

FY2017 October Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	121,314	117,642	109,197	110,277	329,517	24,112	812,058
Annual Leave Pay Out				1,826	13,002		14,827
Board Member Per Diem			(50)		7,665		7,615
Other Supplemental Pay	1,488				105		1,593
Overtime							-
Temporary Labor			56,470	5,898	14,488	1,125	77,981
FICA	9,016	8,510	8,054	8,316	25,141	1,807	60,845
Retirement	29,602	28,580	26,780	30,786	79,878	5,835	201,460
Health Insurance	37,398	35,827	33,255	34,140	104,311	7,343	252,273
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost	644	954	928	644	2,835	206	6,211
Employee Background Check							-
Total Personal Services	199,462	191,512	234,633	191,887	576,940	40,429	1,434,862
Total Postage	129	13	-	1,406	1,362	1,283	4,180
Employee Postage Reimbursement		13					
Metered Postage					1,181	1,283	2,464
Reminder/Certificate Postage							-
UPS Shipping	129			1,406	181		1,716
Total Motor Vehicle Expense	1,665	14,392	-	346	182	-	16,585
Fuel for Agency Vehicles	1,408	12,735		341	158		14,643
Repairs/Maintenance	257	1,657		5	24		1,943
Tags/Decals							-
Total Printing and Publications	354	-	13,537	57,475	-	-	71,366
Envelopes, Letterhead, Business Cards	354			1,110			1,464
Reminder Postcards, Certificate, and Letters			13,537				13,537
Voter Registration Applications, Precinct Cards				56,366			56,366
Total Supplies and Materials	9,030	-	444	2,584	1,061	-	4,495
General Office Supplies	405		444	2,584	921		4,355
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach	8,624						
Postage Machine Ink					140		140
Total Repairs and Maintenance	1,132	-	795	-	11,392	165	13,484
Elevator Inspection/Maintenance					1,747		1,747
Equipment Maintenance							-
Fire Alarm Monitoring					1,737		1,737
Repairs/Moving	499		220		1,045	165	1,929
Ground Maintenance					533		533
HVAC Maintenance							-
Janitorial Services	633				4,062		4,695
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					2,203		2,203
Supplemental Cooling			575				575
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	1,184	-	1,195
Total Energy	-	-	172	88	816	-	1,075
Georgia Building Authority-After Hours Utilities							-
Natural Gas				88			88
Power			172		816		988
Total Rents - Other than Real Estate	491	-	-	-	-	-	491
Agency Parking							-
Mail Meter Rent	491						491
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	-	1,650	-	1,650
Total Other Operating Expense	586	1,340	-	3,865	10,193	1,032	16,992
Ammunition & Weapon Cleaning Supplies		25					209
Cable	209						209
Document Destruction				3,178	588	154	3,920
Fire System Monitoring							
Mailing & Postage							
Garbage Collection					21		21
GPS Vehicle Monitoring Service		1,146					1,146
Investigations		17					17
Legal Organ Call							
LexisNexis Legal Subscription	358			358	745	358	1,819
Meeting Expenses							-
National Professional Dues	20			225	7,985	520	8,750
Notary Renewals		42					42
Professional Subscriptions		110			554		664
Secretary of State - Record Center Storage							-
Security System				104			104
US Citizenship Immigration Services					300		300
Water Service							-
Total Employee Travel	6,268	(48)	7,173	2,006	2,650	(93)	-
Total Board Member Travel	-	-	(451)	-	7,147	-	6,696
Total Regular Operating Expenses	19,654	15,697	21,669	67,782	37,637	2,386	164,826
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	64	-	-	-	2,248	-	2,312
IT Materials	64				2,248		2,312
Printer Toner							-
Total IT Repairs and Maintenance	8,734	13,058	12,634	8,855	38,749	2,798	84,828
Phone System Maintenance	6,062	9,064	8,770	6,121	26,897	1,942	58,856
Network Updates	2,672	3,994	3,865	2,734	11,852	856	25,972
Total IT Equipment	2,195	-	10,352	-	2,251	-	14,798
Computer Supplies	2,195		10,352		2,251		14,798
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	8,990	-	-	3,600	27,454	-	40,044
Annual Microsoft Enterprise Agreement							-
Service Agreements	8,990			3,600	27,454		40,044
Total IT Maintenance and Support	7,627	11,345	11,428	66,664	40,593	2,442	140,099
Software Maintenance/Service Agreements	7,627	11,345	11,428	66,664	40,593	2,442	140,099
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	27,610	24,403	34,414	79,119	111,295	5,240	282,081
Board of Regents - Record Center Storage							-
Georgia Building Authority	27,342	16,826	38,910	26,290		8,413	117,781
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office			950				950
City of Macon					51,163		51,163
Total Real Estate	27,342	16,826	39,860	26,290	51,163	8,413	169,895
Total Infrastructure - GTA	1,187	1,127	1,018	2,944	3,504	258	10,038

Telecommunications/Data	1,187	1,127	1,018	2,944	3,504	258	10,038
Total Data/Voice - Non GTA Vendors	1,713	1,468	728	987	1,846	491	7,234
Cell/Blackberry Service	1,169	942	216	632	281	377	3,618
Non-Voice Lines	544	526	512	356	1,565	114	3,616
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	2,899	2,596	1,746	3,931	5,350	750	17,272
Total Per Diem & Fees	101	-	4,905	-	1,363	(130)	6,239
Adjudication Services							-
Courier Services							-
Court Reporting/Transcription Services					1,173		1,173
Exam Proctor							-
Legal Services			4,905		190	(130)	4,965
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Travel Report	101						101
Witness Expenses							-
Total Other Contract Svcs	-	-	-	3,090	-	-	3,090
Consulting Services							-
IT Services							-
Voter ID Cards				3,090			3,090
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	14,705	-	4,110	-	18,815
IT Support			14,705		4,110		18,815
Total Contractual Svcs	101	-	19,610	3,090	5,473	(130)	28,144
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	277,068	251,034	351,933	372,099	787,859	57,088	2,097,080