>
<b>Total Grants and Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Election Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>231,636</b>	<b>222,389</b>	<b>276,613</b>	<b>(171,965)</b>	<b>641,238</b>	<b>47,699</b>	<b>1,247,608</b>