

FY2017 July Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	117,433	115,044	111,361	110,283	329,359	24,879	808,358
Annual Leave Pay Out			352	7,112	9,169		16,633
Board Member Per Diem					11,670		11,670
Other Supplemental Pay	1,488	438		212	840		2,978
Overtime							-
Temporary Labor			35,113	3,640	4,245	4,480	47,478
FICA	8,738	8,351	8,262	8,713	24,583	1,907	60,555
Retirement	28,657	28,099	27,205	27,160	79,493	6,025	196,639
Health Insurance	36,216	35,169	34,029	35,816	103,100	7,577	251,906
Personal Liability	21,908	32,424	31,548	21,908	96,396	7,011	211,196
Unemployment Ins	668	989	962	668	2,940	214	6,442
Worker's Comp	8,080	11,958	11,635	8,080	35,551	2,586	77,889
Merit System Cost	706	1,016	903	678	2,682	226	6,211
Employee Background Check							-
Total Personal Services	223,893	233,488	261,371	224,270	700,029	54,904	1,697,954
Total Postage	14	12	-	338	60	-	413
Employee Postage Reimbursement		12					-
Metered Postage							-
Reminder/Certificate Postage							-
UPS Shipping	14			338	60		413
Total Motor Vehicle Expense	104	1,068	-	-	-	-	1,172
Fuel for Agency Vehicles							-
Repairs/Maintenance	104	1,068					1,172
Tags/Decals							-
Total Printing and Publications	289	254	-	12,954	59	-	13,557
Envelopes, Letterhead, Business Cards	289	254		480	59		1,082
Reminder Postcards, Certificate, and Letters							-
Voter Registration Applications, Precinct Cards				12,474			12,474
Total Supplies and Materials	18	-	250	150	400	-	568
General Office Supplies	18			150	260		428
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach			250				-
Postage Machine Ink					140		140
Total Repairs and Maintenance	1,044	-	575	44	2,180	44	3,887
Elevator Inspection/Maintenance							-
Equipment Maintenance	325						325
Fire Alarm Monitoring							-
Repairs/Moving	86			44		44	174
Ground Maintenance					533		533
HVAC Maintenance							-
Janitorial Services	633						633
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					1,583		1,583
Supplemental Cooling			575				575
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	951	-	962
Total Energy	-	-	83	268	828	-	1,179
Georgia Building Authority-After Hours Utilities			83				83
Natural Gas				268			268
Power					828		828
Total Rents - Other than Real Estate	-	-	19	-	-	-	19
Agency Parking							-
Mail Meter Rent			19				19
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	405	1,201	-	198	7,360	336	9,501
Cable	126						126
Document Destruction					588		588
Fire System Monitoring							
Mailing & Postage							
Garbage Collection					854		854
GPS Vehicle Monitoring Service		1,090					1,090
Investigations					356	157	513
LexisNexis Legal Subscription	179			179	358	179	895
Meeting Expenses							-
National Professional Dues	100				5,018		5,118
Notary Renewals							-
Professional Subscriptions		111					111
Secretary of State - Record Center Storage							-
Security System							-
US Citizenship Immigration Services					187		187
Water Service				19			19
Total Employee Travel	3,060	20	2,579	3,088	213	-	-
Total Board Member Travel	-	-	-	-	11,032	-	11,032
Total Regular Operating Expenses	4,934	2,555	3,505	17,051	23,085	380	51,511
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	35	-	70	35	41	-	180
IT Materials							-
Printer Toner	35		70	35	41		180
Total IT Repairs and Maintenance	-	-	-	-	-	-	-
Phone System Maintenance							-
Network Updates							-
Total IT Equipment	-	-	-	-	-	-	-
Computer Supplies							-
Total Centralized Accounting Systems Fees	122	180	175	122	535	39	1,171
PeopleSoft	122	180	175	122	535	39	1,171
Total Software - Non Capitalized	-	-	-	-	-	-	-
Annual Microsoft Enterprise Agreement							-
Service Agreements							-
Total IT Maintenance and Support	3,360	-	30,000	64,120	-	-	97,480
Software Maintenance/Service Agreements	3,360		30,000	64,120			97,480
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	3,516	180	30,245	64,276	575	39	98,831
Board of Regents - Record Center Storage	271		11,112	312	3,256	658	15,610
Georgia Building Authority	22,477	33,266	32,367	22,477		7,193	117,781
Cobalt Industrial Reit - Elections Warehouse				3,859			3,859
Lee Building Partners - Tifton Office							-
City of Macon							-
Total Real Estate	22,749	33,266	43,479	26,649	3,256	7,851	137,250
Total Infrastructure - GTA	-	-	-	-	-	-	-
Telecommunications/Data							-

Total Data/Voice - Non GTA Vendors	1,598	2,087	1,499	895	3,603	396	10,078
Cell/Blackberry Service	1,072	1,558	288	538	232	282	3,970
Non-Voice Lines	526	529	1,210	357	3,371	114	6,108
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	1,598	2,087	1,499	895	3,603	396	10,078
Total Per Diem & Fees	5,128	-	-	2,500	239	-	7,867
Adjudication Services							-
Courier Services							-
Court Reporting/Transcription Services					139		139
Exam Proctor							-
Legal Services				2,500			2,500
Legislative Consultant	5,000						5,000
Peer Reviews					100		100
Site Evaluations							-
Travel Report	128						128
Witness Expenses							-
Total Other Contract Svcs	-	-	-	2,165	-	-	2,165
Consulting Services							-
IT Services							-
Voter ID Cards				2,165			2,165
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	15,018	-	5,850	-	20,868
IT Support			15,018		5,850		20,868
Total Contractual Svcs	5,128	-	15,018	4,665	6,089	-	30,899
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	261,818	271,576	355,117	337,806	736,638	63,570	2,026,524