

FY2018 June Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	126,315	128,580	118,463	126,943	330,917	28,385	859,601
Annual Leave Pay Out	13,133		132	1,096	483		14,844
Board Member Per Diem					9,765		9,765
Other Supplemental Pay			208		105		313
Overtime							-
Temporary Labor	8,671		135,351	2,892	(23,506)	12,624	136,031
FICA	10,380	9,379	8,347	8,894	24,200	2,181	63,382
Retirement	30,843	31,412	28,175	30,545	80,936	6,954	208,865
Health Insurance	42,685	39,158	36,180	38,993	100,968	8,644	266,628
Personal Liability	0	(0)	0	(0)	(0)	0	-
Unemployment Ins	0	(0)	(0)		0	(0)	-
Worker's Comp	(0)				(0)		(0)
Merit System Cost	(586)	(877)	(848)	(592)	(2,602)	(188)	(5,694)
Employee Background Check		9					9
Total Personal Services	231,440	207,660	326,008	208,771	521,266	58,600	1,553,745
Total Postage	229	-	-	31,859	374	831	33,293
Employee Postage Reimbursement							
Metered Postage	66			30,000	293	831	31,190
Reminder/Certificate Postage							-
UPS Shipping	163			1,859	80		2,103
Total Motor Vehicle Expense	1,839	11,904	-	35	537	-	13,432
Fuel for Agency Vehicles	1,313	8,184		25	96		9,619
Repairs/Maintenance	10	3,720		10	75		3,814
Rental	516				366		-
Tags/Decals							-
Total Printing and Publications	(24,745)	-	72,096	75,507	4,527	610	127,994
Envelopes, Letterhead, Business Cards	120			305	4,527	610	5,562
Reminder Postcards, Certificate, and Letters			72,096				72,096
Voter Registration Applications, Precinct Cards	(24,865)			75,202			50,337
Total Supplies and Materials	7,243	-	2,091	63,304	(8,097)	13	63,610
General Office Supplies	7,462		1,566	62,406	350	13	71,798
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach	(219)		265	898			-
Postage Machine Ink			260		(8,448)		(8,188)
Total Repairs and Maintenance	129	-	19,573	70	(6,928)	30	12,875
Elevator Inspection/Maintenance					(7,716)		(7,716)
Equipment Maintenance			(517)		1,299		782
Fire Alarm Monitoring							-
Repairs/Moving	129		20,090	70		30	20,319
Ground Maintenance					(1,066)		(1,066)
HVAC Maintenance							-
Janitorial Services							-
Maintenance Building Fund							-
Pest Control							-
Security System							-
Supplemental Cooling					555		555
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	1,226	-	1,237
Total Energy	-	-	161	434	18,065	-	18,659
Georgia Building Authority-After Hours Utilities							-
Natural Gas				261			261
Power			161	173	18,065		18,398
Total Rents - Other than Real Estate	243	935	-	(29)	(1,695)	-	-
Agency Parking							-
Mail Meter Rent							-
Post Office Box							-
Printer/Copier	243	935		(29)	(1,695)		-

Total Insurance and Bond	(4,004)	(5,987)	(5,792)	(4,043)	9,626	(1,283)	(11,483)
Cyber Insurance	(4,004)	(5,987)	(5,792)	(4,043)	(17,766)	(1,283)	(38,875)
Flood Insurance					27,392		27,392
Property Insurance	(0)	(0)		(0)	(0)	(0)	(0)
Auto Insurance				(0)	(0)		(0)
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	8,324	(2,181)	632	2,406	10,953	4,164	17,361
Cable	(345)						(345)
Continuing Education/Conferences	6,607		310			149	
Court Reporting						(804)	
Document Destruction					1,127	568	1,695
Fire System Monitoring	500						
Mailing & Postage							
Garbage Collection					(237)		(237)
GPS Vehicle Monitoring Service		(2,292)					(2,292)
Investigations							-
Legal Notices					175		
LexisNexis Legal Subscription							-
Meeting Expenses							-
National Professional Dues	1,562		322	544	9,498	4,251	16,177
Notary Renewals							-
Professional Subscriptions		111		1,914			2,025
Secretary of State - Record Center Storage							-
Security System				(52)			(52)
US Citizenship Immigration Services					390		390
Water Service							-
Total Employee Travel	3,490	1,093	1,126	863	468	4,754	-
Total Board Member Travel	-	-	-	-	10,168	-	10,168
Total Regular Operating Expenses	(7,252)	5,765	89,886	170,418	39,223	9,120	307,159
Total Motor Vehicle Purchase	-	35,803	-	-	-	-	35,803
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	(1,920)	-	2,681	57,691	597	-	59,048
IT Materials				54,417	597		55,014
Printer Toner	(1,920)		2,681	3,273			4,034
Total IT Repairs and Maintenance	19,513	-	1,079	43,781	-	-	64,373
Phone System Maintenance							-
Network Updates	19,513		1,079	43,781			64,373
Total IT Equipment	21,355	9,521	1,112	22,346	2,217	-	56,550
Computer Supplies	21,355	9,521	1,112	22,346	2,217		56,550
IT Rental	-	-	-	2,000	-	-	2,000
IT Rentals				2,000			2,000
Total Centralized Accounting Systems Fees	3,965	5,868	5,709	3,965	17,444	1,269	38,219
PeopleSoft	3,965	5,868	5,709	3,965	17,444	1,269	38,219
Total Software - Non Capitalized	3,272	-	-	-	-	-	3,272
Annual Microsoft Enterprise Agreement							-
Service Agreements	3,272						3,272
Total IT Maintenance and Support	2,903	380	390	257	26,097	5,911	35,937
Software Maintenance/Service Agreements	2,903	380	390	257	26,097	5,911	35,937
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	49,088	15,769	10,970	130,039	46,355	7,180	259,400
Bartow County - Cartersville Office							-
Board of Regents - Record Center Storage							-
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office							-
City of Macon							-

Total Real Estate	-	-	-	-	-	-	-
Total Infrastructure - GTA	996	1,127	1,018	1,057	3,389	258	7,846
Telecommunications/Data	996	1,127	1,018	1,057	3,389	258	7,846
Total Data/Voice - Non GTA Vendors	7,703	5,497	3,345	2,405	8,252	666	27,868
Cell Service	1,945	3,453	550	1,024	696	224	7,893
Non-Voice Lines	531		696	(7)	(29)	(2)	1,189
Nexus - Cisco							
Server Monitoring	5,227	2,044	2,098	1,388	7,585	444	18,787
Total Voice/Data Comm	8,699	6,624	4,363	3,463	11,642	924	35,714
Total Per Diem & Fees	-	-	-	9,880	22,256	804	32,940
Adjudication Services							-
Courier Services							-
Court Reporting/Transcription Services				9,880	21,930	804	32,614
Exam Proctor							-
Legal Services					26		26
Legislative Consultant							-
Peer Reviews					300		300
Site Evaluations							-
Travel Report							-
Witness Expenses							-
Total Other Contract Svcs	(283,173)	-	311,173	28,970	-	-	56,970
Consulting Services			28,000				28,000
IT Services	(283,173)		283,173				-
Voter ID Cards				28,970			28,970
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	1,270	28,398	-	-	29,668
IT Support			1,270	28,398			29,668
Total Contractual Svcs	(283,173)	-	312,443	67,248	22,256	804	119,578
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	(1,198)	271,620	743,670	579,938	640,742	76,628	2,311,399