

FY2017 September Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	124,847	132,783	113,735	107,670	319,733	25,543	824,311
Annual Leave Pay Out	1,329	5,529			3,384		10,243
Board Member Per Diem					13,545		13,545
Other Supplemental Pay	1,074		25		420		1,519
Overtime			352			113	465
Temporary Labor			319,360		(165,305)	6,330	160,385
FICA	9,280	10,069	7,969	7,861	24,130	1,977	61,286
Retirement	30,476	32,371	27,208	26,510	78,424	6,126	201,115
Health Insurance	38,753	42,121	34,752	32,790	98,402	7,779	254,597
Personal Liability							-
Unemployment Ins	666	985	959	666	2,929	213	6,418
Worker's Comp							-
Merit System Cost							-
Employee Background Check							-
Total Personal Services	206,425	223,858	504,360	175,497	375,662	48,081	1,533,884
Total Postage	15,372	19	-	855	4,646	2,243	23,116
Employee Postage Reimbursement		19					
Metered Postage	15,017				4,271	2,243	21,531
Reminder/Certificate Postage							-
UPS Shipping	355			855	375		1,585
Total Motor Vehicle Expense	289	4,607	-	5	84	-	4,985
Fuel for Agency Vehicles	218	3,182			60		3,460
Repairs/Maintenance	71	1,425		5	24		1,525
Tags/Decals							-
Total Printing and Publications	-	-	57,560	6,402	4,560	59	68,581
Envelopes, Letterhead, Business Cards			2,993		4,560	59	7,612
Reminder Postcards, Certificate, and Letters			54,567				54,567
Voter Registration Applications, Precinct Cards				6,402			6,402
Total Supplies and Materials	25,286	435	11,284	13,524	5,552	-	14,021
General Office Supplies	4,078	435	2,615	1,302	3,872		12,302
Maintenance/Lavatory/Cleaning Services				39	1,400		1,439
Light Bulbs							-
Outreach	21,208		8,669	12,183			
Postage Machine Ink					280		280
Total Repairs and Maintenance	(727)	-	19,376	288	7,350	85	26,372
Elevator Inspection/Maintenance					1,747		1,747
Equipment Maintenance	180		19,240				19,420
Fire Alarm Monitoring							-
Repairs/Moving	(907)		136	48		85	(638)
Ground Maintenance					533		533
HVAC Maintenance					185		185
Janitorial Services				240			240
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					4,820		4,820
Supplemental Cooling							-
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	1,215	-	1,226
Total Energy	-	-	126	1,200	20,335	-	21,661
Georgia Building Authority-After Hours Utilities			126	112			238
Natural Gas				427			427
Power				661	20,335		20,996
Total Rents - Other than Real Estate	491	-	19	-	-	-	510
Agency Parking							-
Mail Meter Rent	491		19				510
Post Office Box							-
Printer/Copier							-
Total Insurance and Bond	294	880	171	3,092	26,987	42	31,466

Flood Insurance					25,872		25,872
Property Insurance	199	180	171	3,073	1,096	42	4,761
Auto Insurance	95	700		19	19		833
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	4,349	2,518	14,902	121,865	7,285	1,524	32,144
Cable	255						255
Document Destruction					445	348	793
Fire System Monitoring	250						
Mailing & Postage	49						
Garbage Collection					448		448
GPS Vehicle Monitoring Service		2,406					2,406
Investigations							-
Legal Organ Call							-
LexisNexis Legal Subscription							-
Meeting Expenses							-
National Professional Dues	3,795			1,630	5,940	675	12,040
Notary Renewals							-
Professional Subscriptions		112	14,902	183		501	15,698
Secretary of State - Record Center Storage							-
Security System				52			52
Legal Expenses				120,000			
US Citizenship Immigration Services					452		452
Water Service							-
Total Employee Travel	(2,642)	995	1,374	4,620	289	2,349	-
Total Board Member Travel	-	-	-	-	10,772	-	10,772
Total Regular Operating Expenses	42,712	9,454	104,813	151,862	89,075	6,302	404,217
Total Motor Vehicle Purchase	-	(1,833)	-	-	-	-	(1,833)
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	-	2,941	868	9,106	-	12,915
IT Materials			1,859	868	9,106		11,833
Printer Toner			1,082				1,082
Total IT Repairs and Maintenance	4,412	6,596	96,872	4,455	19,576	1,414	133,324
Phone System Maintenance			90,489				90,489
Network Updates	4,412	6,596	6,383	4,455	19,576	1,414	42,836
Total IT Equipment	-	-	266,104	-	-	-	266,104
Computer Supplies			266,104				266,104
Total Centralized Accounting Systems Fees	3,830	5,668	5,515	3,830	16,851	1,226	36,920
PeopleSoft	3,830	5,668	5,515	3,830	16,851	1,226	36,920
Total Software - Non Capitalized	4,705	-	83,188	-	-	-	87,893
Annual Microsoft Enterprise Agreement							-
Service Agreements	4,705		83,188				87,893
Total IT Maintenance and Support	45,203	1,988	63,328	76,342	95,378	36,461	318,699
Software Maintenance/Service Agreements	45,203	1,988	63,328	76,342	95,378	36,461	318,699
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	58,150	14,252	517,947	85,495	140,911	39,101	855,856
Board of Regents - Record Center Storage	398		6,961	249	2,490	644	10,742
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse				3,859			3,859
Satellite - Tifton Office			950				950
City of Macon					29,627		29,627
Total Real Estate	398	-	7,911	4,108	32,117	644	45,178
Total Infrastructure - GTA	2,820	1,127	1,020	1,100	3,466	258	9,791
Telecommunications/Data	2,820	1,127	1,020	1,100	3,466	258	9,791
Total Data/Voice - Non GTA Vendors	2,751	2,596	827	757	1,784	391	9,106

Cell Service	1,386	2,070	220	401	219	277	4,573
Non-Voice Lines	1,365	526	607	356	1,565	114	4,533
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	5,571	3,723	1,847	1,857	5,250	649	18,897
Total Per Diem & Fees	164	-	-	19,350	7,679	-	27,192
Adjudication Services				2,475			2,475
Courier Services	85						85
Court Reporting/Transcription Services					6,991		6,991
Exam Proctor							-
Legal Services				16,875			16,875
Legislative Consultant							-
Peer Reviews					688		688
Site Evaluations							-
Travel Report	79						79
Witness Expenses							-
Total Other Contract Svcs	-	-	-	1,730	-	-	1,730
Consulting Services							-
IT Services							-
Voter ID Cards				1,730			1,730
Total Contracts - State	-	-	-	66,032	-	-	66,032
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				66,032			66,032
Total Professional/Technical Services - IT	7,172	3,808	24,203	46,891	16,039	816	98,929
IT Support	7,172	3,808	24,203	46,891	16,039	816	98,929
Total Contractual Svcs	7,336	3,808	24,203	134,003	23,718	816	193,883
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	320,593	253,261	1,161,081	552,822	666,733	95,593	3,050,083